

# Riverside Secondary Class of 2014

## Timeline for Grad Related Activities



ACTIVITY	DATE	TIME	LOCATION
Grad Commentaries	April 16- May 2nd		Online; same process as YB comment; see library for guidance
Guest forms available in the office	April 3 <sup>th</sup> -25th		Office
Grade 12 Grad Assembly	April 30th	10:15am	Gym
Grad Transition Deadline	April 25th (I reports) May 2(final deadline)		See your counselor
Local Scholarship Applications due	May 9	4:00	Mrs. Simpson
Make sure you have no books or fees or other amounts outstanding by this date	May 2	3:00pm	See Ms. Fiset in Office See Ms. Kilpatrick in Library
Ticket Sales for Grad Dinner Dance and After Grad	May 5, 6, 7, 9, and 12 <sup>th</sup>	Lunch	Ms. Chin
Dinner Dance Table Reservation	May 5-9	Lunch	Room 124 *Maximum 10 <i>per table</i>
After Grad ticket sales	May 5-9	Lunch	Main Foyer
Extra Commencement Tickets available in the office - \$5.00 per ticket	May 20-23	First 20 minutes of Lunch	Main Foyer- Mr. Roos
Final Ticket Sales for After Grad	TBA	Lunch	Main Foyer
Grade 12 marks checked for Commencement eligibility	May 23		
Commencement and Dinner Dance Tickets distributed in RAP	June 4		RAP
Grad Dinner Dance	June 14	6:00pm – Midnight Dinner at 7:00	Renaissance Hotel
Grad Dinner Dance Portraits	June 14	Pricing ranges from \$15 to \$25 per 5x7 photo	Renaissance Hotel Mountain West
After Grad Hyde Creek Community Center	June 14	11:45 Check in Begins	Hyde Creek Community Center
Commencement Rehearsal & Cap and Gown Distribution (Attendance is MANDATORY make sure your schedule is cleared)	June 18	1:00-2:30	Gym
Commencement Ceremonies	June 22	2:00-4:30	SFU

# Riverside Secondary Class of 2014 Dinner Dance



**DATE:** Saturday June 14<sup>th</sup>  
6:00pm – Midnight

**LOCATION:** Renaissance Vancouver Harbourside Hotel  
1133 West Hastings Street · Vancouver

**TICKETS:** Ticket price is \$125.00 per grad/ \$125.00 per guest and includes coat check, reception, dinner, dessert, coffee, tea and unlimited soft drink bar and dancing.

Tickets may be purchased for yourself and/or your guest. You cannot buy tickets for your friends. You will need to take care of any outstanding fees, library books, and Grad Transitions assignments, before you will be allowed to purchase your ticket.

**TICKET SALES:** May 5, 6, 7, 9, and 12<sup>th</sup> in room 124 @ lunch

**GUEST APPROVAL:** All Non-Riverside Students and any grade 11 Riverside Student Guest must be approved as a **guest before** purchasing tickets. School aged guests must be in grade 11 or 12. Maximum age of guests is 21.

*Tickets purchased for a guest who has not been approved will not be refunded.*

**TABLE RESERVATIONS:** The Ballroom will be set up with approximately 40 tables, each table seating a maximum of 10 people. **Reservations** for tables will be taken May 5, 6, 7, 9, and 12<sup>th</sup> in room 124 at Lunch.

You may reserve from 1-10 seats at a table. Your entire group must be present when selecting your table. You cannot buy tickets for another student, nor can you reserve a spot at a table for someone other than your approved guest.

All tables in the Ballroom are numbered. You must sit at your assigned table during dinner, so remember your table number.

**AGENDA:** 6:00 pm – 7:00 pm Reception in the Park Ballroom  
7:00 pm – 8:00 pm Dinner in the Park Ballroom  
8:00 pm – 12:00 am Dancing

- Doors close at 7:00- no entry after that time

**DRESS:** *Formal to Semi-Formal*  
Dress varies from party dress to formal evening gown for the ladies and from slacks, dress shirt and sweater to formal evening tuxedos and suits for the men.

**TRANSPORTATION:** Transportation must be arranged by the students. Some students will get together with a group to hire a bus, limo, tax or car. Others will arrange for rides to get to the Renaissance Hotel.

Pay parking is available in the parking lot attached to the Renaissance Hotel.

**ARRIVAL & DEPARTURE:** Tickets will be collected at the entrance to the Ballroom. Students and guests may leave at any time throughout the evening, however, once you leave the Ballroom you will not be allowed to return. So remember to bring a camera and your money for your formal pictures! There are **ABSOLUTELY NO EXCEPTIONS.**

**DINNER DANCE PHOTOGRAPHS:** A photographer will be present in the Ballroom foyer from 6:00 until 7:00 for individual or group photographs if you desire. Students are advised that photo packages start at \$20.00.

**SMOKING:** There is a strictly enforced no-smoking bylaw in all Vancouver Hotels. Staff and students will not be able to smoke. There is a \$2500 fine for breaking this law.

**AFTERGRAD:** Ticket costs are \$15 for grads, \$20 for guests. Tickets can be purchased at the school.



# COMMENCEMENT @ SFU

## Sunday, June 22nd 2:00pm

### MESSAGE FOR PRESENTATION OF GRADS

(to be read during the Commencement Ceremony as you cross the stage)

The commentaries for the Grad Commencement Ceremony must be completed using the school's computers. Follow the instructions below to create your personal commentary.

Write a commentary of approximately 25 words or less about yourself in the third person. You may use a quote. Remember that the comment will be read to approximately 2000 people. It must be in good taste. No profanity or suggestive dialogue will be allowed. Inappropriate comments **will be** deleted.

***Be advised that if a commentary is not provided by the deadline or if it is deemed inappropriate, only your name will be read as you cross the stage at the graduation ceremonies - absolutely no exceptions.***

Start April 16<sup>th</sup>

Due date – May 2nd

1. Login to the computer using your username and password provided by the school. You **must** login using YOUR ACCOUNT! You can attain your password in Room 201 during lunch or after school if you do not have it already.
2. Go to the **START** menu and select **Word**.
3. Begin your commentary by entering your full name. This will not count towards your 25-word limit. X  
**Example: First name Last name,**
4. If your name has an unusual pronunciation, write it phonetically as well, so the reader will pronounce it correctly. When you save your document, you **must** save it under your **LAST NAME**.
5. Using the default font and text size (Calibri, 11 pt), prepare your commentary of a maximum of 25 words.
6. Once completed, proceed to save your document from the **File** menu. (Short cut: **Ctrl + S**) You must save it on the **SCHOOL BASED APPLICATIONS** drive (drive R) in the **Grad Commencement Comment** directory. (You may need to go to My Computer first.)  
**(R:\Grad Commencement Comment\)**  
Find the alphabetical folder with the letter of the first initial of your last name and open it. Save your commentary in this folder as: Last name, First name.  
**example: Smith, Robert**
7. Only you have access to read and edit you commentary. Feel free to return to it as many times as you wish prior to the deadline to make changes  
**NO CHANGES WILL BE ACCEPTED AFTER THE DEADLINE!**
8. If you have any problems entering your commentary on the computer, please see Ms. Kilpatrick in the Library or see Mr. Brown in Room 201.

# **COMMENCEMENT CEREMONY INFORMATION**

## **Rehearsal**

Wednesday June 18 @ 1:00 p.m.

It is important that all Grads attend the Rehearsal in order to ensure that the Commencement Ceremony will not have any major problems.

Meeting rooms for rehearsal and ceremony:  
(Grads are grouped alphabetically)

<b>Name</b>	<b>Room Number</b>
<b>Abbrusci - Cala</b>	<b>124</b>
<b>Callbreath - Concepcion</b>	<b>123</b>
<b>Courbold - Eng</b>	<b>121</b>
<b>Esmaili - Grimbeek</b>	<b>120</b>
<b>Hackman- Kadota</b>	<b>119</b>
<b>Karimi - Law</b>	<b>118</b>
<b>Lee - McCoy</b>	<b>117</b>
<b>McDonagh - Nuttall</b>	<b>115</b>
<b>Olszewski - Rankin</b>	<b>114</b>
<b>Rashidiseysan - Stacey</b>	<b>113</b>
<b>Stepien - Washington</b>	<b>112</b>
<b>Whiston - Zakon</b>	<b>111</b>

- Bring a hanger if you wish to carry your gown home.
- Be at the designated room by 1:00 p.m.
- Grads are asked to sit in alphabetical order and will then file out of the room to join the rehearsal.
- Following the rehearsal, return to your designated room to pick up your cap and gown.

You will receive a navy blue gown, a green and white stole, cap and tassel. You will keep the cap but the gown and stole will be returned to the school on Monday June 23rd.

The V-stole is worn with the long point to the front. The cap is worn with the tassel on your left front side prior to the crossing of the stage. During the crossing someone will move it to the right signifying your graduation.

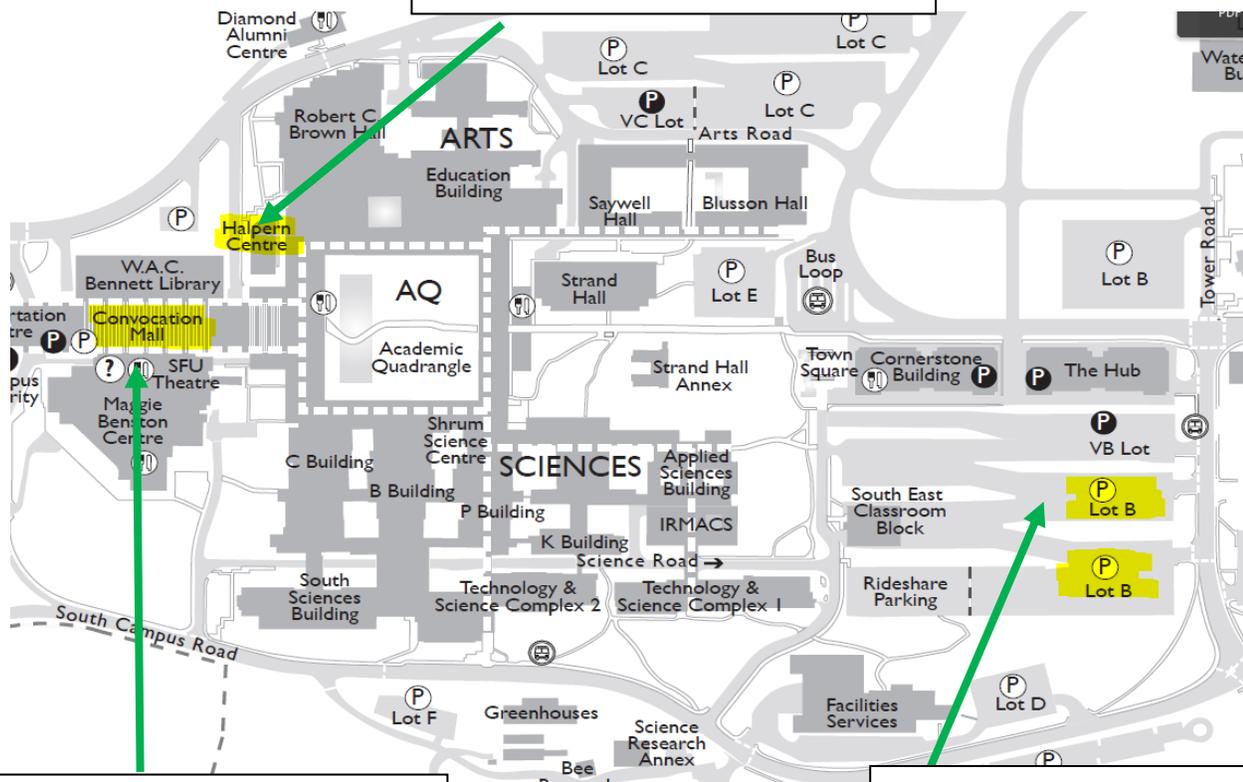
## **Commencement Ceremony**

June 22nd 2014, SFU Convocation Mall, 2:00 p.m.

Grads are to arrive no later than 1:00 p.m. and are to meet outside Halpern Center. Seating at the event is by general admission, or first come first served. The two forward sections are reserved for the graduates. Late arrivals will be seated at appropriate intervals during the ceremony. Guests are asked to turn off all cell phones and pagers or leave them in the car or at home.

- Grads are asked to be **outside Halpern Center** with gown, cap, and stole already on. You will be directed into the Academic Quadrangle and need to line up alphabetically as you did in the rehearsal. At this point you will receive your grad commentary, which you will pass off to the readers prior to crossing the stage.
- You will be led outside into the courtyard of the Academic Quadrangle and finalize the lines. The processional will be led by a bagpiper, the platform party, and then the graduates. The processional will commence through the courtyard down the stairs towards Convocation Mall. The platform party and the piper will walk straight onto the stage and the graduates will split into two lines: A-La will go to the right side and Le-Z will proceed to the left of the stage. Ushers will lead you to the center aisle where both lines will meet up move towards the stage and begin to fill in the rows (A-La fill in the rows to left side of the stage and Le-Z Fill in the rows to the right side of the stage).
- Halfway through the Salutatorian's speech the Ushers will signal the first two rows to line up at the left side of the stage (facing the stage). Students will pass their cards to the readers and proceed to cross the stage once the reader begins to read their card. Ushers will be there to redirect them back to their seats.

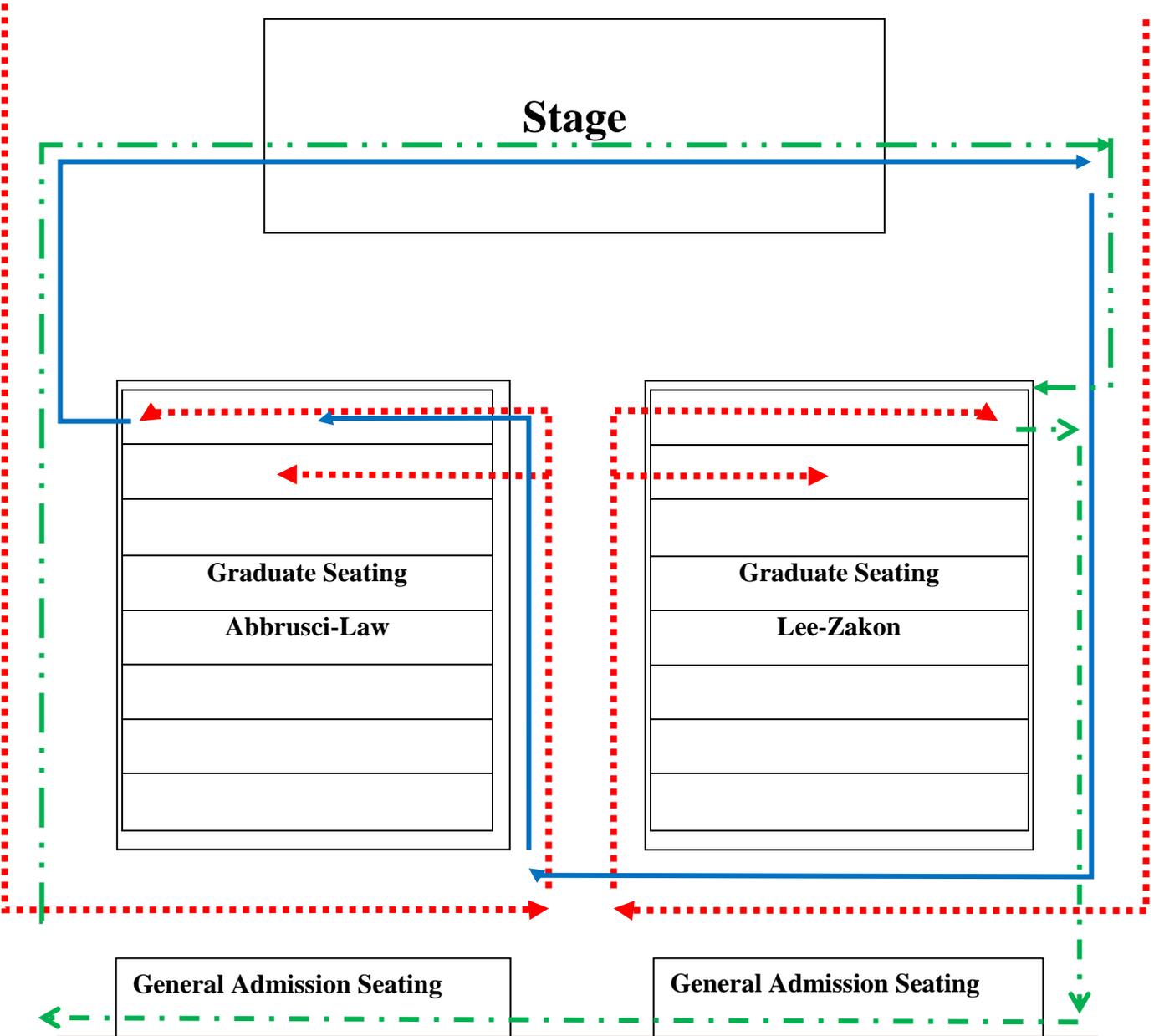
**Halpern Center:** Gathering place and sign in for graduates



**Convocation Mall:** General admission seating

**Parking:** Free parking is available in B lot only; optional pay parking is available in the visitor's lot below Convocation Mall.

**Pictures:** A formal picture of every student will be taken as the individual crosses the stage. This will be given to all Grads free of charge. Please take all other pictures before or after the ceremony.



**Legend**

- *Processional direction to seating*
- *Direction to cross stage and reseat for A-La*
- *Direction to cross stage and reseat for Le-Z*