

École Rochester Elementary PAC Meeting Minutes

Wednesday, April 19, 6:30 PM

Library

Attendance:

Lucia, Dan, Brenna, Cassie, Erica, Vanessa, Grace, Mike, Jen, Terra

Agenda

- Call to order
- Adoption of agenda – 3 min
- Adoption of previous minutes - 2 min
- Chair's welcome – 5 min
- Special Guest Mr. Jaltema - 10 min
- Principal's message – 15 min
- Treasurer's report – 7 min
- Martial Arts - 5 min
- DPAC report - 3 min
- Grade 5 committee update - 5 min
- Breakfast buddies update - 3 min
- Rochester t-shirts - 5 min
- New business – 5 min
- Door prize – 2 min

Call to order 6:47

Adoption of agenda

- Motion to adopt the agenda. Motion to add sports day to the agenda. Moved: Lucia, Second: Vanessa, passed. Motion to add election to the agenda. Moved: Grace, Second: Brenna, passed.

Adoption of previous minutes

- Motion to adopt the minutes as presented. Move: Brenna, Second: Lucia, passed

Chair's welcome

- Lucia briefly welcomed everyone.

Special Guest – Mr. Jaltema

- Staff and parents have noted issues with audio/visual systems both wireless, and wired. Sometimes works ok but too soft, wired works sometimes feedback, howl & movie night, set up and then didn't work. Investigating after spring break, finding out who has installed recently. Maillard gym did their sound system 4 years ago. Cost was \$9,000 before tax. Almost everything has gone up so it would cost \$11,000-\$13,000 before tax to do Rochester.
- Comment: it's possible the district can pay because safety issue because of safety issue if there's an assembly. It has been done before. Response: We need to find out if it's elementary or higher because of different budgets. We need to get someone to come in to quote.
- Comment: One parent may be able to get a deal on some equipment for us. Response: We may have to go through approved school district vendors. Much like laptops, there is no service if it is not done through the proper channels.
- More investigation needs to be done. We would like to proceed with caution as it is a big purchase.
- Would be nice to have a unit that any computer could be plugged into and speakers are wired into the unit.
- Makey-Makey is a hit. Most grade 4 & 5 have tried them, still planning on doing the remaining grade 4 & 5 classes. He wants to start using it with younger kids. Would love to show how it works at another PAC meeting.
- It blends creativity and coding with hands on. It's engaging for users- introducing industrial design.

Principal's message

- Laptops: tech trade-in is done every year this time. Sometimes certain things have to be traded in. It's also the time for buying now.
- Huge thank you to PAC for guided reading books. Ms Howells went through and made sure it was complete. They are really good: Oxford readers.
- Como Lake relays was today. Kids in grades 4&5 participated. We had 10 teams of 4. Brought hot chocolate at the end. Good atmosphere. Track attack is this week. It's for grades 3-5 (some 2). Kids get to try all the events. Package for grades 3-5 to join track is being sent home. It is usually in Town Centre, but this year it is at SFU. SFU has no space for shotput or discus.

- At the Admin meeting what do teachers need. The school has 9 booster seats just in case families don't have ones. Eight are expired. Would PAC be interested in helping? 8 booster seats would cost \$240.
- Motion to purchase 8 booster seats to replace 8 expired booster seats. Moved: Brenna, Second: Erica. Passed.
- Thanks to the PAC for getting the breakfast program going again. It is starting to pick up. Several kids sit with parents together to eat. Shannon also got a new coffee maker.
- Connecting to Kindergarten is coming up. Kindergarten parents are asked to come and tell the staff about their kids. Current kindergartens go home at noon.
- The school has asked for input into class building. This is not for parent requests for a specific teacher but is about if your child needs something.
- The art room has \$400 left in the budget, which will be spent on paper. Discussion about how much money would be needed for supplies.
- Motion to give \$2,000 to the school for art supplies. Moved: Brenna, Second: Erica. Passed.
- Question: When would be the best time for teacher appreciation so that as many staff as possible can attend? Thursdays are the best day, during lunch. Jen to confirm the number. Lucia will figure out the lunch

Treasurer's report

- Regular account as of Mar 31, 2023: \$20,301.74
- Gaming account as of Mar 31, 2023: \$8,425.60
- Grade 5 account as of Mar 31, 2023: \$1,229.84
- Current Cheques outstanding: (\$1572 for regular) (\$850 for gaming)
- Carnival spending is at approximately \$4000 Lucia should have the total
- Cheque for Rochester needs to be written for the coupon book profits to go towards the grounds.
- Grade 5 profits from Krispy Kreme and Movie night need to be communicated and deposited. School Cash for fundraising needs to be transferred.

Martial Arts

- Email went out, and the link is created. Excel Martial Arts will come Mon-Thurs during the weeks of May 8-11 and 15-18. The primary students and the intermediate students, subject to balancing numbers, will each attend 4 days, ending with breaking a board.

DPAC report

- No meeting since spring break

Grade 5 committee update

- Budget: if all contribute the requested amount \$7,345
- Camp fee: \$6,400, due on the camp date
- Grade 5 committee plans on 1-2 more bake sales and a freezie sale.

- Ceremony budgeted for \$2,200

Breakfast buddies

- Covered under principal's report.

Rochester T-shirts

- Rochester T-shirts have been ordered, including 4 shirts to give away at carnival. PAC executive would like the invoice for the kindergarten shirts.

Sports day

- School will cover food for sports day. PAC will cook. Dan may bring a grill. Or hot dogs may be boiled and put in a crock pot.

Election

- Next meeting is the AGM. PAC members (parents/guardians) wanting to run for a position on the executive must be in attendance to be nominated at the meeting, with the following exception:
 - An absent member can be nominated at the meeting when elections are held if there are justifiable circumstances for the absence. They must however, send written acceptance of nomination for a position to the Chair for reference during the meeting. The absent member should also submit a short resume detailing their skills, interests, or prior PAC involvement for members who may not know the nominee.

New business

- No further business.

Door prize

- Grace

Meeting adjourned at 8:21.

Next meeting: AGM on May 17.