

École Rochester Elementary PAC Meeting Minutes

Tuesday October 27th, 2020

Zoom Meeting

Meeting called to order at 6:45pm.

1. Round table introductions
 - Will Davis, Co-Chair
 - Jill Robillard, Co-Chair
 - Mary-Ann Aldridge, Treasurer
 - Meena Mahey Kumar, Secretary
 - Cheryl Lloyd, Principal
 - Other parent attendees: Faizah, Lucia, Yi Zeng, Khadija, Mohammed Heather Keeping, Erica, Ayisha, Grace Ellison, Carolina, Janine, Patrizia Zanotto, Grace Inoue
2. Motion to adopt last meetings minutes:
3. Any additions to the agenda? ***Lucia, Fundraising, added to other business. Motion to accept the agenda with additions by Lucia. Motion Seconded. Motion carried.***

Agenda

Introductions/ Welcome – 2 minutes

Adoption of September, 2020 minutes – 3 minutes Adoption of October, 2020 Agenda – 2 minutes Principal's Report – 20 minutes

Principal Q & A/ Update – COVID-19

(Principal Cheryl Lloyd)

Treasurers Report – 5 minutes

2020/2021 Budget – 15 minutes

New Business – 12 minutes

- PAC bank accounts – Proposed change of institution.
- NEW Buddy Bench
- Traffic Committee

Other business -- Fundraising

Adjournment **no later** than 8:29pm

4. Principals Update

- First fire drill went really well. Have a great fire and safety committee with the teachers and under Susan Benedicts leadership we created a new plan to go out on gravel field
- Also did the earthquake drill and the kids did really well

- Interim reports went out and wonderful response from parents and asked for interviews
- Teachers received the money from the PAC and were very appreciative of that. They are not rushing out to spend and are having thoughtful conversations and sitting down with team leaders who have provided recommendations to help improve child experience
- Also a generous donation buddy bench. Initiated by the PAC and thank you Jill for spearheading that and getting it to the school. It is a national initiative to promote kindness and other kids can recognize that someone who sits there needs a buddy. It is beautiful. We have a work order from Kal Tire and have to decide where to place it. Want to place it in the common area. When the kids come into the library, they get to learn about the buddy bench when a teacher is sitting there and teaching about it
- It is looking a lot different this year for parties for Halloween. Still trying to make it special for the kids
- Team leaders—roles are changing, and portfolios are changing this year. We all came in not knowing what we could and could not do. Teachers who were passionate about student leadership did not know how to run that program before, but now are coming together. Two central words: Connection & Communication. How are we going to connect with students and teachers, as well as families throughout the year.
- A few systems in place for the above:
 - Joke of the day—kids are providing jokes to the teachers and there is a bin that the kids can drop a joke in
 - Cheryl is doing announcements because the students are not doing it
 - Road to Rochester every month: Highlighting a few staff members so they can connect colleague to colleague. New EA's and secretaries have joined so they need to figure out how to connect to each other, and this program has helped
 - Talking a bit about identity with the staff. There is a Rochester Rockets logo and there is a tree symbol. Want to talk a bit about what those symbols represent for them and the staff understand what that story means so they can explain to the kids
 - Have talked about a school store so that kids can purchase symbols of school identity which can explain the story
 - Remembrance day assembly will be happening with an initiative to provide some pieces of connection between the students. Music and Art as spirit and connectedness for the assembly
 - Any questions for the principal:
 1. Jill: Is anyone making use of the tent? We took the tent out and the timing has been too long to set it up and taking it down. It is not the proper weight and other safety requirements. It is not being used yet, but is under discussion. Will: Could it be a parent

moving forward? Cheryl: It could happen but not sure if it can be done still

2. Cheryl: please feel free to send questions any time.
3. Heather: Can both benches be advertised in the comms as it took 4 years to install the first one. Can you explain the tent situation? Cheryl: the tent came as bonus because Jill was advocating for assistance in creating outdoor space. Kal Tire donated the tent free of charge. We just need to figure out how to use it for kids.
4. Will: Kal Tire wants their brand out there in the community and they also do different things such as barbeques and can do fundraisers that way. You can apply for grants with them to apply for new playground equipment etc. Anyone who wants to write a grant for that, Will would be happy to do that.
5. Grace: Question COVID-19 update? Maillard had one case of COVID, so a few siblings from that school are in Rochester, so if one kid was exposed to someone and has to stay home, what about the siblings. Cheryl: Fraser Health determines who needs to be tested or quarantined. 14 schools in SD43 have had COVID exposures. IT does not mean it is a student. If it was a student then they contact trace all the way through and look at who needs to quarantine or take a test. Will: Maillard PAC meeting last night confirmed this. Because of privacy, they do not tell the administrators who it is. Grace: Feels admin should know and that way everyone can know. But just an opinion.

5. Treasurers Update

- Banking fee went out regular account
- In October, \$7,560 came in as gaming grant
- We have written a couple of cheques but nothing is cashed yet
- Everything is in google docs for the treasurers update
- Will: We have not done any additional spending
- Parent Donations in 2020 have been: \$2,120 which is a good portion of the amount that we put in the teachers fund. This amount is not in the treasurers report which means we have almost 10K additional money in our account this year
- Mary-Ann—can we get this amount written out without closing the donation?
Cheryl: Will ask Anna

6. Fundraising

- Lucia Sousa-Quong fundraisers:

1. Purdy's (just over 800\$ in profits which is over \$3K in sales so far). We have \$750 in pending orders. Lucia has been reminding Anna to send emails every 10 days. Hope we can surpass last year's sales!
 2. Poinsettia's—finally settled on a company, Growing Smiles, which is based in Chilliwack and will do a Saturday delivery which is nice. Lucia was going to do same day pick up at Lucia's house. It is the same setup online as Purdy's. There is a minimum order, if we do not reach \$1000 in sales, then we have to pay \$35 delivery fee.
 3. Eco Living laundry sheets—environmentally friendly + no chemicals/toxins and no plastic. Tear off the sheet and throw in laundry. Cardboard packaging recycling. This is a local company., If people buy 2 sets, you get 10% off and free shipping to your home. No volunteering to pick up and zero risk to us and 25% of the proceeds go to us. Heather has a similar company in mind but 20% of the sales
 4. Raise the Funds: Meat products, chicken wings or breasts, dessert etc. Would have to go through munch a lunch and it depends on the item on how much money we would make. There is a chart with different profit amounts per item that Lucia is showing (ie) Chicken tenders can make \$7. Similar to Neufeld farms. Heather is the person and does it all year round, has a Tricity Facebook page.
- Jill Robillard:
 1. Domino's on Austin have a fundraiser where we spend \$3 a card, but minimum 25 purchase and sell for 10\$. 1 medium pizza with a \$10 card and if they buy a large pizza, they get a free medium pizza. There is no expiry to the card
 - Munch a lunch—does it pose an issue?
 - Grace Inoue: If you already have a loyalty program, can you use this card with your account? Jill will find out
 - Will: we have a \$10,000 grant still coming, so are we ok for fundraising for this season?
 1. Grade 5 Committee—still don't know what the plan is for the kids, but there will be fundraising for that
 2. Mary-Ann: there is a recycling fundraiser as well for grade 5 committee available with a code that can be entered (Mary-Ann will send an email around about this one): 05-2020-2021
 - Last year's grade 5 did not use all their money and we have some money. Also, we may not do much this year anyway, so we don't know if we need to fundraise. Last year it was all gift cards for the kids.
 - Do we have any need to help any family in need from Grade 5 or anyone? We are able to help and provide gift cards and such.
 - Cheryl: We have money for the breakfast program such as juice etc and there is a steady supply in each classroom (as noted in last minutes). Money is used for buying groceries for the families.

- Mary-Ann: We have 3 years to spend gaming money, so we have to be careful in how we spend the money because there are restrictions.
- 3. Heather: is there gaming money that has been sitting on from before that we need to take care of and need to spend?
 - Mary-Ann: last year we gave classroom funds out of gaming. Have to spend the money each year on the kids that are there. Last year we started with 6,421 and ended with 3,323. Mary-Ann can look at the previous years books.
 - Heather feels we need to spend time on the PAC to make decisions to spend the money for the kids and the school
 - Mary-Ann: we broke even last year, the year before we spent \$20K on outdoor classroom because we had 30K. Hip-hop may not happen this year and Mary-Ann is trying to balance the budget. Cheryl: there are a lot of library requests in the powerpoint for kids to use.
 - Will: we get the wishlist and can make the decisions for allocating funds. We will come back with a full budget presentation for next month
 - We should try to keep the fundraisers as one request email. What are everyone's thoughts: 3 fundraisers now—Purdy's, poinsettias, pizza? Lucia will get started—no objections.
 - Cheryl: be specific about how we spend our money when sending emails around fundraising so the parents can be more supportive of the constant emails.
 - Will: next meeting we can decide on budgeting the gift cards. Anyone can send any requests to add things to the budget to spend if you have ideas for the school! Email: wildavisvancouver@gmail.com
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7. Banking:

- Will—Vancity has great options for using online accounts and PAC feels that it is a good
- Switch from Westminster Savings to Vancity? Are there any objections? None

Proposal: Grace Inoue: Motion to move RPAC accounts from Westminster Savings to Vancity. Lucia seconded. No objections. Motion Passed.

Proposal to Adjourn at 8:28, Motion seconded by Jill Robillard. Motion Carried.

Proposal to come up with a new day for PAC meetings by Mary-Ann, seconded by Lucia. Motion carried.