



**School District No. 43 (Coquitlam)**  
**Invites applications for the position of:**

**HVAC Mechanic I**  
**Temporary Full Time – 40 hours a week**  
**Day Shift (15:15 - 23:45)**

Coquitlam School District invites applications from individuals for the position of HVAC Mechanic I. As the third largest school district in the province, we are located within a 40-minute drive from downtown Vancouver. The school district has a population of 32,000 students with approximately 4300 teaching, administrative, managerial and support staff.

The HVAC Mechanic I reports to the Manager of Maintenance and the Trades Supervisor – Mechanical and provides heating, ventilation and air conditioning tasks with a minimum of supervision.

**Duties include:**

- Installing, servicing, and repairing heating and ventilation equipment such as boilers, heating, and exhaust fans, circulating pumps, hot water tanks, and natural gas and propane equipment.
- Repairing and calibrating pneumatic and electronic controls and thermostats.
- Performing air balancing of building heating and ventilating systems.
- Performing preventative maintenance by visual inspections as required and also periodically as established by a preventive maintenance program.
- Maintaining an inventory of supplies/materials to complete necessary maintenance/installations.
- Reading and interpreting plans, drawings and specifications of district buildings and facilities.
- Providing estimates and advice on HVAC projects.
- Supervising uncertified tradesmen when they are assigned to assist.
- Operating power and manual tools related to the job.

**Required Knowledge and Skills:**

- British Columbia Certificate of Trades Qualification in HVAC/Refrigeration
- **Plus**, Class B gas fitting ticket.
- Minimum of three (3) years proven experience in heating, ventilation, & air conditioning (HVAC) system maintenance including a minimum of two (2) years' experience using DDC systems
- Recent related experience
- Proven ability to work with minimal supervision.
- Excellent troubleshooting skills
- A valid BC class 5 driver's license

This is a unionized position which offers \$42.68/hour, plus 16% in lieu of benefits.

**To apply, please click on the following link and create a user account/profile.**

**<https://ejp.sd43.bc.ca/postings/Account/Login>**

Once you have completed your profile you will have access to the job postings

All applicants are advised that they must sign a release to permit a criminal review prior to confirmation of hiring. We appreciate your interest but regret that only those candidates selected for an interview will be contacted.

*SD43 (Coquitlam) values diversity in the workplace and strives to honour each person's unique lived experiences. We welcome and encourage applications from candidates with varied backgrounds, cultures, races, abilities and intersectionality.*