

Coast Salish Elementary PAC - Financial Report

September 2024 Welcome BBQ Financial Summary

Sale Proceeds

Proceeds from MunchaLunch Pre-order Sales	\$	3,735.00
Proceeds from On-site Sales	\$	540.00
Donation from parents	\$	262.00
Total Sales	\$	<u>4,275.00</u>

Expenses

BBQ cooks from The Coquitlam Kinsmen	\$	(500.00)
Costco food purchase	\$	(1,299.00)
Credit card processing fee	\$	(117.29)
Reimbursement to teacher/staff that ordered via Munchalunch	\$	<u>(150.00)</u>
Total expenses	\$	<u>(2,066.29)</u>

Net Profit \$ **2,208.71**

Profit Margin **52%**

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September 2024 Hot Lunch Financial Summary			
	Sept 17 PIZZA DAY	Sept 26 POPCORN DAY	
Sale Proceeds			
Proceeds from Munchalunch on pizza	\$ 1,297.00	\$ -	
Proceeds from Munchalunch on juice, cookies, chips, etc.	\$ 369.00	\$ -	
Proceeds from Munchalunch on popcorn	\$ -	\$ 822.50	
Total Sales	<u>\$ 1,666.00</u>	<u>\$ 822.50</u>	
Expenses			
Payment to vendors	\$ (925.00)	\$ (374.96)	
Spending on add-on food items	\$ (250.64)	\$ -	
Credit card processing fee	\$ (49.98)	\$ (24.68)	
Total expenses	<u>\$ (1,225.62)</u>	<u>\$ (399.64)</u>	
	Net Profit \$ 440.38	\$ 422.87	
	Profit margin 26%	51%	

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Financial Report @		October 3, 2024	
Opening Bank Balance @	September 1, 2024	\$	16,399.90
Add			
Funds deposited:			
Welcome BBQ On-site Sales Proceeds (net of fees)	\$ 536.76		
MunchaLunch Donation from Parents	\$ 440.00		
MunchaLunch Hot Lunch / Treat Day Proceeds (net of fees)	\$ 5,788.00		
Total Funds Deposited		\$	6,764.76
Total Funds		\$	23,164.66
Less			
Cheque #111 - reimbursement to parent for PAC Executive Meeting in August 2024	\$ (45.23)		
Cheque #112 - payment for Welcome BBQ event - The Coquitlam Kinsmen	\$ (500.00)		
Cheque #113 - reimbursement to teacher for Welcome BBQ meals purchased via MunchaLunch	\$ (45.00)		
Cheque #114 - reimbursement to teacher for Welcome BBQ meals purchased via MunchaLunch	\$ (45.00)		
Cheque #109 - reimbursement to parent for Grade 5 Graduation / Leaving Ceremony	\$ (538.95)		
Cheque #110 - reimbursement to school for Teacher/Staff Appreciaton Event	\$ (599.43)		
Total Funds Dedcuted		\$	(1,773.61)
Bank Balance @	October 3, 2024	\$	21,391.05
Cash Available for Allocation @		October 3, 2024	
Bank Balance @	October 3, 2024	\$	21,391.05
Add:			
Accounts Receivable / Pending Deposits			
ShareASale (Tru Earth)	\$ 31.99		
Donation from parents (held "In Trust" at school's bank account) - 2022 Xmas concert video	\$ 468.00		
Donation from parents (held "In Trust" at school's bank account) - Cash donation	\$ 800.00		
Total Accounts Receivable / Pending Deposits		\$	1,299.99
Outstanding Cheques			
Cheque #115 - reimbursement to teacher for Welcome BBQ meals purchased via MunchaLunch	\$ (30.00)		
Cheque #116 - reimbursement to parent for 1st Day Back To School Coffee Event - muffin purchase	\$ (92.73)		
Cheque #117 - reimbursement to parent for 1st Day Back To School Coffee Event - coffee purchase	\$ (19.97)		
Cheque #118 - reimbursement to parent for 1st Day Back To School Coffee Event - paper cups purchase	\$ (15.09)		
Cheque #119 - reimbursement to parent for Welcome BBQ food purchases	\$ (87.76)		
Cheque #120 - payment to vendor for September Popcorn Day	\$ (374.96)		
Cheque #121 - reimbursement to teacher for Welcome BBQ meals purchased via MunchaLunch	\$ (30.00)		
Cheque #122 - reimbursement to parent for Welcome BBQ food purchases	\$ (1,211.24)		
Cheque #123 - reimbursement to parent for September hot lunch add-on purchases	\$ (250.64)		
Cheque #125 - reimbursement to parent for October hot lunch add-on purchases	\$ (501.79)		
Cheque #127 - payment to vendor for Septmeber Pizza Day Hot Lunch	\$ (925.00)		
Total Outstanding Cheques		\$	(3,539.18)
Approved Spendings towards School:			
Motion passed on May 10/23 to spend on Speech and Language Pathologist Materials	\$ (100.00)		
Motion passed on May 15/24 to spend on Four-Year Technology Purchase Plan	\$ (1,800.00)		
Motion passed on May 15/24 to spend \$3,000 on Classroom / Teacher Support Fund (20 FTE @ \$150 each)	\$ (3,000.00)		
Motion passed on May 15/24 to spend on Literacy Materials	\$ (1,450.00)		
Motion passed on May 15/24 to spend on Classroom Learning Materials (i.e. ipads, Robotz OZ bots, microscopes, etc.)	\$ (800.00)		
Total Approved Spendings towards School:		\$	(7,150.00)
Spendings to be approved by PAC			
Motion to approve up to \$180 in spending for Food Safe Level 1 License (\$88 x 2)	\$ (180.00)		
Motion to approve up to \$240 in spending for Childminding Services at PAC Meetings (\$30 x 8 times)	\$ (240.00)		
Motion to approve up to \$600 in spending for October Movie Night	\$ (600.00)		
Motion to approve up to \$2700 in spending for Breakfast with Santa Event	\$ (2,700.00)		
Motion to approve all related food purchases & payments to hot lunch/treat day vendors for 2024/2025 school year	\$ -		
None			
Total Spendings to be approved by PAC		\$	(3,720.00)
Total Cash Available for Allocation @	October 3, 2024	\$	8,281.86