

**Terry Fox Secondary School
PAC Meeting Minutes
October 9, 2019 7:00 pm school library**

Attendance:

PAC Executive & Committee Members:

Chair: Maria Trudeau	Present
Vice-Chair: Yana Bereznyakova	Present
Treasurer: Jamie Manchester	Present
Secretary: Cassie Holden	Present
Fundraising Coordinator: Kathy Grinwis	Present
After Grad Liaison: Nancy Fernandes	Absent
DPAC Representative:	Vacant

School Administration:

Principal: David Starr

Members Present: Christine Knoll, Michele Wong, Stacey Parman, Tanya Pankratz

Meeting called to order by Chair Maria Trudeau at 7:03 pm

1. Welcome to New and Returning Members

2. Additions to Agenda

None

Approval of Agenda

Motion: Yana, 2nd Kathy **Carried**

3. Review and Approval of Minutes from June 12, 2019 Meeting

Motion: Kathy, 2nd Christine **Carried**

4. Business Arising from Previous Minutes / Old Business

- Meeting dates for the 2019/2020 year will continue to be on the 2nd Wednesday of the month at 7:00pm in the school library
 - Nancy Fernandes has volunteered to be our After Grad Liaison
 - Kathy Grinwis has volunteered to be our Fundraising Coordinator. She will run the Meridian Meat gift card fundraiser again in the spring. Yana offered to help her.
 - There were no volunteers for DPAC Representative. We will revisit at next PAC meeting

5. New Business:

a. Principal's Report: David Starr

- Senior Sail was a huge success this year with not 1 single issue. Even the bus drivers were complimentary of the kids.
- New Environmental Science class had an amazing field trip to Banfield Marine Sciences Centre.
- Interim reports coming out Oct 17; kids will complete self-assessment as part of the interim report.
- October 23 parent teacher interviews
- Flex is going well with 0 attendance issues
- New school club started; Sandwich Club Tuesdays @ lunch

b. PAC Executive Reports

- **Chair:** Maria Trudeau
 - Will be setting up meeting with Julio @ Gulf & Fraser CU
- **Treasurer:** Jamie Manchester
 - PAC donations down this year; Maria & Dave will make up flyer outlining what the PAC funds are used for and have it handed out at parent teacher night. Dave will arrange for a message to go out to the parents reminding them to please pay the PAC funds in their school cash account
 - Budget report is attached with balances
 - We have received our Gaming Grant; \$30,580. This is about \$1000 less than last year
 - Budget meeting Monday October 28 @ 6:30 in the library
- **Secretary:** Cassie Holden
 - Nothing to report
- **Fundraising:** Kathy Grinwis
 - Kathy will arrange for us to do the Meridian Meats fundraiser again in the spring. Yana will help her coordinate this.
- **After Grad:** Nancy Fernandes, presented by Cassie in Nancy's absence
 - School app & eNews will be used to communicate with parents
 - Meetings will be the 3rd Wednesday of each month; committee meetings will be held at the discretion of each committee chair
 - Fundraising events; Craft Fair will be Saturday November 2, pub night at Cat & Fiddle date tba, raffle ticket draw March 4 @ noon, bottle drive date tba likely April
 - Students will get volunteer hours for helping at events
 - \$8000 in the account at start of year; total fundraising goal is \$35-\$37000
 - After Grad event is Saturday June 6 midnight to 5am Sunday June 7
 - Next meeting Wednesday Oct 16

- Account set up at Bigger Bottle ON Kingsway x Westwood for bottle drive. Account is under Terry Fox After Grad 2020
- Volunteers still needed for Craft Fair set up on Friday Nov 1
- **DPAC:** Vacant

6. **Other Discussion Items:**

- Parent asked what date is Commencement; Dave didn't have the date handy but it is in the school calendar in June and will be at the Orpheum again
- Parent comment that access codes for school photos are difficult to get. One parent tried the phone number but was not able to reach someone to talk to and another parent sent a message to the email address but has not received a reply and it's been several days. Dave will talk to Brit and they will follow up with Lifetouch.
- Parent teacher interview scheduling opens Oct 11
- PAC meeting dates are not up on the website. Maria will email dates to Dave to have added. Meeting minutes will also be uploaded.

7. **Next Meeting Date:** Budget meeting October 28, 2019 @ 6:30pm library, next regular meeting Nov 13 @ 7:00pm library

8. **Adjournment at 7:45pm**

Motion: Kathy, 2nd Yana

Carried