

PORT MOODY SECONDARY SCHOOL

PARENT ADVISORY COUNCIL MEETING MINUTES

Tuesday, Oct 5, 2021 – 7:04 pm via Zoom

In Attendance:

Glen Conley (Principal); Brent Taylor (Vice Principal); Denise Nembhard (Vice Principal); Sherry Nevalainen (Co-Chair); Heather Skipworth (Co-Chair); Ruby Lu (Treasurer); Shirley McQueen (After Grad 2021 Treasurer); Jinghua Zhang (Secretary); Shannon Huang; Emily Reilly; Marit Heidema; Ellen Liu; Rod Barham; Maggie Gao; Meijane Quong; Carrie Hightower; Harry Wang

1. Call to order – Sherry Nevalainen (Co-Chair)

Acknowledgement Territories

Meeting called to order at 7:04 PM

Introductions

2. Approvals

a. October 5, 2021 - Agenda

Motion to approve: Heather

Second: Ruby

All in favour

b. June 2nd , 2021 meeting minutes

Motion to approve: Sherry

Second: Ruby

All in favour

3. PAC Reports:

Treasurer Report: Ruby Lu

June to September 2021 Account Transactions

PMSS PAC Financial Statement 2021 -2022

Ending balance of all accounts as of Sept 30, 2021: \$4,987.49, consists of

Vancity Saving Accounts

Vancity General:

Interest: \$0

Auto withdrawn: \$96.01 for new cheque order

Closing balance: \$679.24

Vancity AfterGrad:

Interest: \$0

Cheque Deposit: \$75.00 from Florian Ltd.

Cheques cleared: CK# 64 to 67: \$1,718.75 reimbursements for 2021 Graduation ceremony expenses

Closing balance: \$0.00

Vancity Gaming:

Interest: \$0

Auto withdrawn: \$96.01 for new cheque order

Cheques cleared:

CK# 411 to 414, \$2,538.37 reimbursements for 2021 Graduation ceremony expenses (used up all of \$2,538.37 that belonged to AfterGrad)

CK# 415, \$915.43 for library budgeted items.

CK# 416, \$6,500 reimbursement for PMSS graduation audio services

CK# 417, \$500 for bursary

Closing balance: \$4,109.01

School Cash Online Accounts: \$199.24

PAC Donations - #14000

Interest: \$0

Donations: \$150.00 (of \$100 marked “sales from Jun 17-24, 2021”??)

Cheques cleared: CK#24716: \$5,395.15 for ice cream gift cards

CK# 24715: \$720 reimbursements for ceremony expenses.

Closing balance: \$199.24

AG Donations - #14001

Interest: \$0

Cheque cleared: CK#24716: \$1,300 for ice cream gift cards

Closing balance: \$0.00

Aftergrad (Ticket Sales) - #90004

Interest: \$0

Cheque cleared: CK#24716: \$1,304.55 for ice cream gift cards

Closing balance: \$0.00

Actions completed:

- Submitted the Community Gaming Grants application online on June 18, 2021.
- Submitted Gaming Account Summary Report on Sept 27, 2021.

Motion to approve: Heather

Second: Sherry

All in favour

DPAC Report – Sherry Nevalainen

- First meeting is tomorrow Oct 6th 2021

- Discuss splitting up the duty of attending DPAC meetings unless a representative comes forward
- Looking for another DPAC to listen and write the notes during the DPAC meeting

4. Principal's Report – Glen Conley

- Return to full school days of in class teaching and learning; new communicable diseases guidelines were published August 24th
- Start up: enrollment 1071; SCC context to scheduling
- Terry Fox Run. Final count tomorrow; currently at \$2900.00
- Clubs: currently over 50; hoping to approve more as the year progresses
- Fall sports, drama and music program up and running:
- 5 volleyball teams; Jr & Sr Boys' soccer; cross country
- Autumn concert will be livestreamed on Oct. 26th
- Shelby Simmons is directing two short 15-minute musicals titled "A Most Average Musical" and "The Cagebirds" (December performances)
- Staff Committees 2021.22: Anti-Racism Working Group; Awards and Grad; Book Club; Collaborative Decision Making; Professional Development Planning; Reporting & Assessment; Timetable review; Technology; Wellness
- Second semester will commence our pre-work for the IB self-study evaluation from IBO (next school year)
- Summer work commenced on replacing our interior lighting; task will continue until February 2022. Little disruption to classes as on most days work commences at 3 pm.
- Bomb threat
 - Happened at 12:40 PM Oct 4th. Police arrived in 15 mins and it is a false alarm

5. Old Business/Questions/Discussion:

- Review our involvement this year, which admin helps with Grad, Dinner and Dance, etc.
- Grad Committee: Both Grad and Dinner and Dance should be in June. But it is still uncertain if it will happen this year. School need 6 to 7 months to prepare.

6. New Business/Questions/Discussion:

- Discussion on Grad committee/Fundraising getting them started and what type of events they should consider. Where to advertise to gather parents for involvement
- Significant tax change to after grad and PAC donation: It will not be non-profit; but PAC and After Grad Committee can easily register as non-profit organization

7. **Adjournment – Approve & motion to adjourn meeting**

Motion to adjourn at 7:56 pm by; Heather 2nd by Sherry

NEXT Meeting: Tuesday, November 2nd, 2021, 7 pm on Zoom