



Coast Salish Elementary

Coast Salish Elementary – Parent Advisory Council (PAC) Meeting Minutes

Date: Thursday, March 6, 2025

Time: 7:32 PM - 9:00 PM

Location: Learning Commons, Coast Salish Elementary

Attendees:

Kamilah, David, Sanj, Grace, Andrea, Asana, Kay, Ningning

7:30 – 7:34 PM - Opening Procedures

- **Call to Order:** Kamilah called the meeting to order at 7:30 PM.
- **Land Acknowledgment:** Conducted by Kamilah.
- **Adoption of Agenda & Minutes:**
 - Motion to adopt the agenda forwarded by Asana, seconded by Sanj. All in favour, none opposed.
 - Motion to adopt the previous minutes forwarded by Sanj, seconded by Kay. All in favour, none opposed.

7:36 – 8:00 PM - Principal's Report and Questions (Frank Pearce, Principal)

Principal's Report:

Looking Back:

- Gr 5 Basketball huge thanks to Mrs. Turner, Mr, Fitz and Mrs. Drewbrook. Played a few games and attended a jamboree at Kwayquitlem Middle School
- Kind Mind Program – Kelty Foundation
 - Very Well received over the past month
 - Confi-DANCE dance party was quite epic!
 - Materials will continue to be used in classrooms moving forward
- Pink Shirt Day / Kindness Assembly
 - Great job students.
 - Great performances
- Movie Night
 - Went very well – Thanks PAC!
 - Much more controlled than previous events

Looking Ahead

- Reading Link Challenge coming soon. Thanks Mrs. Yeung
- Report Cards next Thursday

- Spring Break - woo hoo
- Como Lake Relays – Grade 4/5 training already started
- Track and Field – Grade 3/4/5 starting after break

From the last PAC Meeting

- West Staircase
 - Items sent back to the consultants to be remedied. Timeline unclear
- Field
 - Performing well since the addition of new drainage
- Benches
 - Installed and being used
- Playground
 - Split quote requested, not yet received

Items on the radar

- Grade 5 articulation to middle school starting
 - Grade 6 for ½ day
 - Middle school staff visits
- Kindergarten Welcome events upcoming
 - Meet and Greet at the park
 - Connecting to Kindergarten
- Cross catchment is now complete for Elementary and Middle School

7:41 – 8:16 PM - Treasurer's Report (Grace)

- **Financial Report Summary** (*See Attachment for full details*)
- Current bank account balance: **\$43,000**, after accounting for previously committed funds.
- We have **\$26,000 remaining** available for allocation toward the next school year.
- Some sponsorship funds have recently been received.
- We continue to track donations. Since the last report in November, we've received an additional **\$105**, bringing the total to just over **\$500** to date.
- February hot lunch and popcorn sales showed a **consistent profit margin**.
- The **Grade 5 donation item** will be added to **MunchALunch**.
- **Movie night expenses** will be reported at the next meeting.

7:46 - 8:05 PM - Roundtable Discussions

- On-going fundraising
- Gift card vendor
- Standing pizza order
- Halloween costume donation and resale as a bazaar.

8:05 – 8:15 PM - DPAC Update (Andrea, DPAC Rep)

- February DPAC Meeting agenda: <https://dpac43.ca/wp-content/uploads/DPAC-Feb-2025-General-Meeting-Agenda.pdf>)
- January DPAC Meeting Highlights: <https://dpac43.ca/wp-content/uploads/DPAC-General-Meeting-Minutes-Jan-29-2025.pdf>
- February DPAC Meeting Highlights: - <https://dpac43.ca/wp-content/uploads/DPAC-General-Meeting-Minutes-Feb-26-2025-DRAFT.pdf>
- Retention and recruitment for PAC
- Volunteering groups - how to manage them well.
- Keeping meetings short.
- Some schools alternate meeting between general and executive meetings

8:15 - 8:29 PM - Upcoming Events and Committees

- **Future events**
 - **Spring Fair (May 4, 2025):** Theme: Star Wars.
 - The committee is **always looking for volunteers** to support events and initiatives.
 - We are also seeking **a few more sponsors** to help reach our fundraising goals.
 - **Current sponsorship total: \$4,750**

8:32 PM - Next Meeting

- **Adjournment:** Motion to adjourn by Kamilah, seconded by Kay. All in favour. Meeting adjourned at 8 PM.

Next Meeting: April 3, 2025 and May 8 (AGM)

Recorded by: Kay Yoon, PAC Secretary.