

Port Moody Secondary School  
Parent Advisory Council Meeting Minutes  
PMSS – Library  
**December 6, 2016**

Attendance:

|                |                |             |  |
|----------------|----------------|-------------|--|
| Kelli Staples  | Glen Conley    | Raj Acharua |  |
| Lucy De Pieri  | Jill Reid      |             |  |
| Rocio Zorrilla | Lucy Cai       |             |  |
| Brenda Stewart | Carolyn Crooks |             |  |
| Susan Saint    | Helen Zeng     |             |  |

Recorder: Brenda Stewart

**1. CALL TO ORDER – Kelli Staples (Co-Chair)**

Meeting called to order at 7:05pm

**2. APPROVALS:**

**Motion to approve agenda as written:**

**Moved:** Helen **Seconded:** Kelli **Accepted:** Yes

**Motion to approve minutes of November 1, 2016 PAC meeting:**

**Moved:** Kelli **Seconded:** Helen **Accepted:** Yes

**3. PAC REPORTS:**

**Election of DPAC Rep:**

**Motion to elect “Helen Zeng” as our 2016/2017 DPAC rep:**

**Moved:** Kelli **Seconded:** Carolyn

**Treasurer Report: Rocio**

Rocio reported VanCity bank has changed their online system and Rocio has sorted most of it out, however, it will take some time to receive new membership number and become comfortable with new system.

- Rocio reported that there is still one outstanding cheque in the General-After Grad account of \$159.79 yet to be cashed.
- Total interest earned in General – PAC **until month of November** is: .30 cents
- Total interest earned in General–After Grad **until month of November** is \$2.62

- Total interest earned in Gaming account **until month of November** is \$8.04
- **The only disbursement on November 2016 was \$397.55 for the Student Council (Money Allocation 2015/2016)**

Rocio reported the closing account balances **until November 30, 2016**:

\$1,413.65 in the General-PAC Account

\$6,112.32 in the General-After Grad Account

\$33,725.17 in the Gaming Account

**\$41,251.14 TOTAL**

**Motion to approve Treasurer's report:**

**Moved:** Carolyn **Seconded:** Lucy **Accepted:** Yes

**\*\* BUDGET \*\*: Motion to approve Direct Access Grant Requests**

**Moved:** Carolyn **Seconded:** Helen Z **Accepted:** Yes

**DPAC:** No report

**SPC:** Carolyn Crooks, Helen Zeng - no report at this time

**2016/2017 After Grad:** Lucy Cai, Susan Saint

- Second parent meeting went well. Three fundraisers are currently underway: Purdy's (distributed today); Port Moody Liquor Store (ongoing); Me n' Ed's night (this Thursday 4% of total sales). Next meeting is Dec. 12, 2016. Pub night scheduled for end of February. More info to come.

**Action:** Mr. Conley to put a daily note in the Daily Times about their next meeting on December 12, 2016 @7pm as well and the upcoming Me N' Ed's pizza night.

**PAC Co-Chair:**

- Nothing new to report by Kelli/Lucy

#### 4. **PRINCIPAL'S REPORT – Glen Conley**

##### Principal's Report – December 2016

Looking Back / Looking Ahead

##### **November Review**

- Theme of the month could be described as “reporting and assessment”. Report cards went home November 18<sup>th</sup>. With that date, came a lot of work from our teachers and office staff. Counsellors hosted a series of classroom based lessons in November on stress management techniques. At lunch on the day report cards were issued the administration and counsellors handed out small tokens of acknowledgement to any student who had all G work habits on their report card. Overall, our students are performing very well and to be commended for all of their hard work.
- Take Your Kid to Work Day, Nov. 2<sup>nd</sup>
- Senior Sail was Friday, Nov. 4<sup>th</sup>
- Remembrance Day Assembly led by the Socials Studies Department, Nov. 10<sup>th</sup>
- Parent Teacher Interviews, Nov. 24<sup>th</sup>

##### STAFF DEVELOPMENT

- Nov 14<sup>th</sup> and 25<sup>th</sup> were Professional Development days. Staff continued to work on instruction and assessment while exploring the new curriculum. While it was recently announced by the Ministry that the implementation of the 10 -12 curriculum will be pushed back a year we continue to work as a school and district on the core competencies

##### MANAGERIAL/ INFRASTRUCTURE

- Water fountain has been purchased; installation
- Ongoing efforts on replacing our exterior garbage cans is paying off! 2 bear proof garbage bins will be installed sometime in the new year courtesy of the district. We continue to work with the city in the hopes of them replacing the community trash cans.
- Note there is a change in transit schedules now that the Skytrain line has opened.
- Room 204 kitchen installation project will commence soon.

##### Looking Ahead (December):

December is a short but very event filled month!

- Dec 1<sup>st</sup> hosted the first round of the Kodiak Classic Basketball tournament
- Food & toy drive is on now until the 15<sup>th</sup>. Please donate food and gently used toys.
- Winter Dance hosted by Student Council; Dec. 1<sup>st</sup>
- Band Concert Dec 6<sup>th</sup> as well various lunch presentations throughout December in the foyer

- Gr 9 Immunizations Dec 6<sup>th</sup> & 13<sup>th</sup>
- Grade 12s – Grad Verification information will be distributed Dec 9<sup>th</sup>
- Wrestling, Ski & Snowboarding, Basketball are under way. Also check out the Athlete of the Month display in the hallway
- Gr 9 Satisfaction Survey
- Science World “Road Show” will be here the morning of Dec 16<sup>th</sup>
- Dec 16<sup>th</sup> – Last Day of Classes.

Have a wonderful break!



## 5. OLD BUSINESS/QUESTIONS/DISCUSSION:

### 2016 Bursary

- Recipient student will register at College late. Treasurer will contact recipient to inform money can wait until he/she can send the required registration documents, but no more than three years since it was allocated.

### Translink Parent Liaison:

- No report this meeting

### SPC meeting schedule:

- They will meet on Jan 10, 2017 prior to PAC meeting.

## 6. NEW BUSINESS

- None to report

## 7. ADJOURNMENT – APPROVE AND MOTION TO ADJOURN MEETING

- Motion to adjourn the meeting:

**Moved:** Susan      **Seconded:** Lucy      **Approved:** Yes

The meeting was adjourned at 8:04 pm

**Note: The next PAC meeting will be held Tuesday January 10, 2016 at 7:00 pm in the PMSS Library**