

Terry Fox Secondary School

DRAFT PAC Meeting Minutes

Date: September 13, 2011
 Location: Library
 Time: 7 PM

Present:	Emmanuel Shamatutu (Chair), Karyn McLaurin (Treasurer), Shawn Coady (secretary), Lori Niemiec (SPC), Sandra Bevanda (SPC), Shinae Lee (DPAC), Rosanna Von Sacken, Holly Williams, Sandra LeNoble, Colleen Sterling, Simone Felker, Wayne Felker, Nancy Trambly,
Administrators and staff:	Heather Murphy, Lisa Dube
Regrets:	
Absent:	

#	Agenda Items and Notes:	Action
1	Meeting called to order at 7:02 by Emmanuel	
2	Approval of Agenda: Motion: Rosanna 2 nd : Karyn	Carried
	Introduction of new PAC executive and people in attendance	
3	Approval of Minutes dated June 14, 2011 Motion: Karyn 2 nd : Sandra	Carried
4	<p>Old Business:</p> <p style="padding-left: 40px;">a) <u>Position of Vice Chair:</u> Available. No one volunteered and it was agreed that someone would step up to take the position of acting Chair if Emmanuel is unable to attend a meeting.</p> <p style="padding-left: 40px;">b) <u>PAC Executive:</u></p> <ol style="list-style-type: none"> Chair: Emmanuel Shamatutu - shamatutue@telus.net Treasurer: Karyn McLaurin - kpschuley@shuley.com Secretary: Shawn Coady - coadyclan@telus.net DPAC: Shinae Lee - afshineh@gmail.com Fundraising: Holly Williams - williamsfamily4@shaw.ca SPC: Sandra Le Noble, Lori Niemiec, Shinae Lee, Sandra Bevanda. After Grad Liaison: Shawn Coady, Sandra Le Noble <p style="padding-left: 40px;">c) <u>Meeting Dates:</u></p> <ol style="list-style-type: none"> Sept 13th Oct 11th Nov 8th Dec 13th (?) Jan 10th Feb 21st March meeting April 10th 	

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	<p style="text-align: center;">9. May 8th 10. June 5th</p> <p>d) <u>Save around books:</u> Moved to Fundraising.</p>	
5.	New Business:	
5a	<p>Principal Report:</p> <ol style="list-style-type: none"> 1. Fundraising for TF Foundation: Zoomba Night on 23 September 7PM. PAC invited and asked to try and bring 5 people in effort to raise the money the school usually attempts to raise for the foundation. 2. June 1 – Teacher appreciation Breakfast 3. June 1 - Graduation dinner/dance 4. June 2 – After Grad 5. 28 June – Grad Ceremony 6. See attached Report. 	
5b:	<p>PAC Executive Reports:</p> <p>I) <u>Chair’s Report:</u></p> <ul style="list-style-type: none"> • Thanked everyone for opportunity to chair the PAC and lead the meetings. • Thanked the previous PAC for their time and work last year. • 21 September, 7 PM, is the Gr. 9 orientation in the Theatre. PAC invited to attend. <p>II) <u>Treasurer’s Report:</u></p> <ol style="list-style-type: none"> a) Finances: See attached Report. b) Budget: Budget has been put over until next month due to the labour dispute. <p>III) <u>Fundraising:</u></p> <ul style="list-style-type: none"> • Save Around Coupon Books: The books are \$25 each with ½ the money being given to the PAC as the fundraiser. PAC does not have to pay up front for the books. • Books put on hold. Due to the Teachers job action the PAC must have a system to get info out there and disseminate the books. Possibly Gr. 9 orientation night, Home Room on 22 September, E-News. Set up table at Music ‘Fall Concert on October 13th. Craft Night is one other possibility to set up table. <p>IV) <u>SPC:</u> Have not met this year yet therefore there is nothing to report. Suggest a breakfast meeting on September 23 at 7:30 AM.</p> <p>V) <u>DPAC:</u> Also have not met yet. Last Wednesday of this Month (28th September).</p>	<p>Shawn to ask Mr Cho if can set up Table at Concert.</p>
5c:	Parents Donation: Dealt with in Principle’s Report.	

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5d:	<p>Other:</p> <p>I) After Grad: A skeleton committee has been started. No formal meeting as of yet. Sandra Le Noble will be contacting some parents in effort to get the ball rolling. No meeting scheduled yet.</p> <p>II) Eligibility: Shinae is ineligible to be primary representative for DPAC as she is an employee of District 43 (as written in by-laws). She will assist and support the primary representative.</p> <p>III) PAC to write a letter to BCPAC concerning the funding cuts for PACs. Rosanna to write letter and Emmanuel to sign as chair.</p>	
6	Next PAC Meeting: October 11 th , 2011 in Library at 7:00 pm.	
7	Motion to adjourn at 8:20. Motion: Karyn 2 nd : Rosanna	Carried

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Principle's Report to PAC

Staff / Returning Staff (see attached list)

- | | | |
|---------------------|------------------|--------------------|
| o Lisa Dube | o Ryan Cho | o Dave Lehman |
| o Tammy Ough | o Amanda Herdman | o Casey Kingman |
| o Kyla Murphy | o Rebecca Downes | o Leah Kimura |
| o Kathryn Kurylo | o Steve Fukui | o Derek Wintermans |
| o Nina Norlin | o Dave Bifulchi | o Eugene Melnik |
| o Christine Kwok | o Leah Plummer | o Marty Peterson |
| o Chris Corrado | o Kyle Smelser | |
| o Courtenay Rimaldi | o Heng-zi Lo | |

Congratulations to:

- Veronica Miranda
- Alissa Chojnacki o
- Cristine Mohammed
- Leah Plummer

Thank you to:

- Football coaches and helpers
- Franca, Leslie and Link Leaders

Introduce new vice-principle Lisa Dube to PAC

Football well under way - doing very well.

- Went to Ottawa etc team came here

Field Hockey for girls:

- Have a coach and sponsor. 17 kids involved so far.

Teams:

- Swimming
- Tennis
- Crosscountry
- volleyball

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PAC Donator:

- \$3000 in school account for PAC to date
- another \$1100 made out to PAC and
- more to process at least another \$500

Job Action Update

Phase I of the teacher Job Action began on Sept 6th 2011.

What they are trying to achieve:

1. Teaching conditions that support all students
2. A fair and reasonable salary.
3. Respect for the profession
4. Local solutions for local conditions.

They are not doing any of the administrative tasks they usually do. They are not collecting fees but we (admin) have been collecting the fees. Teachers will not be creating formal report cards but will still be doing evaluation and assessment.

Parents can contact teachers if they wish to speak to discuss their child's progress. Teachers will not attend Parent Teacher Interviews Oct 18th)

Teachers do not have to read emails sent by administrators. Teachers cannot attend a meeting with an administrator or organized by such. Suggestion for the distribution of PAC funds: School has a number of larger ticket items ie., sound system in the gym... hardship, new clubs, athletics (because they are getting considerable less money from the fees)

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Report from Treasurer

13-Sep-11

	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
General account:			
Balance as at August 31, 2011			\$ 6,567.59
07-Sep-11	HST refund 772.85		7,340.44
Ending balance			<u>\$ 7,340.44</u>

	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
Gaming account			
Balance as at August 31, 2011			\$ 13,978.60
Ending balance			<u>\$ 13,978.60</u>

Notes:

General account

One parent donation cheque payable to the PAC has been received - I haven't received notification from the office yet regarding how much has been collected and included in the school fees.

Gaming account

We have been advised by the BC Gaming Branch that our grant this year is \$33,360.00. Additionally, at the end of last year the PAC received an \$8,530.00 that has been specified by BC Gaming for sports and music use. This amount was held over from last year's PAC budget until this year's PAC budget due to the late date of receiving the money last year.

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Budget items not used last year were:

First Aid		
Supplies	600.00	
Guest speakers	850.00	
Hardship fund	1,000.00	(Approximately)
Math tutor's year end lunch	200.00	
Operation Christmas Child	<u>500.00</u>	
	3,150.00	

These items roll back into the amounts available for this year's budget.

The money reflected in the gaming account balance includes the \$8,530.00 and the \$3,150.00