



## MONTHLY CHECKLIST FOR GRADE 12 STUDENTS THINGS TO DO BEFORE GRADUATION

Gleneagle Secondary 2011/2012

### September

- ❑ Check that you will have completed the high school graduation requirements by June. Visit <http://www.bced.gov.bc.ca/graduation/docs/ata glance.pdf>
- ❑ Arrange an informal meeting with Ms. Ahooja in the Career Centre, Room 213 or with a counselor to begin post secondary/career planning.
- ❑ Check out the Career Centre website throughout the year for post-secondary and career information including Talon Talk announcements.
- ❑ Attending a university/college in the US? Register for the SAT EXAM @ [Register for the SAT Exam](#). Our school code is 821091. Practice tests and information are located in the Career Centre. You may also pick up ACT exam info.
- ❑ Register to write the TOEFL EXAM if you will have been in an English speaking country for less than 3 or 4 years by Sept. 2011; check each post secondary institution for their English entrance requirements.
- ❑ **September 28, 2011:** Attend the Canadian Universities Event at Riverside Secondary from 1:00-3:00 pm. Visit the Career Centre Web site under the "Career Calendar" link for details <http://www.sd43.bc.ca/secondary/gleneagle/ProgramsServices/CareerCentre/Pages/default.aspx>
- ❑ **October 26, 2011:** Attend a Scholarship on Wednesday, October 26, 2011 (80% and above is usually required for a scholarship) and receive a Financial Opportunities Guide. Location is at Gleneagle Secondary from 3:15 pm to 4:15 pm. Location to be announced shortly on the Career Website under the "Career Calendar" link. Parents and students are welcome to attend.

### October

- ❑ **October 1, 2011:** By October you should check that you have the correct pre-requisite courses for admission to post-secondary programs.
- ❑ Research College/University programs and admission requirements. Visit Career Cruising <https://www.careercruising.com> (See Ms. Ahooja in the Career Center for UserID and Password)

- ❑ **October 1, 2011: BCIT starts accepting applications**
- ❑ **Attend POST SECONDARY INFORMATION EVENING at GLENEAGLE** for grade 11 & 12 students on **Tuesday, November 1<sup>st</sup>, 2011 from 7:00 pm-9:00 pm**. This is a great opportunity for students & parents to check out BC colleges and universities!
- ❑ **October 1, 2011: Langara College starts accepting applications**
- ❑ **Watch for early scholarship opportunities** in the Talon Talk Bulletin, Career Center Bulletin Board and Career Website
- ❑ **If you plan on attending an Ontario University you may begin to apply now.** Go to [Apply to Ontario Universities Website](#) to apply. Each Ontario University has a different application deadline. Apply no later than January to ensure that your application is received on time. The fee for the initial three university/program choices is **\$130**. (Mailing address in Canada). Each university/program choice beyond the initial three is **\$42** (e.g., if a fourth and fifth university choice are added, applicants must pay an additional \$84).
- ❑ **October 15, 2011: Douglas College begins accepting applications for September 2012.** You must have a 'C' in Eng. 12 or a 'B' in Communications 12 to gain admission to Douglas College programs and courses. (**\*Note:** a 'B' in English 12 is required for first year university English courses). Application forms are in the Career Centre or apply on-line @ <http://www.pas.bc.ca>
- ❑ **Request any letters of reference you may need to apply for scholarships.** Supply the referee with detailed information about yourself by giving them a completed brag sheet. *Brag sheets are located in the bottom drawer of the Scholarship File Cabinet in the Career Centre.* **Please give the referee at least two weeks notice.**
- ❑ **October 19, 2011:** - Loran Awards (up to \$75,000). Scholarship deadline for sponsored applicants October 19<sup>th</sup> and non-sponsored applicants deadline is October 26<sup>th</sup>, 2011  
<http://www.loranawards.ca>
- ❑ **October 31, 2011:** - TD Canada Trust Scholarship (up to \$70,000)  
[https://juno.aucc.ca/wes/td\\_e.html](https://juno.aucc.ca/wes/td_e.html)

# November

- ❑ **November 1, 2011:** - Application deadline for early admission to US universities and colleges  
<https://www.commonapp.org/CommonApp/default.aspx>
- ❑ **November 1, 2011:** Attend the BC Post-Secondary Information Evening at Gleneagle Secondary on Thursday, 7:00-9:00 pm. You will have the opportunity to attend three sessions and attend a mini-fair.
- ❑ Application for post-secondary institutions in BC <http://www.pas.bc.ca> **NOTE ! You do not have to worry about submitting marks or have completed courses at the time of application.**
- ❑ **November 18, 2011:** Attend the District Career Fair at Gleneagle from 9:00 am to 12:00 pm in the Big Gym.
- ❑ Application for post-secondary institutions in Ontario <http://www.ouac.on.ca/ouac-105>
- ❑ Application for post-secondary institution in the US  
<https://www.commonapp.org/CommonApp/default.aspx>
- ❑ Application for Post Secondary Institutions in Alberta <https://www.applyalberta.ca/pub/>
- ❑ **PSI Choice Form (Post Secondary Institutions Selections Form)**  
**Graduating Grade 12 students must complete this online form by the June 30<sup>th</sup> deadline to ensure that their marks are sent by the Ministry of Education to the post-secondary institutions that they have applied to.**  

By completing this form you are authorizing the Ministry of Education to send your interim grades to BC post secondary institutions in May if you are on the Early Admissions Program as well as your Transcript of Grades in July to the institutions you have requested on the form. Please note your information will be sent to the institutions in an electronic format. Visit this site for details:  
[http://www.bced.gov.bc.ca/exams/trx\\_updates/pdf/psi\\_selections\\_instructions.pdf](http://www.bced.gov.bc.ca/exams/trx_updates/pdf/psi_selections_instructions.pdf)
- ❑ **Apply for a Social Insurance Number if you don't already have one. Applications are in the Career Centre or go to:** <http://www.servicecanada.gc.ca/eng/sin/apply/how.shtml>
- ❑ Continue to check your daily 'Talon Talk', the Career Centre bulletin board, the Career Centre website for upcoming scholarship and post secondary information.
- ❑ If you are a First Nations student: contact the Aboriginal Education Program (604-461-7381) your Band Office or Friendship Centre for information about financial assistance for post secondary education. Also visit the Career Centre for assistance.

- TVR (Transcript Verification Reports). These reports are issued by the Ministry of Education in May. It is VERY IMPORTANT that you review this document, go over it with your counselor, and sign it. This is a preview of what your final transcript will look like, and reviewing it with your counselor will identify any errors or omissions that require correction prior to the end of the school year.

## December

- **December 1, 2011:** Final deadline to apply to California Universities
- Students should submit their term 1 grades by self-reporting online and/or mailing as required by the post-secondary institutions that they have applied to.
- **December 1, 2011:** Queen's University Major Admission Awards Application Deadline. Major Admission Awards require a minimum 90% average to be considered. Additional criteria, such as school nomination or community activities, may apply for some awards.  
<http://www.queensu.ca/studentawards>
- Some universities offer early admission based on Grade 11 final and Grade 12 Term 1 marks (University of Victoria, University of Vic, UFV)
- Begin preparing for January exams now.
- Record the exact time and date of your government examinations: you will need photo identification for the exams. Visit this link  
<http://www.bced.gov.bc.ca/exams/handbook/schedules.htm>
- Reminder to record BC college application deadlines. Deadlines vary between institutions and programs.
- **January 15, 2012:** Emily Carr University of Art & Design Application deadline for fall intake.

## January

- Apply for Eastern universities now.
- **January 31, 2011:** Application Deadline for Fall 2012 Intake at UBC

- ❑ **February 1, 2012:** Queen's university application deadline for students in US and Canada.
- ❑ **February 15, 2012:** - recommended due date for the Queens Personal Statement of Experience and Supplementary Essay (if applicable) to be considered for early offers of admission
- ❑ **February 6, 2012:** Application Deadline for McGill's Entrance Scholarship
- ❑ BCIT applications are accepted year round for trades programs, but apply by January for diploma programs. Go to [www.bcit.ca](http://www.bcit.ca) to apply and for more info. Paper application forms are in the Career Centre. Check carefully for additional requirements - e.g. resume, references, statement of intent, and statement of standing.
- ❑ Major entrance scholarships begin arriving at the school.
- ❑ Plan for a spring visit of your post secondary institution.

## February

- ❑ **February 28, 2012:** UBC major entrance scholarship deadline is Feb. 28. There is a nomination process. If you plan to apply to UBC see your counselor to be considered. Gleneagle can nominate 2% of the graduating class.
- ❑ **February 28, 2012:** admission application deadline to UVic and SFU
- ❑ **February 28, 2012:** Apply for SFU entrance scholarships if you have a min. 90% avg. Applications are in the Career Centre for students or apply on-line by Feb. 28.
- ❑ **March 1, 2012:** - Queens Admission Bursary application deadline\* (Need-based)\* Applicants must be Canadian citizens or permanent residents. Additional criteria, such as school nomination or community activities, may apply for some awards.  
<http://www.queensu.ca/studentawards/index.html>
- ❑ **March 05, 2012:** Local scholarship application packages are due in March. Late applications are not accepted. Submit your application to Ms. Bindy Johal. Application Date to be determined at first scholarship meeting on October 26, 2011. Watch Career Web site and Talon Talk for details.
- ❑ **March 1, 2012 - FINAL due date for the Queens Personal Statement of Experience and Supplementary Essay** (if applicable) to be considered for early offers of admission.
- ❑ **March 1, 2012:** University of Toronto Arts & Science Programs for Fall intake for Canadian students.
- ❑ **March 31, 2012:** Capilano University deadline for Fall intake for Canadian students.

- ❑ **March 31, 2012:** University of Waterloo Application Deadline for Fall intake for Canadian students.
- ❑ **Check the web site or visit the Career Centre for financial aid information of your chosen post secondary institution.**
- ❑ **If you are leaving your home community to continue your training or education, apply for housing now!**

## March

- ❑ **Self-report Term 2 marks online for SFU, UBC, UVic.** UBC will only accept DL online marks for courses that are 50% complete.

## April

- ❑ Ensure that any changes in registration for Provincial Exams have been made and that the school has your current mailing address if you have moved in the last year. Let the office know of any changes in your address.
- ❑ Attend a Local Scholarship meeting and receive a Local Scholarship and Bursary Information booklet from Ms. Ahooja. Watch Career Web site for dates.
- ❑ If you have applied to a BC University you may be required to self-report first semester final grades and Term 1, second semester interim grades electronically. Some offers of admission are based on self-reported grades. All other offers of admission are made in May based on grades sent by the Ministry of Education.
- ❑ Students must submit the Post Secondary Institution Choices form by the end of April to have the BC Ministry of Education send interim marks in May to the post-secondary institutions that they have applied to.

## May

- ❑ Students who have applied to university should be receiving offers of admission.
- ❑ Prepare for June exams

- ❑ **May 20, 2012:** Kwantlen Polytechnic University for Open Access Programs

## June

- ❑ Record the time and place of your exams in your calendar.
- ❑ Go to [www.studentaidbc.ca](http://www.studentaidbc.ca) to apply for a BC student loan.
- ❑ Registration for courses at UBC is done now.
- ❑ **June 17, 2012 from 11:00-2:00 pm:** Attend Commencement Ceremonies at the Orpheum Theatre
- ❑ **June 22, 2012: Time: TBA shortly:** Dinner & Dance Vancouver Convention Centre
- ❑ Looking for a summer job? Visit the Canada Services Employment Center
- ❑ Lots of volunteer opportunities are available during the summer. Visit the Career Center for further details.
- ❑ If you are fortunate enough to receive a scholarship or bursary remember to send a thank you card to the organization that has provided this award.