

# CAREER RESOURCE CENTRE

(Adjacent to counseling area)

**The Career Centre** is open daily from **8:00am – 3:45pm** and has computers for student use. Students & parents are welcome to drop in or make an appt. with **Ms. Moorhouse, Career Resource Facilitator** [cmoorhouse@sd43.bc.ca](mailto:cmoorhouse@sd43.bc.ca)

## **Offered through the Career Centre:**

- Advertisements re: career & post secondary off-site events (see events calendar)
- Apprenticeship/trades information
- Career event excursions
- Career exploration on-line programs (Career Cruising & Bridges)
- Career planning & development assistance (one on one)
- Career related reference materials, files, binders and computer programs
- Career guest speakers
- College & university brochures, viewbooks and calendars
- College/university application assistance
- Coquitlam District transition education opportunities (e.g. Ace-it programs)
- Financial aid & BC/Canada student loan information
- Information sessions re: post secondary/career/service organizations
- Job & volunteer opportunities
- Labour market info (employment trends, statistics and salary information)
- Mentorship Program for grade 11 & 12 female students
- Military & RMC information
- Personality Dimensions assessment available
- Plan yearly Post Secondary Evening and other related school based events
- Private post secondary information
- Provide up-to-date BC & Canadian post secondary admission & English requirements
- Resume & cover letter & job interview preparation
- Requirements for international students
- Scholarship information & applications (Entrance/External/Local/Government)
- S.A.T. exam information
- Support Planning 10 teachers – workshops for students
- TOEFL exam information
- Volunteer/Work abroad information