



## **School District No. 43 (Coquitlam)**

**Invites applications for the position of:**

### **Education Assistant with Braille**

Coquitlam School District invites applications for the position of **Education Assistant with Braille**. As the third largest school district in the province we are located within a 40-minute drive from downtown Vancouver. The school district has a population of 34,000 students with approximately 4,500 teaching, administrative, managerial and support staff.

The position of **Education Assistant with Braille**, reports to the Principal/designate and provides instructional assistance and supervision of visually impaired or blind students under the direction other classroom/program teacher and the itinerant vision support teacher.

#### **REQUIRED KNOWLEDGE AND SKILLS:**

- Performs duties as outlined the Education Assistant class specification.
- Supports students by implementing the IEP goals and strategies by facilitating written communication between visually impaired students and educators.
- Provides support in the use of computers and assistive technology for students who are visually impaired or blind.
- Reinforces Braille techniques with students.
- Transcribes educational materials from print or oral to Braille.
- Transcribes educational materials from Braille to print or oral.
- Assists with orientation and mobility techniques and training.
- Assists students in developing functional social and life skills.

Interested applicants must have a Certificate in an Education Assistant Program for a recognized college/institution or equivalent combination of training and experience.

Completion of CNIB UEB (Unified English Braille) Transcriber Certification or CNIB Certifications in Literary Braille Transcription, Braille Mathematics & Science with successful completion of UEB (Unified English Braille) update course from CNIB.

A Valid Class 5 BC Drivers license may be required.

We offer \$34.28/hour (30 hours/week) in addition to a comprehensive benefits package including extended health, dental and municipal pension plan (MPP). Interested individuals may apply with a cover letter, resume, letters of reference and copies of required certifications.

**To apply - click on the following link and create a user account/profile.**

**<https://bc38.atriveerp.com/postings-coquitlam/Account/Login>**

Applications will be reviewed as they are received. All applicants are advised that they must sign a release to permit a criminal review prior to confirmation of hiring. We appreciate your interest but regret that only those candidates selected for an interview will be contacted.

***SD43 (Coquitlam) values diversity in the workplace and strives to honour each person's unique lived experiences. We welcome and encourage applications from candidates with varied backgrounds, cultures, races, abilities and intersectionality.***