

Coast Salish Elementary – Parent Advisory Council (PAC) Meeting Minutes

**Date:** Thursday, May 8, 2025 **Time:** 7:30 PM - 9:00 PM

Location: Learning Commons, Coast Salish Elementary

Attendees:

Lan, Kay, Grace, Frank Pearse, Ningning, Kit, Kamilah, Asana

## 7:37 - 7:39 PM - Opening Procedures

- Call to Order: Kamilah called the meeting to order at 7:37 PM.
- Land Acknowledgment: Conducted by Kamilah.
- Adoption of Agenda & Minutes:
  - Motion to move DPAC update to later, adopt the agenda forwarded by Kamilah, seconded by Kay. All in favour, none opposed.
  - Motion to adopt the previous minutes forwarded by Kit, seconded by Grace. All in favour, none opposed.

# 7:39 - 7:43 Spring Fair Review

- The Spring Fair went well and was a great success overall.
- The fundraising goal was not clearly communicated during the event.
- A thank you email will be sent to the school community.
- Asana has already sent a thank-you message to the volunteers.
- A general note will be added to encourage more volunteer involvement in future events.
- Gabrielle and Eun-A provided valuable support during the fair.

#### 7:43 – 8:15 PM - Principal's Report and Questions (Frank Pearse, Principal)

#### Principal's Report:

- Spring Fair went very well.
- Emails were sent out about parking.
  - The parking situation has worsened over the past month.
  - Some parents with children who have mobility issues have permits to use the staff parking lot.
  - o RCMP will continue to monitor speeding on Sheffield Drive.
  - We will advocate for an enhanced crossing at Strawline Hill Street connecting to the school trail.
- The district VP and principal assignments have been finalized, and Frank will remain in his role.
- Tennis sessions have been completed, and the instructor will return next year.
- The recent Pro-D day focused on Indigenous themes, with an emphasis on language.

- The planter outside Ms. Vendramin's class will be developed into an Indigenous plant garden.
- There was a district event held at Terry Fox.
- All schools in the province are now required to have Indigenous education goals.
  - There is a focus on learning from the past to ensure it is not repeated, with an emphasis on strong values and lessons.
  - Staffing plans for next year are being finalized, with numbers expected to be confirmed by September.
- The district has passed its budget.
  - Overall student enrollment is declining, and international student numbers are also decreasing.
  - Federal policies are slowing immigration, impacting EAL (English as an Additional Language) funding and leading to overall budget constraints.
  - SD43 has been spreading budget surpluses over multiple years to manage the impact.
  - There will be 15 or possibly 16 divisions next year, up from the current 13.
    - Kindergarten configuration will be k, k, k, and k/1.
    - Additional classes are being added at the Grade 2 and 3 levels.
  - There is a possibility of adding supplemental music courses.
- Kindergarten Meet and Greet will be held on May 13 from 4–5 PM at Riley Park.
- Welcoming New Kindergarten Families event will take place on June 5 on the school grounds.
- We may prepare a small printed handout with a QR code for parents.
- Minnekhada Parent Day is scheduled for May 15.
- There is a holiday on May 19, followed by a Pro-D day on May 20.
- Hip-hop programming will run from June 2 to 6, with a final performance in the afternoon of June 6.
- The Track Meet will be held on May 22 at Town Centre Park.

#### 8:15 – 8:24 PM - Treasurer's Report (Christine)

- Chips Day and the Grade 5 lemonade stand raised a combined \$900 profit for the Grade 5 committee.
- We received a \$100 donation from the Grade 5 photo session, where family photos were offered.
- The April hot lunch and treat days generated approximately \$1,000 in net profit.
- Some teachers have begun submitting reimbursements; about \$2,500 is still outstanding.
- On Tech: funds will be used to cover this academic year's spending in May.
- Spring Fair financials will be reported at the next meeting.
- A hot lunch date proposal will be prepared and submitted to Frank for review.
- Staff appreciation (30 ish staff number Activate <a href="https://playactivate.com/coquitlam">https://playactivate.com/coquitlam</a>)

**8:24 - 8:25 - DPAC** had an open forum. All the positions are available for the next general meeting.

- The gaming grant application needs to be submitted.
- Christine will take the lead on submitting it.

## 8:25 - 8:53 PM - 1 ast events

#### Spring Fair went well.

- For next year, consider more advertising throughout the neighbourhood.
- Possibly include a talent show, music festival, or performances to enhance the event.
- There was strong support from parent volunteers.
- AGM planning is underway, and we are discussing ways to encourage more parent involvement.
- Science World program requires two trips. While June is quite full, we may be able to accommodate it. If not, we'll plan for next year.
- Community Coupon Book fundraiser: \$30 per book with a 40% return to the PAC.

# **Upcoming Events:**

- BBQ is scheduled for September 12 Kinsmen has been booked.
- Breakfast with Santa is tentatively booked, including a photographer, for December 7.
- Preparations for the AGM include budget setup and election ballot preparation.

#### **Playground Fundraising Update:**

- PAC currently has approximately \$30,000
- Frank has about \$10,000 in the capital upgrade account
- Spring Fair 2024 added \$7,000
- With this year's Spring Fair profits to be added, we are about halfway to funding the first phase of the playground project

#### Facilities:

• The west staircase remains closed — awaiting an update on its status.

#### 8:53 PM - Next Meeting

• **Adjournment:** Motion to adjourn by Kamilah, seconded by Kay. All in favour. Meeting adjourned at 8 PM.

Next Meeting: June 5, 2025 AGM

Recorded by: Kay Yoon, PAC Secretary.