

**Terry Fox Secondary School
PAC Meeting Minutes
November 16, 2023 7:00pm
Held in Library, TFSS**



Attendance: PAC Executive & Committee Members

Chair	Andrea Howorth	Absent
Vice Chair	Kelly Cooper	Present
Treasurer	Jamie Manchester	Present
Secretary	Andrea Jabour	Present
Fundraising Coordinator	Lisa Currier	Absent
Social Media Coordinator	Karen Last	Absent
After Grad Liaison	Kelly Cooper	Present
DPAC Representative	Paulina Larrain	Present
Members At Large	(Dee) Asmund	Present
	Jimmy Fung	Present
School Administration	John Campbell	Present
Members Present:	Gabi Green	
Other Guests:	Chantal	

Contact Emails:

PAC: terryfoxpac@gmail.com
 Dry Grad: terryfoxdrygrad@gmail.com

Meeting called to order by Kelly Cooper at 7:01 pm.

1. Welcome & Introductions

2. Additions to Agenda

None

Approval of Agenda				
MOTION:	Paulina Larrain	SECOND:	Gabi Green	CARRIED

3. October 19, 2023 meeting minutes were approved via email and are posted on the school website —> [click here](#).

4. Committee Reports

- a. PRINCIPAL'S REPORT:** John Campbell provided update.
- i. Craft Fair success. Many staff members attended and commented on how well run it was.
 - ii. Grad photos ongoing - trailer in parking lot.
 - iii. College/university visits are in full swing either in person or online.
 - iv. Scholarship meetings \$1M earned by grads each year.
 - v. UBC writing workshop to write student profiles happened this week.
 - vi. Remembrance Day ceremony was a great event this year.
 - vii. Spirit Week November 20 week. Food drive included.
 - viii. Hamper program launching for holiday season.
 - ix. Helping Hands program - multiple teachers/staff create opportunities to build skills. i.e. craft fair helped with money exchange.
 - x. Update on Athletics
 - xi. Update on program and club activity.
 - xii. Report cards coming end of November. Learning Updates (new terminology).

b. PAC EXECUTIVE REPORTS

Chair: Andrea Howorth

- i. No report..

Vice Chair: Kelly Cooper

- i. Craft Fair - vendors seemed to be very happy and gave great feedback on site.
- ii. Full Craft Fair updated to be provided at the next meeting.

Treasurer: Jamie Manchester

- i. Craft Fair invoices and expenses still to be paid
- ii. Anticipated funds to exceed \$10,000 to be assigned to PAC, Dry Grad and Football team. Final balance to be confirmed in the New Year.
- iii. As of November 14 balances
 - General acct \$21, 207
 - \$10,115 Craft Fair revenue to be added to General account once reconciled
 - Gaming acct \$38,725

Secretary: Andrea Jabour

- i. Nothing to report.

Social Media Coordinator: Karen Last

- i. No report.

DPAC: Jamie Manchester provided report.

- i. Upcoming meeting November 29.
- ii. Programs of Choice parent info night. Check their website for more info.
- iii. DPAC summit this weekend. Jamie will be attending and more info will be upcoming.

Fundraising:

- i. No report..

Grad Liaison: Kelly Cooper

- i. Email sent to grade 12 students/parents. If you did not receive it please contact terryfoxdrygrad@gmail.com. Committee is collecting contact information to keep graduating parents informed.
- ii. Venue Confirmed - Central City in Surrey. Bussing information upcoming.
- iii. Fundraisers ongoing. Pub Night at The Bennett on December 3, 2pm-10pm.
- iv. Check Instagram or Facebook for all fundraisers.
- v. Next meeting November 20.

Members at large: Jimmy / Dee

- i. SolarMax - Planetarium event raised \$500.

5. **Business Arising from Previous Minutes / Old Business:**
 - a. Report on Craft Fair to occur at the next meeting.
6. **New Business:**
 - a. No new business.
7. **Next Meeting Date:**
 - a. Thursday, January 18, 2024 at 7pm in the Library.
8. **Meeting Adjournment**
 - a. Meeting adjourned at 7:49pm.