

# VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

<b>School District:</b>	43 - Coquitlam
<b>School Name:</b>	Montgomery Middle
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: September
	Date of next inspection: every 3 months
	Date and type of most recent maintenance: 29 Sep 2021. DDC for heating concerns
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: No DDC at this site. Staff encouraged to use max outside air through window openings.
<b>RECOMMENDATION:</b> Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: Yes
	Detail (Including filter grade):  Merv 9A Dual (as per consultant's recommendation)
<b>RECOMMENDATION:</b> Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
<b>RECOMMENDATION:</b> Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Dedicated DDC Mechanical Technologist manage sites through automated control systems, ensuring proper operations of HVAC
<b>Other Relevant Information:</b>	Filter Change out frequency is 3 times per year
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