

Monday, May 16, 2017  
Rochester School Library, 7:30 PM

---

Meeting called to order by Erin Moore at 7:45 PM.

---

1. **MOTION to adopt minutes of May 16, 2016 RPAC meeting as presented. PASSED.**

---

2. Planning for next year

- Sample flyer outlining activities and fundraisers for next year presented. Plan to distribute with agendas next year, and to incorporate parent donation form. On-line donations may be possible.

3. Next year's fundraising coordinators

- The following fundraising activities and coordinators have been confirmed for next year:
  - Entertainment books (Patricia)
  - Neufeld Farms (Bal)
  - Purdys (Rose)
  - Magazines (Laura)
  - Plant Sale (Alison)
  - Movie Nights (Lauren, Michelle, Erin)
  - Family Photo Night (Simone)
  - Lunchbox Theatre (Erinn)
- Other activities will include the Best Seat in the House raffle for the Christmas concert, Excel Martial Arts, Boston Pizza, concession stands at various events, Lunch Lady, and parkour/tumbling.
- Committee will push parent donations for next year.
- Fun lunch program discussed. Organization is a significant time commitment and a day-of coordinator is required. Program will not continue unless someone can take over. Tasks include supplier selection, order input, order placement with supplier, and food organization and distribution. Compiling distribution lists particularly time-consuming. Number of paper orders received is decreasing which helps reduce workload for coordinator. Lunch days are flexible but need to consider Lunch Lady and Lunchbox Theatre, Friday could be an option. Spirit Squad may be able to assist with distribution. Team of four parent volunteers typically handles distribution. Lauren, Marianne, Bal, and Heather offered to assist.
- Possibility of Christmas craft fair/swap meet for next year discussed. Fundraising through table rentals and entry by donation. Would need to cover costs of custodial time. Trunk sale suggested as option to eliminate concerns about gym access.
- Potential fundraiser with Great Wolf Lodge discussed. Special room rate would be available and resort fee could be credited to PAC account. PAC would need to guarantee a minimum number of room sales. Weekend rates available. Marianne can coordinate if committee interested in pursuing.

---

**DECISION:** To continue lunch program next year with on-line orders only and a reduced number of snacks to simplify process.

---

Monday, May 16, 2017  
Rochester School Library, 7:30 PM

---

4. Executive Positions

- There were no candidates for the President position, Erin and Lauren agreed to continue as co-Chairs.
- Heather and Alison volunteered to share the Secretary position.
- The Committee will recruit for the Treasurer position.
- Other available positions include DPAC Representative and Grant Writing Coordinator.

5. Budget

- Addition of line item expense for technology discussed. Committee would like any items purchased to be available to all students in school, Principal noted that iPads would be used by everyone until sufficient computing resources are available for all classes.

---

**MOTION:** To approve a maximum \$3204 expenditure in the 2016/17 budget for up two three iPad packages, pending confirmation of amount in savings account. **PASSED.**  
*Update: Two iPad packages have been purchased.*

---

6. Other business

- Suggested that an outdoor bulletin board be established for PAC notices, as indoor parent traffic minimal.

*Meeting adjourned at 8:44 PM.*