

Port Moody Secondary School
Parent Advisory Council Meeting Minutes
PMSS – Library
October 4, 2016

Attendance:

Kelli Staples	Glen Conley	Sara Staddon	Helen Zeug
Lucy de Pieri	Andrew Lloyd	Juana Zhu	Julia Chong
Rocio Zorrilla	Jill Reid	Julia Tan	Susan Saint
Brenda Stewart	Monica Millin	Jing (Jamie) Wang	Joanne Goodrick
Maria Nogales	Lucy Cai	Sherry Nevalainen	

Recorder: Brenda Stewart

1. Call to Order – Lucy de Pieri (Co-Chair)

Meeting called to order at 7:03pm

2. Approvals:

Motion to approve agenda as written:

Moved: Lucy **Seconded:** Kelli **Accepted:** Yes

Motion to approve minutes of June 7, 2016 PAC meeting:

Moved: Kelli **Seconded:** Rocio **Accepted:** Yes

3. PAC reports:

Treasurer: Rocio

Rocio reported the account balances as at closing on *June 30, 2016*:

\$1,413.35 in the General-PAC Account

\$7,147.62 in the General-Aftergrad Account

\$18,276.98 in the Gaming Account

\$26,837.95 TOTAL

- Rocio to discuss with Perla from the Aftergrad committee regarding the BCLC grant disbursement and ensure it was applied for back in June.

- Rocio has applied for the current years gaming grant and should hear back in the next few weeks regarding the amount. Last year we received \$23,300.00 plus an additional \$2399.00.

She reported additionally on the account balances as of *September 30, 2016*:

\$1,413.53 in the General-PAC Account

\$6,111.30 in the General-Aftergrad Account

\$10,537.35 in the Gaming Account

\$18,062.18 TOTAL

- There is one cheque from 2016 After Grad that is not yet cashed for food in the amount of \$159.79.

Motion to approve Treasurer's report:

Moved: Lucy **Seconded:** Monica **Accepted:** Yes

DPAC: No report – Rasika Acharya not in attendance

SPC: no report at this time

- Brief discussion held on how frequent SPC committee members should meet. More discussion on this at our next meeting in November.

2016 Aftergrad Wrap-Up: Monica Millin, Sarah Staddon

- As mentioned in June 7, 2016 meeting minutes the 2016 Aftergrad was a HUGE success. Lots of prizes including \$2016.00 grand cash prize was given out on May 28/29th. Fun was had by all students, teachers and parent volunteers. Thank you to everyone who donated their time and came out.
- Lucy Cai and Susan Saint have volunteered to lead the first 2016 Parent Aftergrad meeting and be the Co-chairs for Grad 2017. Monica and Sarah will attend the first meeting to help facilitate and share their experiences.
- Mr. Lloyd will put a note in the daily times announcing the date of the first Parent Aftergrad meeting and/or send an email out to “all parents” soon once the date is chosen.

PAC Co-Chair:

- Nothing new to report by Kelli/Lucy

4. Principal's Report – Glen Conley

Mr. Conley introduced himself to all and gave a full report. PMSS currently has a student body of approximately 1200 students.

Principal's Report – September 2016

Looking Back / Looking Ahead

September

GENERAL HIGHLIGHTS

- Start up:
 - began in August and culminated the last week in August w/ New Teacher Orientation, CL Start up mtg, office staff and counsellors reporting back to work. Relatively smooth start up.
 - for students we had a week of preregistration, gr 9 orientation, ELL orientation and testing
- Grade Assemblies: Sept 16th to the 9s, 10s, 11s
- Fall sports up and running
- Parent Night: Sept 22nd
- Club Day: Sept 27th . Now have 51 active Clubs
- Terry Fox Run / Donations: Sept 22nd; raised \$2600 dollars
- CUE: Sept 30th; 49 institutions in attendance with 100s of students and many parents in attendance. Many thanks to Fern and Cindy

Aside from the events mentioned above, we are developing some exciting initiatives to further the conversations and ground work done over the past year(s):

- Gr 9 Team Building Afternoon on Sept 12th in relation to our SOAR program and the school goal of a safe and caring place for our 9s
- Phoenix revised curriculum in relation to our forward looking focus of the new curriculum and some of the reporting aspects (ie self reporting) that will be required next year.
- IB Gr 9 Interdisciplinary project launched: Sept 29th

STAFF DEVELOPMENT

- We have now had 3 staff meetings and 2 CL Mtgs where we are working to connect the meeting agendas to sustain ongoing dialogue over time and with everyone having a chance to be involved. (Ex of the Dialogue Loop: Staff Mtg to CL Mtg to Dept Mtg back to the next Staff Mtg for closure)
- Pro D day: Sept 29th – Stephen Whiffin presented on Office 365 in the AM; ELL & IB sessions in the afternoon; Dept time to work with the new curriculum

- Everything we are working together on involves New Curriculum, progression of Technology in the school, furthering our work on the Common Purpose - an early focus on sense of belonging and school culture “Blues Pride”

MANAGERIAL/ INFRASTRUCTURE

- KEV/ SchoolCashonline / Eforms
- Note there is a PAC donation letter set up on the system
- Common Purpose Posters are up in the hallways
- Traffic
- HVAC / Boiler work
- Wifi upgrades
- Online calendar is up and running on our website

Looking Ahead (Oct):

- Music Dept had their Loon Lake retreat this past weekend
- Student teacher cohorts from UBC were here today and again Oct 11th; as well 2 teachers have returned for their practicums – Lauren (Yvonne Swistak) and Jill (Selwyn Tam / Joni Tsui)
- Grade 12 “Big Picture Book” Assembly today: launch to the year ahead for supporting students with “all things grad related” - the Dogwood and IB requirements; timelines and deadlines; Grad festivities that come with it; expectations of a graduating student
October is an important month for the 12s:
 - Next Phoenix will have a focus on GTP for the 12s.
 - PSAT test on the 19th;
 - PSIBC and IB Parent Night for Gr 12 on the 20th
 - Grad Photos starting the 25th
- Term 1 ends tomorrow with interims to follow Oct 14th
- Senior Sail: October 14th @ 6pm
- DOT (Doors Open to Tech) Conference Wed/ Thursday. 10 students in attendance. We were able to secure all 10 allocated spots issued to our district!
- End the month with Halloween on a Monday!

Important date to note – tomorrow, Oct 5th is World Teacher’s Day. With everything presented and highlighted previously, we recognize that none of it would be possible without the commitment of our teachers.

5. Old Business/Questions/Discussion: **Refill Stations:**

- At our June PAC meeting a motion approved \$2100.00 to purchase one purified water refill station. Jill Reid was able to source it from a Canadian Supplier called “Splashes”. The Gaming Office has confirmed we can use

gaming money for the purchase, but not for the installation and plumbing. Mr. Lloyd is in the process of confirming there is not an asbestos issue in the surround wall areas.

Translink Parent Liaison:

- Translink was down at Albert Street and St. John's this morning and this afternoon to observe our ongoing bus pick up and drop off issues. They have confirmed the same as the letter sent to the PAC in February of 2016 that we require additional space for students to wait on both sides as well as additional busses between the peak hours of 0730-0830 and 1430-1530.
- There is an "App" on your cell phone that you can use to text Translink if you have a issue or witness a problem. Students are encouraged to continue to do this as needed. Parents are encouraged to email Translink with their concerns.
- Sherry Nevalainen has volunteered to take over as the "Parent Liaison" for PMSS to continue moving forward with our requests for safer and more efficient bus areas near our school. Sherry will connect with Judith from last year per Kelly.

New Curriculum Recap:

Discussed above in Principals Report

6. New Business

None at the time

7. Adjournment – Approve & motion to adjourn meeting

- Motion to adjourn the meeting:

Moved: Kelli **Seconded:** Lucy **Approved:** Yes

The meeting was adjourned at 8:17 pm

Note: The next PAC meeting will be held Tuesday November 1, 2016 at 7:00 pm in the PMSS Library