



1240 Lansdowne Drive, Coquitlam, BC V3E 3E7

Phone: (604) 945-0156

| | |
|--------------------------------|-----------|
| OFFICE USE ONLY | Received: |
| Student Name & Division: _____ | |
| Device Label(s): _____ | |
| Barcode: _____ | |
| Serial Number: _____ | |

Scott Creek Middle School

Eligibility Requirements for District Laptops

We will be reviewing all applications and basing our decisions on family income and/or other mitigating circumstances. **All applications must include financial information/verification. Please attach a copy of the student applicants' parents or guardians most recent Canada Revenue Agency (CRA) Notice of Assessment.** You can send it electronically to lrinke@sd43.bc.ca or attach a paper copy. No application will be accepted without this information. All information forwarded will remain confidential and will be deleted/shredded after review and confirmation.

AGREEMENT FOR USE OF SCOTT CREEK MIDDLE STUDENT DISTRICT DEVICE

When students are assigned a District device from Scott Creek Middle, it is the student and parent/guardians responsibility for its safe keeping as well as any damage that may occur while in their possession.

- The District device that you will be issued is the property of Scott Creek Middle School and is made available to you as a tool for learning.
- Like textbooks and other school property, the District device is assigned to the student and **MUST** be returned to Scott Creek Middle School at the end of the school year or upon withdrawal or transfer or at the request of the teacher.
- The use of the District device is a privilege that can be revoked. Inappropriate use or neglect of the District device can result in limit to or loss of use of the District device.
- Students are not permitted to “jailbreak” the device to alter the configuration or functionality that has been established by Scott Creek Middle School.
- Students must not leave the District device unattended at any time while at school or must follow all school procedures for securing unattended devices when necessary (athletic activities, etc.). **Loss/theft of a District device will result in full replacement cost charged to the parents/guardians.**
- Scott Creek Middle School reserves the right to remove or disable any student-installed apps if they are judged to be inappropriate or interfere with the learning process.

GENERAL HANDLING AND REQUIRED CARE OF THE DISTRICT DEVICE

- Parents/Guardians will be charged for any damage resulting from abuse or mishandling, or loss of the District device due to neglect.
- **Do not mark the District device or the case in any way** with markers, stickers, etc.
- Excessive scratches and scuffs to the District device exterior can result in repair fees assessed to the student's parents/guardians.
- The District devices are very ruggedized; however, families may purchase a protective case if they feel additional protection is warranted.
- If you have problems with your District device, stop using the device immediately and ask your computer technician or teacher for help.

Scott Creek District Device and Internet Participation Agreement

Terms and Conditions of Use

In order to check out computers for the purpose using the wireless internet at Scott Creek Middle School, students and their parents or guardians must agree to the following terms and conditions:

1. By authorizing your child to take possession of a Scott Creek Middle School District device you, the parent or guardian, are accepting responsibility for any loss, theft or damage that is incurred while in the student's exclusive possession. This responsibility includes the District device plus any and all accessories included with the unit. The approximate pre-tax value of these items is as follows:
 - a. District device= \$400
 - b. Charger & Cord = \$35
2. Students must abide by the School District #43 Policy II-B-77 District-Wide Network and Internet Appropriate Use and Scott Creek Appropriate Network and Internet Use Policy. Failure to do so may lead to disciplinary action under the District Code of Conduct, and/or suspension or limitation of network access privileges.
3. The student is responsible for redelivering the borrowed equipment to Scott Creek Middle School at the designated due date as identified by the classroom teacher at the time of equipment check out.
4. In the event that a Scott Creek Middle School representative specifically requests the return of the borrowed equipment, students or parents must return the equipment to the school within two (2) school days. Failure to do so represents the loss of equipment, resulting in parents accepting responsibility for such loss and associated costs.
5. Damage which may result in parents or guardians being found responsible include:
 - a. Any obvious physical damage to the District device.
 - b. Any failure of system components attributed to dropping, improper storage, exposure to elements or other mistreatment of the District device.
 - c. Failure to follow the points stated on the page one **Agreement** (included with this form).

Student Name (Print): _____ Student ID: _____ Grade: _____

Parent or Guardian Name (Print): _____ Phone: _____ Division: _____

Address: _____

By signing below, I agree to the terms and conditions for my student's participation in the Wireless Device Program at Scott Creek Middle School and accept responsibility for any loss, theft or damage that may occur to the Device and its accessories while it is in the exclusive possession of my student.

Parent or Guardian Signature: _____ Date: _____