

PORT MOODY SECONDARY SCHOOL
PARENT ADVISORY COUNCIL MEETING AGENDA WITH MINUTES
Tuesday October 3, 2023 7:00 pm – Library

“We acknowledge we are on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tsleil-Waututh, Katzie, Musqueam, Qayqayt, Squamish, and Sto’lo Nations”

Attendance:

Alicia Purvis (Chair), Grace Liang (Vice Chair), Fanny Feng (Treasurer), Miwa Aoki (Secretary), Sonya Burdett (Parent), Jeremy Clark (Principal), Tara Marinkovic (VP), Denise Nembhard (VP)

1. Call to order – Alicia Purvis (Chair)

Meeting called to order at 7:04pm

2. Approvals

a) October 3, 2023 - Agenda

Motion to move: Grace; Second Fanny
All in favour

b) June 6, 2023 - Minutes

Motion to move: Grace; Second Fanny
All in favour

3. PAC Reports:

a) Treasurer Report: Fanny Feng

There are 3 accounts (fiscal year end June 30):

General - PAC

General - Aftergrad

Gaming

See financial report on page 4 for account opening balances.

No transactions to report this month.

Motion to move: Fanny; Second: Alicia

All in favour

b) DPAC Report:

None

4. Principal's Report – Jeremy Clarke

- This is Principal Clarke's first year at PMSS
- Sports are up and running now:
 - Soccer, volleyball, cross country team
- Intramurals at lunch (students and staff)
 - Currently volleyball and will change throughout the year
 - Inclusive teams with male and female members
- Club leaders - must give something back to the schools and ensure student intentions are aligned with school community
 - Fundraising clubs need to be transparent on how funds get used and dispersed; needs follow through
 - Terry Fox fundraised over \$4000
- October interim reports (student self-assessment) are coming out Friday
- November 7 first report card
 - Changes from letter grades to proficiencies
 - Looking to align approach with other schools in the district
- September Pro D - staff discussion topic: assessment and reporting
- Open house was successful and feedback from parents that it was nice to see where their students go to school
- 120 staff at PMSS
- Approx 1200 students but will likely change over the next 5 years (~1400 students)
 - 50/50 IB to Dogwood diploma
- Request made to district for 2 more FT teachers
- Extended day: 5 blocks in school day change is a possibility in the coming years to accommodate the growing number of students, especially international students

5. Old Business/Questions/Discussion:

a) Call out for nominations to fill Vacant DPAC position

Nomination: Sonja Burdett

First: Alicia; Second: Fanny

All in favour

b) Call out for nominations to fill AfterGrad committee; Chair, Secretary, Treasurer, Vice Chair

Possible nomination for AfterGrad Treasurer: Ruby Lou

To call out for nominations for Chair, Secretary, Vice Chair in the Times

6. New Business/Questions/Discussion:

- Are cell phones mandatory for classes?
 - PMSS is not a BYOD school, however more and more teachers are embracing technology in their teaching
 - Principal Clarke encourages parents to address any concerns with teachers directly
 - Social media (Instagram) use has ceased for clubs and will only be used for broader school communication. Other forms of communication are PM Times (digital and paper copies available) and My School Day app.
- Students were going off school property for the Terry Fox but walking field trip permission forms have not been signed
 - At the secondary school level may not be necessary but Principal Clarke will look into this
- During the power outage at the beginning of the school year, there were no safety lights in the basement. Why?
 - Some areas of the school did not have safety lights. Staff brought the students to areas where there were lights and blocked off the area with no lights so no one could enter.
 - Work order has already been submitted to fix this
- Can PMSS address transit safety to the student community? How can the school support?
 - A joint solution between the school and transit security is needed. Responsibility cannot solely be on the school.
 - VP Nembhard has and will continue dialogue with the transit security supervisor.
 - School can send out transit security/safety material out to community and bring awareness in school as well.

7. Adjournment – 8:40pm

Next meeting November 7, 2023 - 7pm - Library

Port Moody Secondary School PAC
Financial Information 2022/2023
Year Ending June 30, 2024

General - PAC	YTD Actual	General - Aftergrad	YTD Actual	Gaming	Budget 23/24	YTD Actual	Difference	Totals
Opening Cash - 07/01/23	\$ 679.24	Opening Cash - 07/01/23	\$ 101.60	Opening Cash - 07/01/23		\$ 3,322.55		
Receipts		Receipts		Receipts				
Interest	-			Interest				
				Gaming grant				
				After Grad 50/50_April				
				After Grad 50/50_May				
Opening Balance Plus Receipts	\$ 679.24	Opening Balance Plus Receipts	\$ 101.60	Opening Balance Plus Receipts		\$ 3,322.55	\$ -	
Disbursements		Disbursements		Disbursements approved 2023-24	Budget	Actual	Variance	
				Animation Club	\$ 638.59		638.59	
				Art and Animation Club	\$ 369.85		369.85	
				Athletics	\$ 5,373.97		5,373.97	
				Board Game Club	\$ 500.00		500.00	
				Cubing Club	\$ 515.00		515.00	
				Drum Line Club	\$ 2,875.49		2,875.49	
				Library Learning Commons	\$ 407.30		407.30	
				Library - Reach for the Top	\$ 412.45		412.45	
				Robotics	\$ 3,000.00		3,000.00	
				SOAR	\$ 500.00		500.00	
				Table Tennis Club	\$ 122.82		122.82	
				Theatre and Improvisation clubs	\$ 5,658.74		5,658.74	
				Year end celebrations and events	\$ 3,000.00		3,000.00	
				PAC bursary	\$ 500.00		500.00	
				Subtotal	23,874.21	-	23,874.21	
				Disbursements AfterGrad 2022-2023				
				Cash price for 50/50 draw owner				
				Fees for Raffle Nexus Canada Inc				
				Gaming license fee				
				10% fundraising fee ro Raffle Nexus				
				Aftergrad Prizes				
				Aftergrad Food Station				
				Aftergrad Selfie Station				
				Stop payment fee for lost cheque #218				
				Pizza for AfterGrad				
				Bus Rental				
Total Disbursements	\$ -	Total Disbursements	\$ -	Total Disbursements	\$ -	\$ -	\$ -	
Closing - Sept 30, 2023	\$ 679.24	Closing - Sept 30, 2023	\$ 101.60	Closing - Sept 30, 2023	\$ 3,322.55	\$ 3,322.55	\$ -	\$ 4,001.79
		After Grad Donation (#14001)	\$ 117.35	PAC Donation (#14000)				\$ 3,131.24
		Graduation-Aftergrad (#90004)	\$ 1,546.89					
		TOTAL	\$ 1,765.84	TOTAL				\$ 7,133.03