



## COAST SALISH ELEMENTARY – PARENT ADVISORY GROUP PAC ANNOTATED MEETING MINUTES

*HELD DECEMBER 7, 2022 WEDNESDAY AT 7:00 TO 8:22 PM AT IRVINE ELEMENTARY*

### **PARTICIPANTS:**

**In person:** Atash , Frank Pearse, Andrea Burgoyne, Gem Caluk, Kamilah Basra

**Remotely:** Grace Chan, Michelle Schut, Anna Zhu, Viktoriia, Jessie, Jiali, Hamid, Jeff, Kay Yoon

**CALL MEETING TO ORDER AT 7:04 PM – ATASH, CHAIR**

**LAND ACKNOWLEDGEMENT – ATASH, CHAIR**

**ADOPTION OF AGENDA – ATASH, CHAIR**

Motion from Atash to add request to adopt the as-presented agenda and the meeting minutes from November

- Motion: Kamilah forwards
- Motion: Grace seconds
- 6 in favour, None opposed

### **PRINCIPAL’S REPORT - FRANK PEARSE, PRINCIPAL**

- Students are getting ready for the winter concert.
  - Sign-up to get the tickets (not buy) to secure the seats
- Teachers are handing in the report cards to Frank.
- Parents will have to access the report cards through MyEd but sometimes they do not get read and Mr. Miyanaga is trying to get parents to engage in more reporting cycles.
- Coast Salish will be Sasquatch - determined amongst three themes that we had.
  - We are working on what does it mean to be sasquatch
    - Determination and hardwork
  - Frank will get some consultation to determine the logo
    - option: contest for a logo - if you win, will pair up with a professional artist

- option: or just get a professional artist to come up with a logo
- colours? shape? all to be determined
- this project will take longer and maybe work towards our official opening and have a formal ceremony introducing the school building and logo /
- Construction: timeline 2023, no date at yet
  - However, there has been big progress in the construction.
  - floors are in. heating system in place.
  - The contractor and the school district are on the same page on what's required for partial occupancy and what not.
  - Frank will go visit again in January to check up on the progress.
  - Q: Will the teachers need help moving when it is time for moving into our building?
    - Possibly, but currently they are not keeping more stuff than they need currently. E.g. Halloween stuff has been moved back to the storage and Christmas stuff is moved out.
  - Q: preschool program next year 2023-2024?
    - It is hard to say because their area is least complete at the moment because it is considered to be lower priority to learning spaces.
    - Current YMCA daycare program is separated from preschool program
  - Q: Are we looking for full occupancy next september?
    - Full enrollment is expected (current full enrollment is 430)
    - 250-300 probably for next september?
    - even with higher enrollments, Frank expects to have split/blended classes
    - especially when we are situated in growing community, it gives us flexibility to accept new students

### **TREASURER'S REPORT – GRACE CHAN, TREASURER**

- Bank balance \$3,548.42
  - Cash sales from movie night, parents donation to PAC directly.
  - parents donations went to school is not included (school's IN Trust bank account = \$800)
  - We were able to save 50% on the cheque fee.
- Cash balance available for allocation as of December 7 \$2,282.68

**MOTION:** To approve expenditures in the amount of \$175.34 to cover the cost of Freshslice Pizza hot lunch order in December.

Motioned moved by Grace. Seconded by Gem

- six votes in favour, motion passed.

**MOTION:** To approved up to \$500 in expenditures to pay Taco Del Mar January hot lunch order.

Motion moved by Grace, Seconded by Gem

- all in favour; motion passed.

- We can arrange to prove motions upfront and pre-approved with up-to amounts. We get follow-up monthly updates: what was paid out and what was not paid.
- Estimated fee to the end of the year - no further event so just bank fee
- Movie night - actual cash expenses were popcorn, bags and ice cubes - net proceedings \$470.42

## **DPAC UPDATE – KAY, SECRETARY**

- Kay's DPAC meeting summary is appended.
- DPAC meetings are open to all parents/guardians who wish to attend.

## **FUNDRAISING OPPORTUNITIES**

### **HOT LUNCH – DZEMILLA, MEMBER-AT-LARGE**

- Currently too complicated to get different vendors at the moment while we are located in Irvine
- To maintain flexibility, Gem has just been planning one at a time while cooperating with Irvine
- Vendors do not want to do the hot lunch on the same day - too much
- December 9 hot lunch was not communicated properly
- January 20 - Deadline is January 12 Taco Del Mar
- Q: any addons for future hot lunch?
  - o we can plan ahead.
- We can do a hot lunch survey (types of food, interested in addons).
- Gem will send some ideas to Frank and see which ones would be appropriate and what not.

**MOTION:** to approve up to \$300 in miscellaneous expenditures (e.g., juice, milk, veggies, etc.) for hot lunch add ons.

motion forwarded by Gem, seconded by Kamilla,

- all in favour, motion passed.

### **MOVIE NIGHT REVIEW:**

Andrea: Only to do a different next movie night - would do pizza instead of pre-cooked hot dogs. not to do it in the flu season. (maybe end of January or Feb before March spring break)

Even if we are moving for partial occupancy, we can still use Irvine gym or smiling creek.

We can get pre-released movies if we plan ahead.

District has access to pretty much any movies that have been released.

### **OTHER FUNDRAISER IDEAS:**

- Family pizza nights have been successful in the past at other schools.
- Painted tile nights?
- art installation type for part of school

- paint nights
- no alcohol allowed at school events
- Purdys at Easter
- Book sale? - takes a lot of efforts
- Bottle drive in January - should set up an account with school phone number and then parents can use the school phone number. Frank will send out a reminder in the next newsletter.

#### **ROUNDTABLE**

- No particular items were discussed.

We will skip a January meeting and do the February meeting.

#### **ADJOURN MEETING – ATASH**

- Motion: Andrea forwards
- Motion: Grace seconds
- All in favor
- Meeting adjourns at 8:47 pm

**NEXT COAST SALISH PAC MEETING WILL BE HELD ON FEBRUARY 8 WEDNESDAY, 2023.**

**Enclosed: Financial Report, DPAC memo on Coquitlam Library**

Recorded by Kay Yoon, Secretary