

**Terry Fox Secondary School  
DRAFT PAC Meeting Minutes  
October 15, 2020 7:00pm via Zoom**

**Attendance:**

**PAC Executive & Committee Members:**

<b>Chair:</b> Maria Trudeau	Present
<b>Vice-Chair:</b> Cassie Holden	Present
<b>Treasurer:</b> Jamie Manchester	Present
<b>Secretary:</b> Kelly Cooper	Present
<b>Fundraising Coordinator:</b>	Vacant
<b>After Grad Liaison:</b>	Vacant
<b>DPAC Representative:</b>	Vacant

**School Administration: Principal:** David Starr With Regrets

**Members Present:** Kathy, Andrea Howorth, Dee Samundsdottir, Nancy Fernandes

Meeting called to order by Chair Maria Trudeau at 7:05 pm

1. **Welcome to New and Returning Members**

2. **Additions to Agenda**

None

**Approval of Agenda**

**Motion:** Maria, 2<sup>nd</sup> Cassie **Carried**

3. **Review and Approval of Minutes from September 24, 2020 Meeting**

**Motion:** Jamie, 2<sup>nd</sup> Cassie **Carried**

4. **Business Arising from Previous Minutes / Old Business**

- DPAC: Tonya Pankratz regretfully will not be able to continue as representative this year. Andrea Howorth offered to fill the position at the last PAC meeting to and it is agreed that she will be the DPAC representative.

5. **New Business:**

**a Principal's Report: David Starr**

- David sends his regrets and can not attend the meeting
  - Submitted a written report and is attached

**b PAC Executive Reports:**

- **Chair:** Maria Trudeau

- Front office contacted Maria with a message from a parent regarding Grad Party Coordinator. Parent was inquiring if there was an after grad liaison for this year's graduating class
  - David Starr confirmed at the previous PAC meeting that due to COVID 19, there will be no after grad party again this year.
    - Kathy pointed out that there should be a fundraising committee to help raise funds for swag bags, gifts cards as well as the legacy fund.
    - Another member said a parent had expressed interest in taking on the role.
      - PAC will put her in touch with David
- **Treasurer:** Jamie Manchester
  - Gaming Funds haven't arrived yet but should be in the next week or so
  - Teacher's requests are in
  - Budget meeting is set for October 29<sup>th</sup>
    - Approx. \$47,000 to use for teacher's requests
  - Unsure where we stand currently with PAC donations
- **Secretary:** Cassie Holden/Kelly Cooper
  - Have met with Kelly and handed over all items pertaining to the secretary role
  - Kelly will have to be added as a signatory for the bank account
    - Jamie will contact the bank to inform them of the change in secretary and to approve adding Kelly as a signatory.
      - Kelly will schedule arrangements with the bank
- **Fundraising:** Vacant
  - Nothing to report
- **After Grad:** Vacant
  - Nothing to report
- **DPAC:** Andrea Horworth
  - Bylaws haven't been reviewed or updated in a long while.
    - Bylaws as posted on school website say 2012
    - Kelly confirmed that no updated versions are on file
  - PAC page on the TF PAC page is also out of date
  - Next DPAC meeting is scheduled for October 29

## 6. Other Discussion Items:

- a There is some confusion amongst parents as to how the timetable switch scheduled for next week will work

- Some parents are concerned about transit times and school arrival since the start time will be in off peak hours for transit
- b Andrea attended the last school board meeting and shared an update
  - There were 2700 gradual entry students in September, currently there are 1900 with 800 students returned to class full time
    - Approx. 1,400 elementary students and 500 middle school students still proceeding with gradual entry
    - Telus has partnered with SD43 to provide internet for \$9.99/mth to students/families who are struggling financially.
    - Port Moody Foundation made a donation to SD43 to help students in Port Moody with technology and internet access

7. **Next Meeting Date:** November 19, 2020 at 7pm

8. **Adjournment at 7:52pm**

**Motion:** Maria 2<sup>nd</sup> Cassie

**Carried**