

WESTWOOD PAC MEETING MINUTES
Tuesday 8 Feb 2022 @ 6.30PM via Team Meetings

PAC Executive Attendees as Reflected:

- Principal: Stacey Parmar
- Chair/President: Liz Leask
- Past Chair/Past President: Raquel Cooper
- Vice – Chair: Darla Tinderland
- Treasurer: Farid Ansari
- Past Treasurer: Jenn Jarvis (Absent)
- DPAC Representative: Steven Choi & Colette Colter
- Secretary: Wati Khalil
- Co- Secretary: Vanessa Janusz (Absent)
- Member at Large: Asifa Hussain (Absent)

Other Parent Attendees:

- Tym Altman tymalt@gmail.com

Meeting Commenced: 6.30PM

Meeting Adjourned:7:35 PM

Approving Tuesday 11 Jan 2022 meetings minutes – approved

Approving Tuesday 8 Feb 2022 meeting agenda – approved

Self-Introduction of PAC Exec members to Stacey Palmer.

PRINCIPAL'S REPORT (Stacey Parmar) Westwood School community.

- 5 days at WW already, and has been more getting to know the Staff and the Westwood School community.
- Kevin Aitkens (retired principal) who has been stepping in since SP's absent while she went in for a day surgical procedure.
- This is SP's 3rd elementary school under her charge. Plans to learn about the school before setting a plan.
- Families are aware of the safety road rules at drop off area. There will be growing pains and she will do her best to learn about the school.
- Believes that communication is key in making things work at the school. She goes to the school everyday to ensure that the school is safe and the kids can get an education and will work through the problems with the help of PAC Executive and school staff.
- Hopefully by April, she will have more of an idea about the plan for the school moving forward.
- SP will have weekly emails on Friday as opposed to BW's Sunday emails.
- SP's CoVid stand is based on whatever that the district has set for the k- 12 schools.

PRESIDENT'S REPORT (Chair: Liz, Vice Chair: Darla & Past Chair: Raquel)

- **Correspondence**-Bank Statements from TD & cheques to be deposited
- **Agendas & minutes** should be set out for the Wednesday or Thursday before SP's emails to families on Fridays

WESTWOOD PAC MEETING MINUTES

Tuesday 8 Feb 2022 @ 6.30PM via Team Meetings

- **Parking Lot Safety-** DT has been working with SP the past week on how the loop works during drop off and pick-ups. We can only do our best to ensure that it is safe for kids & families to get to class. PAC should do where they can help this along. SD43 is strict about the Crossing Guards and it should be a paid position, and some schools have budgeted for this. Anything that we request to the city, this will take a long time and it will depend on how much it can be budgeted for. SP will get out there when she can, but to ask a member of staff will a huge ask from the staff.
- **Pink Shirt Day Wed 23 Feb (awareness against bullying)-** slow sales this year, only 14 orders for 20 shirts. And profit from this was \$36. People are recycling t-shirts, and perhaps when bake sales and fundraising can be done the sales could be better. SP will receive the orders after DT has send her the details.
- **Update on letter writing to retirement community –** 3 retirement centers are welcome to receiving letters from the students. SP will consult with the Dept Heads to check on the letters and Liz will pick the letters up and deliver to the homes.
- **Alleged bullying taking place at recess-** so some children feel that they are not able to tell the teachers that they are being picked on, bullied on and therefore they are hesitant to come forward to a teacher. SP will take action and get to know about what is being taught in the classes and what action should be taken.
- **RACK (Real Acts of Caring & Kindness) –** 13th-19th Feb 2022. How can PAC participate or facilitate this? There was a kindness tree on the wall but with COVID this is not possible. Perhaps, PAC can extend RAC through the FB page. Just to add to the Anti Bullying message for 23 Feb 2022. E.g. wave “hi” to a parent, buy a coffee
- **Donation letter update-** \$1240.68 was collected from the Dec 2021 letter donation.
- **Bike to School Week – 30th May – 3rd June 2022** WW registered on website for Bike to School Week. The goal is to raise awareness to be more environmentally friendly and hopefully reduces the traffic during drop-off and pick-up. The bike rack that was supposed to be added but this is still a works in progress.

TREASURER REPORT (Jennifer & Farid)

- **Me & Ed's** update – table it until Jenn is better and will execute it on FB once dates are decided.
- **Adendum:** has been decided via What's App PAC Exec Group Chat to be carried out on Wed 2nd March 2022.

Balance as at Jan 2022

- Gaming: \$ 5582.02
- Operating: \$ 5415.06
- School : \$1164.68
- O/standing Invoices:\$125.00- BCCPAC membership) & BW's gift
- POCO Playground Grant: \$ 2367.40 (criteria – has to be accessible for the public community)
- G5 Graduation Estimate: \$2000.00
- Classroom/Teacher Funds: \$7200.00
- Available funds as of 7 Feb 2022 : \$469.36

HOT LUNCH REPORT COMMITTEE

- **Hot Lunch / Fruit Veggie** Trays - suspended further notice

WESTWOOD PAC MEETING MINUTES
Tuesday 8 Feb 2022 @ 6.30PM via Team Meetings

DPAC REP REPORT

- DPAC meeting Jan 2022 update - poor management of time at the meeting. There seems to be a sentiment to open up the schools more now that COVID is slowed down. But the guidance is to follow the guidelines from the Superintendent.
- DPAC seminar – for parents & families who want to know more about what PAC does at school.
- Still awaiting for summary of meeting.
- Steve will share the seminar details on the WW FB page.

SECRETARIES REPORT (Leelawati Khalil & Vanessa Janusz)

- Nothing to report

Coming up on the Calendar February & March 2022

- February 8 – PAC meeting
- February 21 – Family Day (no school)
- February 23 – Pink Shirt Day
- February 25 – Non- Instructional Day (No school)
- March 8 – PAC meeting
- March 11 – Last day of classes for Spring Break
- March 14 – 25 – Spring Break
- March 28 – 1st day of School after Spring Break
- April 5 – PAC meeting (possibly a longer one as March's meeting is not carried out)