



COAST SALISH ELEMENTARY – PARENT ADVISORY COUNCIL PAC ANNOTATED MEETING MINUTES

Date: March 12, 2024

Time: 7:32 PM - 9:08 PM

Attendees: Ningning Kennedy, Kay Yoon (Secretary), Christine Jung, Andrea Burgoyne (DPAC Rep), Gem Caluk, Grace Chan (Treasurer), Kamilah Barsa (V. Chair), Chris Chen, Mark Cheng

Agenda & Minutes:

7:30 – 7:40

- Call to Order: Kamilah commenced the meeting at 7:32.
- Land Acknowledgment: Kamilah.
- Adoption of Agenda & Minutes: Motion to adopt the agenda by Gem, seconded by Andrea, all in favour. Minutes motion forwarded by Grace, seconded by Andrea, all in favor.

7:40 – 7:55

- Principal's Report (Kamila in absence of Mr. Frank Pearse):
 - Looking Back
 - Random Acts of Kindness Week
 - Grade 4/5 students worked with Mrs. Wood to spread ideas to classes
 - Many fun and kind things happened around the school
 - Gymnastics in February
 - Borrowed District equipment
 - Mrs. Turner trained students and staff (Former gymnast)
 - Student had a lot of fun and enjoyed greatly
 - Lantern Festival – Lunar New Year
 - Outside community event hosted at Coast Salish
 - Donated over \$3,500 to Coast Salish Elementary

- Nowruz
 - Haft-Sin in the foyer – all classes participated in creation
 - Grade 3/4 students doing video presentation for students
 - Nowruz is during Spring Break however we decided to recognize before so that students would know what their friends are celebrating over break.
- Pink Shirt / Kindness Day
 - School Assembly w/ songs and presentations
- Grade 4/5 Basketball
 - Lots of kids participating
 - Taking part in the Minnekhada Jamboree this Thursday.

Looking Ahead

- Communicating Student Learning (Report Cards) home this Thursday via MYED.
- Spring Break March 18 – April 2nd (School resumed on Tuesday, April 3rd)
- Como Lake Relays
 - Large grade 4/5 district-wide relay race around Como Lake (Each runner runs just over 1 km)
 - Large group of teachers helping organize (Mrs. Turner, Ms. Bohne, Ms. Stody, Mrs. A)
- Track and Field
 - Will start after Break for Grade 3-5 students
 - District meet will be back at Town Center this year
- Articulation
 - Kindergarten Registration now complete, Cross Catchment process finishing up.
 - Coast Salish will have our largest group of K's ever next September with over 60 K students already.

7:55 – 8:10

- Treasurer's Report (Grace Chan):
 - Motion to approve \$1,000 in spending for each upcoming April and May hot lunch. Forwarded by Grace, seconded by Gem, all in favour, none opposed.
 - Motion to approve \$500 in spending for each for upcoming April and may TCBY treat days. Forwarded by Grace, seconded by Gem, all in favour, none opposed.
 - Motion to approve \$6,500 in spending towards Spring Fair. Forwarded by Grace, seconded by Gem, all in favour, none opposed.
 - We secured 5 sponsors for the Spring Fair. 4 out of 5 sponsors have connections to Coast Salish. In total, we received/will receive \$5,500 of sponsorship money.
 - The January bottle drive brought-in \$186.40 for the Gr. 5 leaving ceremony. money will be put aside for that purpose.

- More details in the attached Financial Report

8:10 – 8:15

- DPAC Update (Andrea Burgoyne):
 - Superintendent Report (Nadine Tembellini)
 - Update on public speaking. Continued as usual in French immersion. English schools still running it. Bring ppt, props, English will have district competitions next year for all 3 levels of school.
 - Cross catchment. Finished in early March. Some schools have rooms to take students and some don't. For elementary and middle school, 707 families applied, 550 got their 1st choice, 80 2nd choice. A few families did not get any option. 1 appeal process.
 - Budget busy time for the Finance team. Preliminary budget sorted April 9th, consultation April 16th, finished budget April 23rd. All staffing information will go to schools. School principals will get the classes they will have for the following year.
 - Few elementary music teachers in elementary schools. Principals have the final say on having someone for music teachers. Hardest part is that there are no teachers. Music still happens in elementary classroom, generally done by classroom teacher.
 - There have been several musical presentations in the district's schools.
 - Great participation by the Student Leadership Council – initiative (is the selected theme).
 - Parent feedback > Not enough psychoeducation assessments done, more in demand.
 - Open forum discussion:
 - Facebook Forum not working for Dpac reps as most people don't use Facebook anymore
 - Tips on running an effective PAC and productive meetings (stick to the agenda, don't make it too long, allow for open discussion on a separate platform)
 - How to get parents involved (Have class reps to attend PAC meetings and relay info, monthly PAC newsletter, annual notes on fundraising goals)
 - Use platform for signing up volunteers (Lots of helping hands)
 - Assign a volunteer coordinator and committee to spread out the work load.
 - Minutes February 22, 2024: [Microsoft Word - DPAC General Meeting Minutes - February 22, 2023.docx \(dpac43.ca\)](#)

8:15 – 8:25

- Grade 5 Leaving Ceremony (NingNing Kennedy):

- Grade 5 ceremony, they would like to send an email via Principal to the parents just asking for donation
- Would like to confirm the date for the leaving ceremony.

8:25 – 8:55

- Discussion Items:
 - PAC Website Consideration: a PAC website to better reach the school community, as the current Facebook page's reach is limited. The idea includes a platform for online donations and selling school merchandise, with a suggestion to use WordPress or Google.
 - Monthly Newsletter: The proposal of a monthly newsletter for consistent communication with parents was proposed.
 - Class Liaison Program: Introducing a class liaison program was suggested to improve meeting attendance and communication, potentially relieving Ms. Newell, the school secretary, of some duties.
 - Spring Fair Planning: Insights from the Lantern Festival to help Spring Fair planning, particularly in areas of parking, crowd control, and volunteer coordination.
 - School Dance Initiative: Parents are interested in a school dance. Discussed a possible April date. An alternative suggestion was a movie night before a professional development day.

Meeting Adjournment:

- At 9:08, motion to adjourn by Kamilah, seconded by Kay, all in favour. None opposed.

Next Meeting:

- Scheduled for the second Tuesday of April 9, 2024.

Recorded by Kay Yoon, PAC Secretary.

Enclosed:

- Financial Report up to March 12, 2024