

École Rochester Elementary PAC
Meeting Minutes

Monday, February 20, 2017
Rochester School Library, 7:00 PM

Meeting called to order by Erin Moore at 7:08 PM.

1. Round table introductions (item skipped for this meeting; unnecessary)

2. **MOTION to adopt minutes of January 16, 2017 RPAC meeting as presented.** Moved: Simone; Seconded: Raquel; **CARRIED.**

3. Principal Update (Erin for John)

- Exterior projects (slope toward parking lot, entrance way) pending. Arborist visited last week and advised that tree out front may need to come down. There have been recent leadership changes in the District's Facilities division so there has been some delay in setting a start date for work.
- Ministry of Education has provided additional funding for a three-day per week staff member in Student Services, Danijela Barisic. Mme Danesin will now be focused on French.
- Saleema Noon workshops are scheduled for December 5-7, 2017. Goal to deliver program every other year. Parent information night will be held on Tuesday, December 5th from 6:30-8:00 PM. Total cost is \$1417.50, Saleema Noon confirmed as presenter. The District has removed the requirement for parent participation in the K/1 workshop, so K/1 session will take place during school time; parents are welcome to attend at their discretion. All parents will have opportunity to opt students out of program. Date was booked early in order to get a better date and to secure iGirl and iBoy programs, which will be offered in January/February. The iGirl/iBoy programs will be offered to grade four and five students as a paid after school activity; minimum participation is 12 students.
- Information about lunchtime parkour program was distributed by email today, flyer is ready to distribute. Cost will be \$40 for three weeks. Program will use gymnastics equipment that will be in gym during period, instructional focus will be on safe jumping, landing, rolling, and falling. Vendor is Royal City Cheer & Tumbling, located on Braid Street (beside laser tag facility) in New Westminster. Rochester is pilot for lunchtime parkour program, vendor may offer a cheer and tumbling program after gymnastics equipment is removed from gym. Registration is handled on-line at vendor's website, school receives five dollars per enrolled student.
- Support for gymnastics instruction will be provided this year.
- An email was sent out regarding laneway issues (*Note: Meeting attendees do not recall receiving communication*). Concerned parents are encouraged to call bylaw enforcement to complain about unauthorized use of and excessive speed in the laneway. Route cannot be blocked because of residential access requirements.

4. Financial Update (Dixie)

Gaming and regular budget reports distributed.

- All raffle revenue (cake walk, 50/50, best seat) included in gaming budget. Noted that Grade Five 50/50 revenue should be taken out of account. Further noted that all Field Trip and Class Activities expenses have been paid, and that expenses for cultural presentations delivered to date have been paid.

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- Cheque for \$300 from Boston Pizza received (school receives 10% back from receipts when patrons write "Rochester" on bill).
- Additional cheque for \$330 received from Lunchbox Theatre; a third session is scheduled this year.
- Hip hop expenses on regular budget report will be corrected to \$4200.
- Receipts are required for purchased classroom support equipment.

5. Regular business

a. *Fundraising & Events*

- Bake sale raised \$478, movie night approximately \$900, and Neufeld Farms over \$1,000.
- Suggested that concession stands, or minimally coffee sales, should be scheduled for any hip hop performances.
- A volunteer is required to coordinate entertainment book sales next year. Noted that coordinators for all fundraisers will be identified at this year's AGM.
- Executive will prepare a donation request form to be distributed at the same time as school agendas and other start-of-year forms next year.
- Excel Martial Arts is being scheduled directly between John and Brian. **Update:** No session scheduled at present, earliest possible date is in May.
- Reminders need to be forwarded regarding February 28th Neufeld pickup. Neufeld handles delivery and distribution, which will take place in lower parking lot. Start time of 2:30 suggested.
- Grade five bake sales will be held on March 8th and April 12th, and a grade five movie night (*Sing*) is scheduled for April 28th. Leaving ceremony and Sasamat trip have been booked for June. Babysitting will not be available at movie night. Talent show tie-in with movie suggested. Any funds over \$500 raised at movie night will be redirected to PAC. Approximately half of the cost of grade five year end activities will be covered (parents responsible for about \$30 of \$65 total per child fee).
- February movie night and Hawaiian theme day was successful. Pizza and popcorn sold out with 23 pizzas sold (compared with 10 to 12 at previous movie nights). Noted that the earlier start time resulted in more people eating pizza for dinner at the event.
- Maillard Middle School has approached organizers of Rochester's Shred-It fundraiser about doing a joint fundraiser. Maillard will handle all advertising, Rochester will host. Two different suppliers are currently being considered.
- Math event was disappointing and will not be repeated.
- Planetarium event went well, delivery was more relaxed this year and advanced information was presented for students who remembered last year's presentation. Will not be offered next year (alternating years with Saleema Noon).
- A free presentation for parents on the new elementary curriculum will be offered on Monday, February 27th in the library.
- Trivia night tentatively planned for May will probably not be offered this year.

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- Science Alive after-school program will be offered in April, after Odyssey of the Mind wraps up. All registration handled through Science Alive.
 - Community day will not take place this year. Information about all identified potential participants has been passed on to John, all have advised they are willing to present at school at a different time or in a different capacity, perhaps at an Aboriginal Day event.
 - Suggestion that committee consider fundraising for new science supplies for next year.
 - Suggestion that technology supplies (e.g. iPads) be focus of next year's fundraising efforts.
 - Noted that school has received an additional \$50 per child supply budget from the Ministry of Education.
6. Other business
- A landscaper will visit next week to advise on design for slope leading to parking lot.

Meeting adjourned at 8:12 PM.