



Coast Salish Elementary

Parent Advisory Council (PAC)

Meeting Minutes

Date: June 11, 2024

Time: 7:06 PM - 8:54 PM

Location: Coast Salish Elementary

Attendees: Sanj Westin, Frank Pearce, Atash Askarian, Lan Kato, Kay Yoon, Christine Yoo, Grace Chan, Asana Askarian, Ningning Kennedy (Member at Large), Kamilah Basra

7:06 PM - Opening Procedures

- Call to Order: Atash called the meeting to order at 7:06 PM.
- Land Acknowledgment: by Atash.
- Adoption of Agenda & Minutes:
 - Kay proposed a change in the spelling of a Korean name for Christine.
 - Motion to adopt the revised minutes
 - Moved by Grace, seconded by Christine. All in favour, none opposed.

7:10 – 7:30 PM - Principal's Report and Questions (Frank Pearce, Principal)

- Grade 5 Ceremony: Preparation is ongoing. The leaving ceremony and Year-End Assembly will occur on the same day.
- Upcoming Event: Email to be sent tomorrow about Indigenous Peoples Day on June 21, featuring morning activities at school and afternoon activities at Sheffield Park.
- Recent Events:
 - Hip-Hop Dance Parent Appreciation Event was a great success.
 - Spring Fair was well-organized and executed.
 - Welcome to Kindergarten activities held at Riley Park and at school.
- Bell Schedule & Calendar: Next year's bell schedule will remain the same.
- The district and school-specific calendars, including events like the Community BBQ on September 13 and Breakfast with Santa, are available on the school website.
- Code of Conduct: No major changes; will be circulated to families.
- Upcoming Performances:
 - Plans to schedule more performances, each costing around \$1,000.



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- Sasquatch (Sasq'ets) Dance by Chehalis Sasquatch Dancers scheduled for Tuesday, October 1, 2024.
- Staffing Updates:
 - 8 new teacher postings: 4 full-time classrooms and 4 support roles.
 - Organization details will be sent to families once finalized.
 - 3 additional classes will be added next year.
 - Wishlist: To be provided by the staff.
 - Grade 5 Movie Day: Scheduled for June 21.

7:30 – 7:50 PM - Treasurer's Report (Grace Chan, Treasurer)

- Financial Update: Year-end balance stands at \$15,136.21.
- Spring Fair: Revenue covered costs; sponsorship brought in by Asana remained as profits.
 - All profits from the Lemonade Stand will go towards the Grade 5 leaving ceremony.
 - Spring Fair profits will fund the outdoor space.
- Budget Update: Adjustments needed to reflect FTEs, estimated at around 22 staff members, including potential part-time roles. Budget adjustments also needed for the bus budget across 13 divisions.

7:50 PM - DPAC Update:

- Rosey from Smiling Creek, DPAC Chair, recommended Andrea take on an executive role; however, Andrea will continue as the DPAC Rep for the next year.
- No updates reported.

7:50 – 8:20 PM - Next Year's Fundraising Events

- Welcome BBQ: September 13, Friday. Asana is looking for sponsors.
- Breakfast with Santa: December 1, 2024, Sunday. Time to be determined. Scholastic Book Fair will also be on this day.
- Created by Kids: Proposed launch on October 7, with final products delivered the week of November 18-22. Teachers will need two weeks for students to complete artworks.
- Possible Events: Halloween events, movie night, dance party, and Spring Fair on May 4, Sunday, 2025.
- Sponsorship Opportunities: Explore sponsorship from large corporations, such as Lululemon. Consider creating a sponsorship package for fundraising.

8:20 – 8:30 PM - Roundtable Discussion



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- Hot Lunch Plan:
 - Upcoming vendors include Sushi Fu, Little Caesars, Red Robin, Pasta Pollo, White Spot, and Hands Up Chicken.
 - Prices range from \$7 to \$8 per meal, with plans for volunteer pick-up where needed.
 - Hot lunches will be every three weeks on Tuesdays.
 - Possible Treat Days include TCBY and Cobs Bread on Thursdays.
- After School Program: Mr. Pearse will circulate a survey about the current year's program and outline plans for next year.
- Videography: Explore the possibility of a parent videographer to record the Christmas concert as a fundraising effort.
- Staff Appreciation: Discussed potential staff appreciation activities, including food from Red Robin, bowling, and escape room events.
- Asana will chair the Event Subcommittee with Atash supporting as co-chair.

8:54 PM - Meeting Adjournment

- Motion to adjourn by Atash, seconded by Grace. All in favour, none opposed.

Next Meeting: October 1, 2024

Recorded by: Kay Yoon, PAC Secretary

Attached:

Coast Salish PAC Financial Report as of June 11, 2024
Agenda for October 3, 2024 CSPAC Meeting