

Coquitlam Summer Learning Academic Integrity Policy

Educational achievement should reflect an individual student's honestly acquired skill, knowledge and ability. Students who participate in any activities that undermine the integrity of educational achievement at Summer Learning are serving neither their own or society's best interests.

Any form of learning dishonesty will not be tolerated in the Summer Learning program.

Breaching educational expectations is defined as any attempt by a student to complete an examination, assignment, or assessment by unfair means.

“Unfair means” may include any one or more of the following:

- Plagiarism - the act of taking the writings of another person and passing them off as one's own.
- Taking an exam for another student or arranging for another person to take an exam in one's place.
- Altering or changing test answers after submission for grading.
- Using unauthorized electronic devices or information during an exam or assignment.

NOTE:** If a student is not sure about any assignment, he/she should check with the teacher before submitting it for marking. This is definitely a place where it is ***“better to be safe than sorry.”

Progressive Discipline

When the Summer Learning Academic Integrity Policy is broken a progressive disciplinary process is followed that will involve the course teacher and if necessary the site administrator. Generally a zero will be given for the assignment or test. Continued infractions will result in more severe consequences. At the discretion of the administration, the following may occur on a first or subsequent infraction:

- Suspension.
- Withdrawal.
- Any other consequences the administration deems appropriate.