

**Terry Fox Secondary School  
DRAFT PAC Meeting Minutes  
January 21, 2021 7:00pm via Zoom**

**Attendance:**

**PAC Executive & Committee Members:**

<b>Chair:</b> Maria Trudeau	Present
<b>Vice-Chair:</b> Cassie Holden	Present
<b>Treasurer:</b> Jamie Manchester	Present
<b>Secretary:</b> Kelly Cooper	Present
<b>Fundraising Coordinator:</b>	Vacant
<b>After Grad Liaison:</b> Lisa Currier	Present
<b>DPAC Representative:</b> Andrea Howorth	Present

**School Administration: Principal:** David Starr Present

**Members Present:** Dee Samundsdottir, Nancy Fernandes, Kathy Grinwis, Christine Knoll

Meeting called to order by Chair Maria Trudeau at 7:03 pm

1. **Welcome to New and Returning Members**

2. **Additions to Agenda**

None

**Approval of Agenda**

**Motion:** Nancy, 2<sup>nd</sup> Cassie **Carried**

3. **Review and Approval of Minutes from December 17, 2020 Meeting**

None

**Approval of Minutes**

**Motion:** Andrea, 2<sup>nd</sup> Lisa **Carried**

4. **Business Arising from Previous Minutes / Old Business**

- Terry Fox Secondary School PAC Facebook page is now up and running.
  - Gabi Green, & Lisa Currier are part of the admin team
  - Goal is to keep the page positive and informational.
    - Posts will need to be approved by admin
  - Currently there are 76 members
  - Member asked how the approval process goes
    - New members can be invited or they can request membership on the page

- Mr. Starr commented the page looks “fabulous” and will encourage parents to join
- Lisa gave an update on the Grad Committee progress
  - School Administration has sent an email out to parents updating the current COVID 19 restrictions as it pertains to this year’s graduation
    - Commencement will be held on June 23rd
    - Much like last year, it will be a “drive thru” graduation
    - If there is a possibility of loosening restriction (per PHO) then there will be
    - Goal is to make it a memorable for the kids as possible
    - Lots of positive feedback so far
  - Ideas for fundraising are being discussed to help with expenditures as well as swag etc for the grads
    - School budget has been severely hampered due to COVID this and funds are tight
  - A member shared that they had connections in the local community for lawn signs
    - Further discussions will take place offline.
  - A member asked how the Grad Committee was getting the message out
    - A gmail address has been created and Mr. Starr will assist in promoting the email

## 5. **New Business:**

### a **Principal’s Report: David Starr**

- This year’s Incoming Grade 9 welcome took place online
  - Approximately 200 parents participated
  - Letter(s) will be specific to class where there were exposures
- Q3 is starting very soon
- Report cards are ready
- Numeracy and literary assessments are next week
- School admin have been busy organizing and planning for next September
  - Instructed by the District to plan for a regular school year
- Small number of student have been problematic at the local food establishments
  - Discussion of behaviour expectations have happened in school and an email notice has been sent to all parents to promote further discussions
  - School and local businesses will work together to ensure safe and respectful interactions

### b **PAC Executive Reports:**

- **Chair:** Maria Trudeau
  - Nothing to report

- **Treasurer:** Jamie Manchester
  - Presented up to day account information
  - 1<sup>st</sup> round of cheques have gone out so bank balances are reflective of that
  - To date, there is \$37,608.83 left to spend in the general and gaming accounts
  
- **Secretary:** Kelly Cooper
  - Nothing to report
  
- **Fundraising:** Vacant
  
- **DPAC:** Andrea Horworth
  - Next DPAC meeting is January 27 at 7pm
  - Some discussion took place with updating the PAC page of the school website
    - Information is out of date
    - Clean up of old minutes and addition of new minutes
    - Add contact email and list upcoming PAC meeting dates
    - David Starr suggested sending information to Patti Webb and John Campbell
      - John Campbell is currently updating the webpage for the school
  
- **After Grad:** Lisa Currier
  - Updates were presented earlier in the meeting

6. **Other Discussion Items:** No new items

7. **Next Meeting Date:** February 18, 2021 at 7pm

8. **Adjournment at 7:31**

**Motion:** Kathy; 2<sup>nd</sup> Dee

**Carried**