

**Terry Fox Secondary School
PAC Meeting Minutes
September 11, 2019 7:45 pm school library**

Attendance:

PAC Executive & Committee Members:

Chair: Maria Trudeau	Present
Vice-Chair: Yana Bereznyakova	Absent
Treasurer: Jamie Manchester	Present
Secretary: Cassie Holden	Present
Fundraising Coordinator:	Vacant
After Grad Liaison:	Vacant
DPAC Representative:	Vacant

School Administration:

Principal: David Starr

Members Present: Christine Knoll, Michelle Lanti, Nancy Fernandes, Michele Wong, Stacey Parman

Meeting called to order by Chair Maria Trudeau at 7:50 pm

1. Welcome to New and Returning Members

2. Additions to Agenda

None

Approval of Agenda

Motion: Michelle L, 2nd Jamie **Carried**

3. Review and Approval of Minutes from June 12, 2019 Meeting

Motion: Jamie, 2nd Christine **Carried**

4. Business Arising from Previous Minutes / Old Business

- Meeting dates for the 2019/2020 year will continue to be on the 2nd Wednesday of the month at 7:00pm in the school library
 - October 9, November 13, December 11, January 8, February 12, April 8, May 13, June 10. Additional budget meeting scheduled for October 28 @ 6:30pm
 - There is no meeting in March due to spring break
 - There were no volunteers for the vacant positions of Fundraising Coordinator, After Grad Liaison and DPAC Representative. We will revisit at

next PAC meeting

5. New Business:

a. Principal's Report: David Starr

- Total number of students very similar to last year. More grade 9s and less grade 12s.
- Flex has been set up; previously classes were 72 minutes each and was too long. Classes have been shortened and Flex period has been added between blocks B & C. Initially students are being directed where and how to spend their Flex time but towards end of September students will have freedom to spend their Flex as they need.
- Career Life Connections (previously known as Grad Transition) for Grade 12s will be scheduled during Flex

b. PAC Executive Reports

- **Chair:** Maria Trudeau
 - Nothing to report
- **Treasurer:** Jamie Manchester
 - Jamie has met with previous Treasurer, Stacey Parman for training and binder hand-off
 - Budget report is attached
 - Signed forms to be submitted to G & F to have old PAC executive members Yana Bereznyakova and Stacey Parman removed and have Jamie Manchester and Maria Trudeau added
 - Gaming Grant funds usually arrive the 2nd week in October. Budget meeting scheduled for after Gaming Grant is in
- **Secretary:** Cassie Holden
 - Current year plus 2 previous years of minutes kept in Secretary binder. Old minutes from 2016/2017 year handed to Treasurer Jamie Manchester to be stored in the PAC cupboard in the office
 - PAC meeting dates are not making it on to the school app or the website. Cassie wanted to know where to send the request to make sure they are posted for parents. Dave asked that they be emailed to him flagged as important and he will make sure they are done
- **Fundraising:** Vacant
 - Nothing to report
- **After Grad:** Vacant
 - Stacey Parman (parent of grade 12 student) has arranged for the first parent meeting of the year; September 18 @ 7:00 in the school library
- **DPAC:** Vacant

6. **Other Discussion Items:**

- Dave: Premier John Horgan and Mike Farnworth were at the school as part of promoting the Terry Fox Hometown run.
- Dave: 3 new grade 12 courses this year; Environmental Science, Coding, Astronomy
- Stacey: BCCPAC membership is due for renewal. She forwarded renewal email to Cassie

7. **Next Meeting Date:** October 9, 2019 @ 7:00pm library

8. **Adjournment at 8:41pm**

Motion: Christine, 2nd Jamie

Carried