

## École Rochester Elementary PAC Meeting Minutes

**Tuesday December 1, 2020**

**Online Zoom Meeting**

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Co-Chair: Will Davis  
Co-Chair: Jill Robillard  
Treasurer: Mary-Ann Aldridge

Secretary: Meena Kumar  
DPAC Rep: Karin Abel

Other Parents in attendance: Patrizia Z, Kadija, Cathy, Rachel Dawson, Amber Gareb, Janine, Lucia, Erica,

### **Acknowledgement of Traditional territories.**

- 1. Karin: Motion to adopt minutes from last meeting. Seconded by Jill. Motion carried.*
- 2. New business proposals: Jill: Addition of Hot Chocolate Day; Full budget review,*
- 3. Karin: Proposal for Agenda, seconded by Meena, none opposed. Motion carried.*

### **Agenda:**

*Introductions/ Welcome – 10 minutes*

*Adoption of last meeting minutes – 3 minutes*

*Adoption of Dec 1, 2020 Agenda – 2 minutes*

*Principal's Report – 30 minutes*

*(Principal Cheryl Lloyd)*

*Principal Q & A – COVID-19*

*Treasurers Report – 3 minutes*

*Budget Report 20 minutes*

- Fundraising Update*

- **Banking Update**

### ***New Business – 5 minutes***

### ***Adjournment – 2 minute***

#### **4. Principal's report**

- a. Rochester has done really well during COVID; families, staff, children are all doing great
- b. Everyone really respects the rules at school
- c. Month of November has been great for progress, Report cards due
- d. Sheryl Lee donated toothbrushes and toothpaste
- e. Great job with the fundraisers Lucia!
- f. 4 Student teachers just left, 4 more to join in January
- g. 1 student EA joining us in January
- h. Principal Lloyd is very open to being a teaching school for student teachers
- i. Exciting things planned in December: Decorating is happening right now, there is a sign up process to see what is going on in different parts of the school if anyone wants to see.
- j. Caroling is happening with Ms. Wisner and doing some singalongs
- k. A teacher thought of reaching out to seniors in SD43 with a Christmas card each from a student at Rochester. Wonderful idea to be proud of!
- l. Visit from Santa is planned soon! Cannot say too much here due to kids on the call.
- m. Resources for mental health coming up. Zoom meeting on Dec 8 by Mark Hancock, who will talk about anxiety in kids and how to manage
- n. Tree vs. Rocket part of Rochester: there are a lot of people who want Rochester swag and principal has been having lots of different conversations about what is meaningful. One teacher wanted to use the existing rocket and everyone else wanted to change it up a little bit and principal has come up with 7 options for symbols. Sent out surveys to the staff and have come to a conclusion on what the teachers would like. Staff would like the kids to have the same thing as them. Black and white, red and black, red and white colour options but same logo's. Showing a picture on Zoom.
- o. PAC input needed for an online store or a way to create the swag and sell it. Send emails to Principal
  - i. Feedback is positive from the parents. Red and black for the kids looks exciting per parents.
  - ii. We don't need to order everyone a t-shirt, we could do a blitz or could only do for new children—need feedback on this

- iii. Lucia—there is an e-commerce class at Centennial that is creating merchandise and they can do this for free
- p. Will: COVID closures? None planned.
- q. Only one window needing replacement in the school.
- r. There was a retirement at the school: Madame Esther Allard who has been here for 20 years. She was a wonderful teacher, always jovial and so dedicated to French Immersion. Cheryl: Organized a car parade and bought a lovely piece of jewelry. PAC: Will will be dropping off a visa giftcard where we donated \$50.

**5. Treasurer's Report: Mary-Ann**

- a. Regular account—COVID fund \$5,200 went out for classroom funds
- b. Grade 5 hoodies cheque (~4-5K)
- c. \$7,200 in the bank for our account
- d. Moving to Budget: [https://docs.google.com/spreadsheets/d/1tuvV1h417-jR\\_OVFs-dOw-DNhvDVIM1u\\_g4A\\_7jP2hM/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1tuvV1h417-jR_OVFs-dOw-DNhvDVIM1u_g4A_7jP2hM/edit?usp=sharing)
- e. What we got in were gaming grants of \$7,560 and we are planning to spend around that: green space, library, hobby club.
- f. We are not doing any additional fundraisers so what goes in, goes out this year
- g. Regular: We are not giving field trips or classroom activity funds because we already gave money from gaming grant so this \$250/class can be used for field trips
- h. Cultural presentations is at \$1000—but can be removed if this is not the case
- i. For gaming we need to assign a club
- j. \$2121 for parent donations
- k. PURDY's raised \$1903.65
- l. Hope is to raise \$5,920
- m. Asks: CodeMonkey \$500, arts \$500, \$1000 Math manipulatives (KMS is having a Black Friday sale so Cheryl can take care of them)
- n. From a wishlist perspective, everything is listed in the budget
- o. The special chairs for the library are a great investment, as per Karin
- p. What is the net/net: we are in \$3K deficit this year, but not in total
- q. We are not losing any money for the total
- r. Lucia: Because of the high sales, we get another 2.5% but comes later from PURDY's. Plants are at \$384 approximately—they take a few weeks to process
- s. Are we doing Neufeld farms: no because they don't have an online payment option set up for us. But they can do munch a lunch set up
- t. Removed breakfast buddies, so it puts us at spending \$3600 more than what we will make this year if there are no other fundraisers. Thanks MaryAnn

**6. Motion to approve the budget by Meena, Seconded by Erica. Motion Carried.**

**7. Additional Fundraisers**

- a. There is the potential for us to do a simple partnership with Dominos as another fundraiser that Jill has found. There is a potential for PAC to make 8\$ a card and when you buy a card you automatically get a medium pizza and can be used at any dominos. Plan to run this in the New Year. We have to prepay them for a

certain amount—Jill proposes 100 cards to sell and we purchase for \$2/card. Jill spoke a month ago to them but needs to confirm all the above

- b. If Jill finds out more about this and confirms, is everyone in support? How do we sell that? Would have to email out to the parents and offer it up before Christmas and sell the rest after the holidays.
- c. Discussion on the Domino's aspect on how to collect the money. We would need to approve the safest way to do this.
- d. We have not had anything on KEV
- e. Jill suspended munch a lunch because we paid \$350 a year. Do we want to reinstate?
- f. Principal: Grocery card has done well at Glenayre. Mary-Ann: can you find out how Glenayre distributed the cards because parents have previously disliked kids coming home with giftcards to buy.
- g. Will—Kadija do you need money for grade 5 graduation, or help with fundraising? Yes there are costs for leaving ceremony and need support. Will—should we say that we need to re-launch munch-a-lunch pending the confirmation on the pizza deal. This is to do the pizza deal only. Opposition to not have much a lunch expenses because not worth the expense for not enough return.
- h. *Proposal to do the Munch a lunch solution to collect money for pizza? Seconded. 4 additional in favor, one opposed. Motion Carried.*
- i. Jill—can she use her own email for e-transfers?
- j. Proposal: Exec review of the email option for Jill. All in favour. Carried.
- k. Laundry soap—next agenda? There is no risk in this option per Lucia.
- l. Cheryl: There is a pizza company that will donate a certain percentage of sales on one day to grade 5 leaving ceremony
  - i. Karin—some use this as a dine in night instead of a movie night; though Jill is saying that its too much for one day for most restaurants
- m. **For next agenda—more fundraising!**

#### **8. Grade 5 update**

- a. Kadija—trying to do a silent auction in the New Year but need to plan it out. Good to offer to entire school
- b. Mary-Ann—recycling option and looking for another fundraiser
- c. Rachel Dawson has great ideas for the leaving ceremony
- d. Hoodies are paid for now and they are arriving on Friday
- e. Lucia—32 Auctions is a great option for silent auction fundraising (online group)

#### **9. Banking update (Taking our banking from Westminster Savings to Vancity)**

- a. Update is that the paperwork is in and we need to hear back from the manager to go in for signing.
- b. Estimate to have an account next week

#### **10. New Business: Hot Chocolate day**

- a. Jill is thinking of soliciting to McDonalds or Tim Hortons but if they are not willing to pay for that, can the PAC donate money so that the kids can have it before Xmas

