

**PORT MOODY SECONDARY SCHOOL  
PARENT ADVISORY COUNCIL  
Minutes of the Meeting held  
Tuesday, November 6, 2018, 7:00pm Library**

**In Attendance:** Sharon Starr (Vice- Principal); Brenda Stewart (PAC Chair); Shirley McQueen (Treasurer); Kelli Staples (Secretary); Helen Zeng (DPAC rep); Joanne Wang; Luisa Borja; Susan Mason.

**1. CALLED TO ORDER:**

Meeting called to order at 7:06pm.

Introductions of those in attendance.

**2. APPROVALS:**

**Motion** to approve the Nov 6<sup>th</sup>, 2018 agenda with the addition of scheduling a date for the budget meeting.

**Motion: Helen Zeng    Seconded: Shirley McQueen    All in favour**

**Motion** to approve the minutes of the PAC meeting held October 2nd, 2018, with the correction to the list of attendees.

**Motion: Brenda Stewart    Seconded: Shirley McQueen    All in favour**

**3. PAC REPORTS:**

**TREASURER'S REPORT – as at Oct 31, 2018**

Gaming Account –	Opening balance	\$36,033.73
	Interest	2.27
	Closing balance	\$36,063.00

General PAC Account -	Opening balance	\$1,414.95
	October interest	.06
	Closing balance	\$1,415.01

General After Grad Account -	Opening balance	\$2,578.45
	October Interest	.11
	Closing balance	\$2,578.56

Online Accounts -	\$4,807.10
After Grad -	35.00
After Grad Ticket Sales -	\$5,685.86

**Motion:** To accept the November 6<sup>th</sup>, 2018 Treasurer's report as written.

**Motion: Brenda Stewart    Seconded: Helen Zeng    All in Favour**

## 2019 AFTER GRAD REPORT - Kelli

- 1) The AG committee requires a treasurer in order to move forward with Grad Planning. Luisa Borja stepped up to be the After-grad Treasurer.
- 2) A discussion took place regarding the date (Friday, June 7<sup>th</sup>) and the concerns associated same. It was noted that this should have been addressed at the final PAC meeting in June and not just the final AG meeting. Parents should have been able to provide feedback before a date change was implemented. The Friday date has brought about many challenges in organizing this event.
- 3) The AG committee was also informed that there would not be access to the Gym until Friday at 3:00pm due to Spring Fling and PE classes and it was suggested that we may want to consider going off site. It was noted that the AG Committee feels as though their hands are tied and have no other option but to look at offsite options. The problem with this is the cost involved, AG committee members are currently looking at possible options but feel that the only way this is going to be manageable is to increase the cost of the tickets, which is not really an option as the ticket prices have already been posted.
- 4) It was also suggested that we may want to look into hiring a security company. Again, cost is an issue.
- 5) Sharon will address After grad concerns with Glen Conley.

## DPAC report – Helen Zeng to provide

PAC Co-Chair report – no report.

## 4. Principal's Report – November 2018

Glen Conley was not able to attend. Sharon Starr, VP, was in attendance and provided the Principal's report.

### GENERAL HIGHLIGHTS - PAST MONTH

- Boat Cruise – 287 students attended. The event was catered and there was lots of dancing. The event went very well.
- Autumn Concert
- Gr. 9-10 Band Retreat- Camp Alexandria
- SFU and UBC info nights- well attended
- Halloween – Student Council and Leadership organized – *Great Success*
- Fall Sports- Soccer: Jr. Boys advanced to semi-finals: Fraser Valleys  
Sr girls and Sr. Boys have advanced, x-country- 2 students in Provincials – *PMSS has done well*

### STAFF DEVELOPMENT

- Curriculum Implementation Day Nov. 9<sup>th</sup>  
Theory to Practice: Indigenous Practices, assessment, reporting
- Wellness Conference Nov. 8-12- connected to Fraser Health initiative - *Some staff attending.*

- YMCA District Pilot Teen Mindfulness Project Y-Mind *Counsellors and youth worker will be attending.*
- Library Commons- space utilization– *Ryan McMahon has attended various schools to learn about other school commons. More conversation areas and collaboration space. Will be accessing digital books*

#### MANAGERIAL/ INFRASTRUCTURE

- Meeting set up regarding cost pressure for developing the Library Commons further- physical space
- Recycling Program – *Pilot school with the district recycling program so that we are in line with what's happening in the community.*

#### Dates in MONTH to note:

- Remembrance Day Assembly Nov. 8th
- Curriculum Implementation Day Nov. 9<sup>th</sup>
- YMCA District Pilot Teen Mindfulness Project Y-Mind
- Remembrance Day Statutory holiday observed, school closed November 12<sup>th</sup> - *Kerry Issac in attendance and honour guard present – 12 special guests that day. There will be two assemblies approximately 45 mins. Long. November 12<sup>th</sup> is a stat holiday.*
- Report cards home Nov. 16<sup>th</sup>
- Parent Teacher Night Nov. 22<sup>nd</sup> - *Online booking available gym evening*
- School-based Pro-d Nov. 26<sup>th</sup> - *wellness/mental health*

Question- Is there planned education on Drug awareness? There is vaping happening in the classroom. First step is to address the teacher and if no result then to admin. Soar leaders can provide a great student to student way to help deal with this issue.

#### **OLD BUSINESS:**

- a) Banking signatures are complete.

#### **NEW BUSINESS:**

- a) Discussion on After Grad Dates – Discussion took place during After Grad Report.
- b) A date and time for the Budget meeting was set – Nov 13<sup>th</sup> @ 5:30 in office boardroom.
- c) The date for the next After grad meeting was shared Nov 14<sup>th</sup> @ 7:00pm.

#### **Adjourned –**

Motion to adjourn the November 6<sup>th</sup> meeting at 8:40pm

**Motion:**                      **Seconded:**                      **All in Favour**

**NEXT Meeting: Tuesday, January 8<sup>th</sup>, 2018 @7:00 pm in the School Library**

