

# École Rochester Elementary PAC Meeting Minutes

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Wednesday, April 13, 2022

In-person and MS Teams

## **Call to order at 6:36**

Attendance:

Executive: Lucia, Grace, Jill

Other attendees in-person: Cheryl, Erica, Dana

Online: Vanessa

Regrets: Brenna

## **Agenda:**

- Call to order
- Adoption of agenda – 3 min
- Adoption of previous minutes: March 9 - 2 min
- Chair's welcome – 5 min
- Principal's message – 10 min
- Dance – 2 min
- Treasurer update – 5 min
- Hot dog day – 3 min
- DPAC update – 5 min
- Grade 5 leaving committee update – 5 min
- Survey results – 5 min
- Fundraising update – 10 min
  - a. Neufeld farm
  - b. Easter Purdy's
  - c. Growing smiles
- Staff appreciation – 5 min
- Hot lunches – 5 min
- New business – 5 min

## **Adoption of agenda**

- Grace requested to include the food guide survey at new business.
- Motion to adopt the agenda as amended. Moved: Lucia, Second: Jill, passed

## **Adoption of previous minutes**

- Motion to adopt the minutes of March 9. Moved Jill, Second: Lucia, passed

## Principal's message

- Anna Buchan's on a gradual return to work, expected to be full time by June. Diana has agreed to stay and do the bridging.
- Susan Benedict is on a gradual return to work.
- Enrolment is currently 376, projected 373 for start of the school year. We are hoping to maintain the number of divisions, however it might be reduced to 17
- Connecting to K, teachers meeting after school Thursday to decide on proposal. Might be able to do an afternoon invite. There will be some sort of evening event. PAC executive would like to attend. This would be welcomed
- Gr. 5 articulation has started. Mr. McCutcheon did presentation to gr 5. Waiting for guidance on Gr. 6 for a day. Other meeting may be in person or by zoom.
- School Volunteers are starting to be invited. Some classrooms asking parents to come in for walking field trips. Parents who are assisting in-class or doing special events need to complete parent volunteer forms. Question about whether the criminal record check is needed for these activities. Cheryl will confirm.
- Mrs. Weisser made a music wall to be put on the fence by playground. Cost approx. \$120
- Seating ideas for a few tables with benches on gravel field, secured to ground. Could be used as outdoor classrooms, kids could eat there, play cards, etc. Considering benches around the planters near the modulars.
- Students from centennial will be coming and planting radish, beans, onions and teaching kids how to. Funded by a grant from Jennifer Batherwick for pairing different grades.
- The school received a \$250 grant from International Ed for a Welcome sign. Considering where to locate it.
- The school also applied for 2 other grants – outdoor spaces, learning spaces
- Received \$250 grant for Sports Day from Marina
- Attended a Pro-D session on how to validate authentic Indigenous materials. Applying for a grant to supplement resources for indigenous books
- Readathon coming soon. Last year it raised \$4k for physical books, home reading programs, technology and fostered connections. Hoping it will be good fundraiser this year. Last year, the Coquitlam Public Library attended virtually to ease into next phase (summer reading)
- Porter has stencils for the outdoor sensory path. It just needs to be planned. Need to go through district painters.
- There is an ongoing need for outdoor equipment.
- Request for replenishing Student Services Tier One universal tools. A printed list was circulated.
- Right now 65 Ks are enrolled & there are usually about 10-12 new kids every year. Would like to order t-shirts April-May they arrive by end of June to distribute in Sept. The Rochester community can't order this year unless we have a volunteer to sort.

## Dance

- Waivers need to be done before the first day of class. The last day performance format is yet to be decided

## Treasurer update

- Hip hop was budgeted for \$5,000 but will \$4,000. So far \$2400 fundraised. We might have to revise what we do for fundraising as it's leading to burnout & lots of work for not much return. We may need to go to using gaming money for teachers but it comes with restrictions.
- Motion to accept the treasurer's update. Motion: Lucia, second: Jill, passed

### **Hot dog day**

- Sports day is June 28<sup>th</sup>. Hot dogs will be served for lunch. We are looking for volunteers. Jill emailed the Kinsmen. They are meeting this week so she will reach out again. Hot dogs (beef, chicken, veggie) will be free, but we need people to order through hotlunches.net.

### **DPAC update**

- No report

### **Grade 5 leaving committee update**

- Fundraising: Today's Candy sales sold out. Profit around 230-240. There's a 2<sup>nd</sup> Krispy Kreme offered after school. Canucks game fundraiser tomorrow. Hot lunch went live yesterday. There will be a Freezie sale when there's nicer weather. Also have a chipotle fundraiser planned. \$260 from Me n Eds.
- Updated ceremony: Budget has been updated. Loot bags for kids & decor will be from gaming.

### **Survey results**

- We got 45 responses. 89% feel good about the level or want more. We got suggestions for fundraising ideas.

### **Fundraising update**

- Neufeld farm -\$770 Maybe in fall would be better or book later or on a weekend.
- Easter Purdy's- \$263.55
- Growing smiles – still running. Around \$430 so far

### **Staff appreciation**

- No chef connection this year. The sense is that box lunches would be preferred over a buffet. Budget is \$800. It will be June 6.
- Teacher Appreciation Day in May. Would like to do coffee and a baked treat. Treats would need to be individually wrapped. We could potentially cook and wrap with people who have foodsafe.
- Grace will check Costco for frozen cookie & croissant prices.
- Erica will ask if Heather will organize, as she has done in the past.

### **Hot lunches**

- Will be doing a retro-hot dog day (hot dog, long john, milk). We would like to do one more.

### **New business**

- Food guidelines survey update. The province is updating its food guidelines. The district hasn't spoken about them yet. The proposed guidelines are up and the province is requesting

feedback. The proposed guidelines are available here: [https://healthyschoolsbc.ca/wp-content/uploads/2022/03/BC-School-Food-Guidelines\\_Confidential-Draft-for-Consultation.pdf](https://healthyschoolsbc.ca/wp-content/uploads/2022/03/BC-School-Food-Guidelines_Confidential-Draft-for-Consultation.pdf). The survey is available here: <https://surveymoh.health.gov.bc.ca/public/survey/bc-school-food-guidelines-feedback-survey>. The links will be posted in the Facebook page.

- The city will be taking over the operations of the Place Maillardville Community Centre in the fall. The Place Maillardville Society will not be operating it and may not be able to offer the recreation programs it currently does. This would be unfortunate as our school benefits. You can reach out to city council if you wish to provide feedback on the decision.
- Breakfast buddies: Shannon would like to start in September but need someone to run it and coordinate volunteers for a week or month at a time.
- Motion: we use up to \$600 of gaming money to spend on the student service wish list. Motion: Lucia, second: Erica, passed

**Meeting adjourned** at 8:44 PM

Next meeting will be on May 11, 2022.