

## School District No. 43 (Coquitlam) STUDENT REGISTRATION FORM

OFFICE USE ONLY					
Date of registration:					
Start date:					
RADE: HOMEROOM:					
Program:  Beng Beng Other:					
ELL: SPED: IEP:					
# PEN #:					

#### STUDENT REGISTRATION INFORMATION Student's Legal Name: Middle Last First Student's Preferred Name: (if different from above) Last First Middle **Student Date of Birth:** Gender: □ Male □ Female **Preferred Gender**: □ Male □ Female Birthplace: Citv Province Country Home Language: Language Most Used: \_\_\_\_\_ First Language: \_\_\_\_ Student's primary residence: Street Address City Postal Code Siblings (that are school age only): #1: Name School attending Relationship (Brother/Sister) Grade #2: Name School attending Relationship (Brother/Sister) Grade #3: Relationship (Brother/Sister) Name School attending Grade International Student: ⊓ No Yes 🗆 No **Aboriginal Ancestry:** □ Yes: □ Status □ Non Status □ Metis 🗆 Inuit If Status: Band of Origin: \_\_\_\_\_ Band of Residence: \_\_\_\_\_ Last school attended: Grade: Name City Province Country □ Out of Country □ Out of Province □ Out of District □ In District PARENT/GUARDIAN CONTACT INFORMATION Parent/Guardian Name #1: (of student's primary residence) First Last Middle Canadian Citizen Permanent Resident □ work permit □ Study permit Refugee If not a Canadian citizen -- Country of Citizenship of Parent/Guardian: Relationship to Student: □ Mother □ Father □Other: Parent/Guardian Email(s): Work: Cell: Telephone: Home: Please indicate if there is a court order on file regarding your child.

 $\Box$  No  $\Box$  Yes  $\Box$  copy of court order provided.

PARENT/GUARDIA	AN CONTACT INFOR				
Parent/Guardian Name #2:					
		Last	First	Middle	
□ Canadian Citizen □ Permanent Resident □ work permit □ Study permit □ Refugee □ If not a Canadian citizen Country of Citizenship of Parent:					
Lives with Student:  O No  Yes Relationship to Student:  Mother  Father  Other:					
Address:					
Street Address       City       Postal Code         (if different from student primary address, has residency documentation as per District Eligibility Checklist been verified          )					
Parent/Guardian Email(s):					
Telephone: Hom	ne:	Work:		Cell:	
EMERGENCY CONTACT INFORMATION (attempts are always made to contact parents first in the case of emergencies, below are secondary emergency contacts)					
Emergency Contact	Name #1:	Last Name First Name	□ Male □ Female	Relationship to Student:	
Telephone: Hom	ne:	Last Name First Name Work:		Cell:	
Emergency Contact	Name #2:	Last Name First Name	□ Male □ Female	Relationship to Student:	
Telephone: Hom	ne:	Work:		Cell:	
Emergency Contact (Out of Province to be ca event of a natural disaste	alled in the	Last Name First Name	<ul><li>Male</li><li>Female</li></ul>	Relationship to Student:	
Telephone: Hom	ne:	Work:		Cell:	
MEDICAL INFORMATION					
Personal Health Care Number:					
Are there any particular medical problems your child may be experiencing which their teacher should be aware of? <ul> <li>Not life threatening/Health Alert (allergies, etc.)</li> </ul>					
□ Life threatening (severe allergies, anaphylactic, etc.) If yes, please give a brief description below and complete the District Medical Alert form provided by school.					
Other student alerts – family or other informational					
Information collected for students is collected under the authority of the School Act, Sections 13 and 79. The information will be used for educational program purposes and, when required, may be provided to health services, social services or other support services as outline in Section 79 (2) of the School Act. The information provided on this form is protected under the Freedom of Information and Protection of Privacy Act. Questions about the collection and the use of this information should be directed to the principal of the school or the Information & Privacy Officer, School District #43, 550 Poirier Street, Coquitlam, BC V3J 6A7 Phone: 604-939-9201.					
I hereby declare that I have read and understood the information contained on this form and the information I have					

provided is correct.

Date

Parent/Guardian Signature

### DOCUMENTATION REQUIRED FOR REGISTRATION OF ALL SCHOOL AGE STUDENTS SCHOOL FUNDING ELIGIBILITY "CHECKLIST"

In accordance with the School Act Section 82, Ministry of Education policy, and school district AP's 300 and 302, a student is eligible for a provincially funded education if Custodial Parent(s) or Legal Guardian(s)\* meet residency requirements. Students who are ordinarily resident in BC and whose Custodial Parent or Legal Guardian\* is ordinarily resident in BC, and are enrolled in a program in School District No. 43 (Coquitlam) are eligible for Ministry funding. Please review original documents, check the appropriate boxes of the checklist, have it verified and signed by the Principal or designate, and keep a copy in the student's G4 file.

#### STATUS IN CANADA required by Custodial Parent or Legal Guardian\* and Child:

#### Custodial Parent or Legal Guardian\*:

#### One of:

- □ Canadian birth certificate
- □ Canadian passport
- $\hfill \Box \quad Canadian \ Citizenship \ card$
- □ Confirmation of Landed Immigrant or Permanent Residence (8-1/2 x 14" sheet) and passport
- □ Permanent Resident Card (front and back)
- □ Status Indian documentation
- □ Nexus Card with Citizen listed as CAN (Canadian)
- □ Refugee Claimant document

#### Or <u>One</u> of:

- □ Work Permit valid for a year or more **and** proof of lawful employment (minimum 30 hours) per week shown on current 3 paystubs) **and** passport
- BCPNP signed performance agreement and Confirmation of Eligibility Issued by the Province and Work Permit valid for a year or more and a passport
- Study Permit valid for a year or more and Letter of Acceptance or transcript showing enrolment in degree or diploma granting program at a public post-secondary institution or enrolment in degree granting program at a private post-secondary institution authorized by the BC Ministry of Advanced Education and statement of tuition paid and program schedule and passport (Permit cannot be for high school upgrading or ESL unless required for acceptance into the afore-mentioned programs, for one year only, and the institution is BC-EQA)
- □ Diplomatic Status

#### Child:

#### One of:

- □ Birth certificate
- □ Passport
- □ Canadian Citizenship card
- □ Confirmation of Landed Immigrant and Permanent Residence (8-1/2 x 14" sheet) and passport
- □ Permanent Resident Card (front and back) and passport
- $\Box$  Status Indian documentation
- D Refugee Claimant Documentation conferring status if child has own documents, parent documents not required
- Derived Parent Work or Study Permit that indicates child accompanying

# **RESIDENCY** required of <u>Custodial Parent or Legal Guardian\*</u> - Custodial Parent or Legal Guardian\* must be ordinarily resident in British Columbia with a sufficient degree of continuity to ensure that there is a settled purpose other than to obtain free public education:

#### One of:

- □ Long-term Tenancy agreement showing name and address
- □ Property purchase agreement showing name and address
- □ Income Tax statement showing name and province of residency
- □ Property tax statement showing name and address
- □ Proof of employment for a minimum of 30 hours per week (e.g. pay stub, letter from the employer)

#### And Two of:

- $\Box$  Utility bill
- □ BC Driver's Licence or Enhanced BC Driver's Licence
- $\Box$  BC ID
- $\Box$  BC vehicle registration
- $\hfill\square$  Canadian bank account statement showing name and address
- □ Canadian credit card statement showing name and address
- $\hfill\square$  Proof of current school year membership in a local organization

#### \*GUARDIANSHIP required of Custodial Parent or Legal Guardian\*:

#### One of:

- □ Paper Birth Certificate parents are named
- □ Income Tax statement children are declared
- D Parent's Confirmation of Permanent Residency or Record of Landing or valid Immigration Canada documents children named on document
- □ If parents live separately, court order or written agreement granting care to accompanying parent
- □ If not the parent, the legal guardianship\* must be by <u>will</u> in accordance with the Infants Act or <u>court order</u> in accordance with the Family Law Act in British Columbia
- $\Box$  Child in Care

Declaration of Registration Documentation - The above documents have been verified by the Principal or designate: