

École Rochester Elementary PAC Meeting Minutes

Wednesday, September 29, 2021

WebEx

Call to order at 6:35

Attendance:

Executive: Chair: Lucia Sousa, Treasurer: Brenna Biln, Secretary: Grace Inoue, DPAC: Jill Robillard

Other attendees: Cheryl Lloyd, David, Dana, Genevieve, Kusam, Lidiya, Irene, Patrizia, Jason, Erika, Sam, Vanessa

Agenda:

- Call to order
- Adoption of agenda – 5 min
- Adoption of previous minutes -3 min
- Co-chair's welcome – 2 min
- Principal's message – 5-10 min
- Grade 5 leaving committee update – 5 min
- Budget – 15 minutes
- Positions to fill & opportunities to help out – 10 minutes
 - DPAC
 - Communications
 - Volunteers for specific fundraiser
 - Traffic committee
- New business – 10 min

Adoption of previous minutes

- Discussion about whether the minutes had been adopted at the AGM. Grace indicated she would review the AGM minutes, and if the minutes for the previous regular PAC meeting, we can approve both those minutes and the minutes for the current meeting at the next meeting.

Co-chair's welcome

- Lucia welcomed people to the PAC meeting. Brief introductions by parents.

Principal's message

- Principal Cheryl Lloyd shared a written report and went over highlights:

- There are staff meetings on the first Monday of each month
- Possibility of appointments for the upcoming early dismissal days
- Staff may share videos to reconnect as parents can't attend classrooms
- Trying to figure out what can be done for Halloween safely at the school
- The school got a bursary for something to enhance the school. They are trying to figure out the best use.

Grade 5 leaving committee update

- Lucia explained that there is a separate Grade 5 leaving committee. They meet separately, but a representative reports back to the PAC. They are getting established and will have something for next meeting.

Budget

- Proposed budget was reviewed
- Some of the expenses were estimated, in particular babysitting as we will not know how much until we know when we can resume in-person meetings.
- Teachers only asked for a modest sum as well as EAs (\$50 & \$25 respectively), we have budgeted double.
- Cheryl asked if the gaming grant could be used for refurbishing technology if it is used outside of the school, e.g. a club.
- Cheryl indicated that the Scholastic bookfair could be included.
- Motion: To approve the budget, subject to the anticipated revenue amount from Cheryl for the bookfair. Moved by Grace, seconded by Lucia. Carried.

Positions to fill & opportunities to help out

- DPAC must be filled. As there were no volunteers or nominations in the meeting, Lucia explained that Jill Robillard had offered to step down from co-chair to become DPAC representative if necessary. Motion: that Jill be elected to the DPAC position. Lucia moved, Brenna seconded. Vote by Webex.
- David noted that he believes the vote should be anonymous. No further discussion.
- Other positions were briefly described. It was also indicated that there are other opportunities to volunteer, according to interest.

New business

- Sign up genius was suggested for recruiting and organizing volunteers
- Various fundraising questions asked to Cheryl:
 - Last year deliveries on site were not allowed, what about this year? As long as there's a system for distribution and safety

- What about Hallowe'en Howl? Aaron will allow us to use his decorations.
- We need to talk about what's happening and need to know what's happening with Covid. We are not putting classes together yet inside.
- Can we do warm lunches through Schoolcash online? Yes
- If anyone is interested in running the Entertainment book fundraiser, now is the time. People are asking about it. It has traditionally been our best fundraiser.
- Fruit and Veggie & mild distribution. Volunteers willing to help with the fruit and veggie should contact Cheryl. Patricia, Amber, Erika helped last year. Deliveries are Mondays, distribution on Wednesdays.
- Cheryl wrote a letter about pumpkins and Superstore donated 40 pumpkins. Jason offered his truck if needed to move pumpkins, hay bales, etc.

Meeting adjourned at 7:58 PM