

École Rochester Elementary PAC Meeting Agenda

Tuesday, September 26, 2023, 6:30 PM

Library

Attendance: Jill, Cassie, Nicky, Arpad, Kanako, Sherry, Charles, Gushasan, Amar, Alice, Brenna

Executive: Grace, Lucia, Vanessa, Charmaine, Nadia, Erica

Regrets: Dan

Agenda:

- Call to order
- Adoption of agenda
- Adoption of previous minutes
- Chair's welcome
- Hot lunch update
- Guest - Marina Steeves SEL/child abuse prevention goals for the year
- Principal's message
- Budget
 - Grade 5 final balance
 - Sound system
- Treasurer's report
- Grade 5 committee elections
 - Committee chair
 - Treasurer
 - Update
- Halloween Howl committee
- Breakfast buddies
- PAC meeting schedule
- New business

Call to order at 6:36 PM

Adoption of agenda

- Motion to adopt the agenda. Moved: Vanessa, Seconded: Erica, passed.

Adoption of previous minutes

- Meeting minutes from the last meeting will be sent out in the next PAC email as the school year ended before they could be circulated.

Chair's welcome

- Fundraising, good to be involved in school, coupon books, pancake breakfast.

Hot lunch update

- There have been harassing emails. Reminder that it is a volunteer position, please be respectful.
- Cutoff is approx 1 week early
- Garbage has been raised as an issue. Suggestion that grade 5 could collect recycling and garbage after school and use the recycling for fundraising. Maybe a parent could supervise. It would take 10-15 minutes. Ok with Gr 5. 10-15 min.
- There are minimal fees to order lunch through the system, about \$0.25 per order. Ordering all lunches available for all children at the same time will save money over ordering individually.
- There is a harassment policy. A reminder will be included in the PAC update.

Guest - Marina Steeves SEL/child abuse prevention goals for the year

- Mrs. Steeves is supporting wellness at school and the associated required curriculum. She supports other teachers in teaching the wellness curriculum. **See attached PDF.**
- This year the programs are: Safe Body Strong Kids (K-3), Kids in the know (4-5). Their job is to teach kids to know they can say no and body autonomy.
- Reviewed the Zones of regulation and the feelings in each zone.
- Job is to help kids co-regulate. Resilience for 1-3, surfing the worry wave.
- Kids in the know: books, videos available online. Manual for 1-3, special for k.
- Also reviewing SNAP: stop now and plan. Strategies so that kids can help
- Also, working this year on trying to do parent night on Digital literacy with Carol Todd after January. Coquitlam & Port Moody are having something in fall on digital literacy.

Principal's message

- Had concussion last year and now has post-concussion syndrome and is doing a gradual return. Encouraged questions by email if needed.
- Thanks for coming: PAC is such a powerful force, esp at elementary.
- 3 goals this year: Academic - Literacy (was numeracy last 2 years), Indigenous (connecting to land), Restorative practice (relationships - maintaining, developing, repairing – between students, students and teachers, and between teachers).
- The Pro-d hit all 3. Classroom based assessment on literacy. Introduction to restorative practices. indigenous: identifying native plants at school, ravine. Teachers will share with their classes
- There's a new vision board in the office. Was to be on the planners, but they were destroyed in the fire. There will be laminated pictures in each space and cards for each

student instead of the planner. Teachers will deliver to classes explain elements of the picture and what they mean, and kids will come home with the picture to share with the family.

- Grounds - renovation in progress at the moment. The library/learning commons is now divided for swing space for classroom window replacements for the year.
- Yellow stripes painted around the grounds. There are some kids who have vision impairments so it was needed.
- Exterior signage is needed as it was removed for the gym reno.
- Gardening is a big part of culture here. She has had requests for bark mulch/soil for Happy hill. Also request for PE equipment. Around \$800 volleyballs, birdies, pinnies, etc.
- We are doing a better job of asking teachers to go through the office for events/opportunities, so parents can support if kids might benefit.
- Will be emailing parents about driving down the back alley. Is there someone who would like to help with the sandwich boards?
- Tried to put 2 weeks in advance in the calendar in the email.
- For October, there will be a turkey trot in the gym, kids can win a pie. Details to come.
- Days off for kids in Oct: Truth & reconciliation, Thanksgiving, pro-D.
- Interim reports in the week of pro-D, early dismissals for interviews.
- Question: would wood chips be acceptable instead of bark mulch? Cheryl will check. Alice will follow-up and share info as tree chipping companies can offer free woodchips by the truckload.
- Cheryl's dream is to get new planters, remove ones in the courtyard.
- Please cc Cheryl and Lucia for any PAC communications.

Budget

- Summary was sent out.
- Major fundraising goal is to update the sound system in the gym. There are issues with the system; it's been determined that it's not just a part. We got 2 quotes for the work: \$11,000 and \$12,000. The mounting is not in the quotes and might need to be done another year. Rounded up to \$15,000 in the budget. Must use district maintenance to install.
- It's a deficit budget but we have some funds: about \$18170 in PAC general, Gaming approx. \$5580, but gaming has rules on how to spend and the Treasurer needs to report out to the province.
- Question: are the quotes still valid? The quotes were done just before summer break so quotes are likely still valid.
- Question: for future PAC meetings, sometimes there are future asks. What do we do about those? If it's not in budget not obligated. We can vote on ad-hoc requests. The school also does a read-a-thon fundraiser.
- Question: Can the sound system be done over two years? Can't do it for over two years because parts change, we need to do at the same time. New laptops have to be paid from school budget.

- Question: When can teachers go to district for funds? They need to go through school budget, or apply for grants. We can reach out to community for donations, as well. Letter from Cheryl can be provided.
- Coupon books are on Cash KEV and will stay up. Will check if it's possible.
- We would like to do movie nights. What was in statement of ask? Perhaps we could invite Mike to discuss.
- Motion to adopt the budget. Moved: Jill, Second Erica.
 - a. Motion to amend the budget to add \$100 to student services. Moved: Jill, Second: Erica. Passed.
- Motion to adopt the budget as amended. Passed unanimously.
- Grade 5 starts with the year with \$325.55

Treasurer's report

- Covered in the budget discussion.

Grade 5 committee elections

- Committee chair: Jill and Brenna were acclaimed
- Brenna will also be treasurer for the committee
- The grade 5 committee will be meeting Wednesday, September 27.
- Hoodies have been sized. There will be discussion on cost, and which system to use to collect the funds.

Halloween Howl committee

- Traditionally, there has been a Halloween Howl on the Friday before Halloween, this year that would be Oct 27. We need a lot of people to put it on. We have some games that were purchased last year that we can re-use. Lucia will send an email for volunteers and for a meeting.

Breakfast buddies

- Is running this year from Tuesday-Thursday. This is a good opportunity and some families depend on it. Volunteers needed to commit to about an hour for at least one of the days.

PAC meeting schedule

- Comment: Girl Guides were told to leave for this meeting. The PAC did not ask the girl guides to leave, but asked where we could meet on the Tuesday.
- Regular PAC meetings will be held in October, November, January, and February, on the third Tuesday of the month. The AGM is in May.

New business

- Would any one be able to help with the signs in the alley? Just involves either putting signs out in the morning or bringing them in in the afternoon. Help is particularly needed in the mornings. Email Jill at jill_robillard@hotmail.com if you are interested

Meeting adjourned at 8:22PM

Next meeting is October 17, 2023 at 6:30