## **Riverside Digital Tips**

- 1. Visit the 1:1 Riverside website for support:
  - I. How to Connect Click Here
    - a. If you are having difficulty
      getting to page to login, enter 1.1.1.1 into the
      address bar and press enter
  - II. Homepage Click Here
  - III. Essentials Manuals Click Here
- 2. You receive **Office 365** for FREE.
  - I. What is Office 365 Click Here
  - II. Access your account and email from the main school page – <u>Click Here</u> (Login using your SD43 email and password)



- 3. We use Edublogs as our digital portfolio.
  - I. What is Edublogs Click Here
  - II. To access your blog <u>Click Here</u> (myriverside.sd43.bc.ca). Your username is your first name and last initial, followed by the year you entered grade 9 (e.g. Bryan Gee = bryang2016), your password is your SD43 grade 9 password.



- 4. Secure your device at all times! Lock up your device when you are not using it, never leave it unattended.
- 5. Charge your device before you come to school, and bring your charger to school. Battery packs can be borrowed from the library but they go fast.
- 6. If you are having troubles logging into the intranet, change your username to the following: SD43\132-username

- 7. Log off and turn your device off when you leave the school, turn your device on and log on every morning when you come to school.
- 8. Update your device with most recent updates at home!
- 9. Use a professional email address for professional things (for example your school district email) and create a personal email address for personal things. Make sure you create appropriate email addresses. Your SD43 email address is your first initial followed by your last name (e.g. Bryan Gee = 132-bgee@sd43.bc.ca)
- 10. Create a file management system for your device...learn methods to keep your work organized on your device. Bookmark the blog or website you use in each class for one-touch access.
- 11. PASSWORDS!!!! Remember your passwords, keep them in a safe location. We suggest you have one password for professional school related things, and another password for personal things.
- 12. Find apps and programs that work for you. Start with some key ones that work for you, start small, and then add to more once you are comfortable. For suggestions: <a href="Click Here">Click Here</a>
- 13. Bring a stylus pen and portable keyboard. Bring a real pen and pencil to class, not everything will be digital! Find a digi-buddy to pair up with for troubleshooting, find a person using the same device as yours in each class.

## **NEED HELP**

If you have any questions or need any help, come visit the **Library or the WAVE**. We are located upstairs at the opening to the Business wing. Please visit us or contact us for support or if you have any questions.

Email: 132-LIF@sd43.bc.ca