

WESTWOOD PAC MEETING MINUTES
Tuesday 19 April 2022 @ 6.30PM via Team Meetings

PAC Executive Attendees as Reflected:

- Principal: Stacey Parmar
- Chair/President: Liz Leask
- Past Chair/Past President: Raquel Cooper
- Vice – Chair: Darla Tinderland (Absent)
- Treasurer: Farid Ansari (Absent)
- Co Treasurer: Jenn Jarvis (Absent)
- DPAC Representative: Steven Choi (Absent) & Colette Colter (Absent)
- Secretary: Wati Khalil
- Co- Secretary: Vanessa Janusz (Absent)
- Member at Large: Asifa Hussain (Absent)

Other Parent Attendees:

Vanilla-vanillaqihe@gmail.com

Meeting Commenced: 6.35PM

Meeting Adjourned: 7:11 PM

Approving Tuesday 8 Feb 2022 meetings minutes – approved
Approving Tuesday 19 Apr 2022 meeting agenda – approved

PRINCIPAL'S REPORT (Stacey Parmar aka SP)

- School is busy with the planning (K orientation, staff planning for 2022)
- Looking at how to end the end (e.g. school event, G5 graduation & their Cultus Lake Graduation trip)
- Trying to be respectful of how the school community feels as the pandemic still looms behind us and there are still concerns present
- Bike to School is a go, and Mr. Francis has registered Westwood for Bike Week.
- Bike Rack update- sufficient numbers and if more kids bike to school well after Bike Week more bike racks will be added
- The Gym will be accessible to the kids during Bike Week
- Grade 5 Graduation projected costs for Cultus Lake and Leaving Ceremony. There are only 22 Grade 5 kids. The budget for this is \$2000. Estimated Costs = \$500 (bus), Cultus Lake \$25/child = \$500
- Grade 5 Committee will lead the Grade 5 Leaving Ceremony
- There are restaurants in the TriCities to partner with for Fundraising which PAC can consider for future ways to fundraise.

PRESIDENT'S REPORT (Chair: Liz, Vice Chair: Darla (absent) & Past Chair: Raquel)

- **Correspondence**-Bank Statements from TD & cheques to be deposited
- **Me & Ed's Fundraiser Update:** \$300 raised from the 1day event
- **COVID 19 update:** G5 Graduation, Hot Lunches (see Hot Lunch section), Field Trips a possibility before the school year ends & there is a concern that there is shortage of bus drivers

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for fieldtrips and there is no regulations for Parents to drive the students. Perhaps take advantage of venues near the school so that the students can walk.

- **May PAC Meeting:** none – instead just a June meeting (7 June) for AGM and this will give us time to plan for that .
- **Parents' Tea Planning** – not to be held this year with pandemic concerns and the will be something instead of the Morning Tea and will be discussed with Staff.

TREASURER REPORT (Jennifer & Farid)

- **Me & Ed's** update \$300 raised

Balance as at Apr 2022

- Gaming: \$5,580.52
- Operating: \$ 5,410.11
- School : \$1164.68
- O/standing Invoices:\$125.00- BCCPAC membership) & BW's gift
- POCO Playground Grant: \$ 2367.40 (criteria – has to be accessible for the public community)
- G5 Graduation Estimate: \$2000.00
- Classroom/Teacher Funds: \$7200.00
- Available funds as of 7 Feb 2022 : \$469.36

HOT LUNCH REPORT COMMITTEE

- Fruit Veggie Trays - suspended further notice
- no homemade meals – Vendors (e.g. pizza hut, subway
- it has to be all packed and labelled and less manpower to distribute the lunch
- Executive needs to make decisions on pandemic protocols for the hot lunch according the Hot Lunch guidelines for school
- No money collected just e-transfer
- KIV 27 May 2022 for Hot Lunch. SP will start by asking the teachers as to which day of the week the teachers prefer
- Liz will share the Pizza Hut & Subway information for the Exec to decide

DPAC REP REPORT

- District Principal Indigenous Education Stephanie MacKi was at the meeting to share information and knowledge about the Indigenous History. Hopefully the school can have a speaker to share this with the school
- Teachers will be having an Indigenous Learning Day on 22 April for Pro D day facilitated by Stephanie Macki
- Gaming Grant Application to be applied before deadline at the end of June 2022.
- Future DPAC meetings to be in person

AOB

- In person PAC meetings at school to be considered in the future.

SECRETARIES REPORT (Leelawati Khalil & Vanessa Janusz- Absent)

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- Nothing to report

Coming up on the Calendar April & May 2022

- April 5 – PAC meeting
- April 15 – Good Friday (Non- Instructional Day)
- April 19 – PAC meeting
- April 22 – Pro D Day (Non- Instructional Day)
- May 20 – Pro D Day (Non- Instructional Day)
- May 23 – Victoria Day (Non- Instructional Day)
- May 27 – Hot Lunch (TBC)