

**Terry Fox Secondary School
DRAFT PAC Meeting Minutes
September 24, 2020 7:00pm via Zoom**

Attendance:

PAC Executive & Committee Members:

Chair: Maria Trudeau	Present
Vice-Chair:	Vacant
Treasurer: Jamie Manchester	Present
Secretary: Cassie Holden	Present
Fundraising Coordinator:	Vacant
After Grad Liaison:	Vacant
DPAC Representative:	Vacant

School Administration: Principal: David Starr

Members Present: Nancy Fernandes, Andrea Howarth, Kelly Cooper, Gabi Green, Parmida Miri, Miatta Kromah, Dee Samundsdottir

Meeting called to order by Chair Maria Trudeau at 7:04 pm

1. Welcome to New and Returning Members

2. Additions to Agenda

None

Approval of Agenda

Motion: Dee, 2nd Nancy

Carried

3. Review and Approval of Minutes from June 11, 2020 Meeting

Motion: Dee, 2nd Miatta

Carried

4. Business Arising from Previous Minutes / Old Business

- Schedule meeting dates for the balance of the year: 3rd Thursday of each month; Oct 15, Nov 19, Dec 17, Jan 21, Feb 18, Apr 15, no meeting in March due to spring break, May 20, June 17
- Positions to be filled;
 - Vice-chair: Cassie Holden stood for the position; Motion to vote by Kelly 2nd by Nancy. All in favour
 - Secretary: Kelly Cooper stood for the position; Motion to vote by Dee 2nd by Miatta. All in favour

- DPAC: Tonya Pankratz was not in attendance and none of the PAC members from last year recall if she was going to stand for the position again this year. Andrea Howarth said she is at the DPAC meetings anyhow and is willing to step forward if Tonya does not wish to take this on. We will keep this position vacant for this month until we can speak to Tonya.
- Fundraising: Jamie Manchester agreed to take on the Meridian Meat fundraiser in the spring.
- After Grad: Remains vacant for now. David confirmed there will not be an After Grad party again this year. Staff liaison will John Campbell or David Starr.

5. **New Business:**

a. **Principal's Report: David Starr**

- Relatively good start to the year considering the smoke/weather. Quarter system & learning groups in place as directed by ministry of health.
- In person clubs, staff meetings, etc not happening and it is not feeling very fun at the school at present but they are taking the learning groups out individually for separate Terry Fox runs
- Student Council mandate is going to focus on finding Fun.
- Sports, Rock the Fox, Plays, Musicals are not happening right now
- Quarter system is short and intense. First report card will be in 3 weeks. Report cards will be available on the portal, no paper cards will be printed.

b. **PAC Executive Reports**

- **Chair:** Maria Trudeau
 - Happy to see so many new members at our first PAC meeting
- **Treasurer:** Jamie Manchester
 - Treasurer's report attached
 - Do not have Gaming Funds yet; Grants are happening this year should be coming soon
 - Date for teachers to submit requests September 30
 - Need to set budget meeting; Jamie will contact PAC executive near end of October
- **Secretary:** Cassie Holden
 - Cassie will contact Kelly to arrange hand over Secretary binder and email access, templates etc.

- **Fundraising:** Vacant
 - Nothing to report
- **After Grad:** Vacant
 - Stacey Parman attended meeting to discuss After Grad; she would like to return the After Grad stuff she still has at her house as she no longer has a student at the school. As well the craft fair vendors need to be informed about the craft fair as some have prepaid cash for their tables. Stacey has the cash. Do we know of any Grade 12 parents starting to form a committee yet?
 - Stacey will drop stuff off at the school. David and the staff in the office will take care of contacting the vendors. We won't be able to host the craft fair this year.
- **DPAC:** Andrea Howarth spoke on last DPAC meeting
 - BCCPAC will grant DPAC Zoom licenses but logistics are not really workable
 - Oct 7 PAC 101
 - Oct 28 next DPAC meeting

6. **Other Discussion Items:**

- Dee PAC chair @ Kwayhquitlum selling first aid kits as fundraiser

7. **Next Meeting Date:** October 15, 2020 @ 7:00pm

8. **Adjournment at 7:54 pm**

Motion: Jamie 2nd Dee

Carried