



**Ecole Pitt River Middle School
Parent Advisory Council – General Meeting Minutes
March 7, 2022**

ATTENDANCE (via Zoom)

| | | | |
|--------------------------|-----------------|------------------------------|----------------|
| Vice Chairperson: | Phil Sinnott | DPAC Representative: | Jeremy Bauman |
| Treasurer: | May Luong | Pitt River Principal: | Darren Stewart |
| Secretary: | Bruce Catterall | | |

Regrets: Summer Wright (Chairperson), Lindsay Goodridge (Vice Principal)

1. CALL TO ORDER

Phil called the meeting to order at 7:08pm, and read the Territory Acknowledgement. In accordance with the Constitution & Bylaws of the PAC, the quorum requirements had been achieved and the meeting proceeded.

2. APPROVAL OF AGENDA

There being no errors or omissions, it was then **Moved** and **Seconded** to approve the agenda of the meeting, as circulated. **MOTION CARRIED.**

1. May Luong. 2. Bruce Catterall. Approved.

3. APPROVAL OF MINUTES

It was then **Moved** and **Seconded** to approve the minutes from the February 7th, 2022 General Meeting, as circulated. **MOTION CARRIED.**

1. Bruce Catterall. 2. May Luong. Approved.

4. CHAIRPERSON / VICE CHAIRPERSON REPORTS

PRPAC Email & Facebook page:

Our Facebook page continues to be a key communication conduit between the PAC and the parent community. **Parents are encouraged to visit the PAC Facebook page, and to contact us via email at:**

www.facebook.com/groups/375370090959171
pitrivermiddlepac@gmail.com

5. TREASURER'S REPORT

Balance Sheet:

The balances as of March 6th were:

| | |
|---|-----------|
| • general account balance | 4,337.14 |
| • gaming account balance | 18,851.48 |
| • accounts receivable / payable balance | 0.00 |
| • RBC account balance | 1,725.76 |
| • netted together, the total assets | |

Accounts Receivable / Payable:

The balances as of March 6th were:

| | |
|------------------------------------|------|
| • accounts receivable balance | 0.00 |
| • accounts payable balance | 0.00 |
| • netted together, the total AR/AP | 0.00 |

RBC Account status:

This is our account that is held at the school. It is where the school deposits donations to the PAC through the KEV Online system. The current balance is \$1,725.76.

Bursary Approval:

At the last meeting, the PAC approved a motion to provide Riverside Secondary with a cheque for \$500 for a bursary. Afterwards, there was discussion as to whether this expense is eligible to be taken from the Gaming account. After some research, it was determined that the funds cannot come from the Gaming account, and must come from the Operating account. It was then **Moved** and **Seconded** to write the cheque for the \$500 bursary from the Operating account. **MOTION CARRIED.**

1. Bruce Catterall.
2. Phil Sinnott. Approved.

There being no errors or omissions, it was then **Moved** and **Seconded** to accept the financials for Mar 6th, as presented. **MOTION CARRIED.**

1. Bruce Catterall.
2. Phil Sinnott. Approved.

6. FUNDRAISING

Bottle Drive:

For the bottle drive, students will take home labels that contain our PAC account information at Return It. All parents will have to do is fill up a bag, place the label on it & drop it off at one of the Return It depots. Darren has stickers, but no letter just yet. To be reviewed at the next meeting.

Chipotle Restaurant Night:

We will be holding a restaurant collaboration fundraiser with Chipotle on Wednesday, May 18. Chipotle will be donating 33% of the evening's sales to the PAC. Advertising of this event will begin May 1st.

<https://www.chipotle.com/>

Domino's Pizza Restaurant Night:

For their Family Pizza Night, Domino's returns 20% of the evening's sales to the PAC. Bruce will explore doing one of these nights in April.

<https://www.dominos.ca/>

Purdy's Chocolate fundraiser:

This fundraiser runs from Mar 1st-Mar 28th. Customers can place orders on the online site & pay by credit card. Orders will be ready for pick up on Apr 13th, with more details to follow. Paper catalogues are available upon request.

<https://fundraising.purdys.com/join.aspx/1367147-93336>

Neufeld Farms fundraiser:

Neufeld Farms offers two more fundraisers this year – the winter catalogue from Feb 22-Apr 14, and the spring catalogue from April-June. In Summer's absence, May will reach out to Neufeld Farms this week, to see when we can host our next fundraiser (preferably in April).

<https://neufeldfarms.ca/>

7. DPAC REPRESENTATIVE'S REPORT

Feb 23 General Meeting:

Assistant Superintendent's Report (Reno Ciolfi). Mr. Ciolfi discussed the SD43 budget outline for 2022-2023, & noted that the DPAC was well represented at the SD43 budget meeting. He also noted that Literacy & Numeracy assessments will be coming in April & June.

School Services & Special Projects District Principal (Craig Mah). Mr. Mah discussed Action Plans for Learning, including focuses on intellectual development (literacy, numeracy, career education, STEAM), human & social development (social emotional learning, self-regulation, school climate, feeling safe, feeling a sense of belonging, feeling connected) and paying more attention to indigenous learners. As well, the school district is looking to a more normal spring and graduation process for students. However, Covid protocols from the Ministry will continue to guide our direction.

District Principal of Indigenous Education (Stephanie Maki). Ms. Maki prepared a well-received presentation on Indigenous Education. Some highlights include a Terminology review (Aboriginal, Indigenous, Inuit, Metis, Status, Non-Status), Land Acknowledgement (Traditional Land, Ancestral, Unceded, Ceded), the history of residential schools in Canada, the various versions of the Indian Act throughout Canadian history, and Truth & Reconciliation and the 94 Commission Calls to Action.

<https://www.rcaanc-cirnac.gc.ca/eng/1524494530110/1557511412801>

It was noted that it will take 150 years, or 7 generations, to fully repair the damage our Indigenous peoples have suffered. One hundred and fifty years.

Mar 30 General Meeting:

The next General Meeting will be held on Wed Mar 30 at 7pm, and will include a presentation from Foundry BC.

<https://foundrybc.ca/>

8. ADMINISTRATIVE REPORT

Covid 19:

Now that things are beginning to open up more, school protocols are being rolled back. However, we need to re-teach students how to engage & interact. Students will be mixing further, but the school will be proceeding cautiously.

The school isn't ready to host Hot Lunches yet, but more should be revealed at the next meeting.

Performance Groups:

Along the same lines, we may be able to start hosting performance groups at the school. However, if we bring any groups in, we will likely have to divide the student body and bring everyone into the gym in two separate groups (and two separate performances).

Report Cards:

Starting with the next reports, report cards will be published online on the MyEducation BC Parent Portal (as opposed to being sent home). Report cards will be issued on Fri Mar 11. Parents should have received their Login ID & Password, and they will be able to access the portal at

myeducation.gov.bc.ca/aspen/logon.do

Staffing Change:

Stacey Lundquistor has replaced Sheri Fiset as our new head secretary, effective Monday, March 7.

Student Pitt Wear:

The Pitt River-branded clothing will be arriving on Tue Mar 8, and will be delivered to the students on Wed Mar 9.

Teachers' Wish List:

Darren reached out to May for further clarification on the approved teachers' wishlist items. The way the process will work is that teachers will purchase their supplies, and submit the receipts to May for reimbursement. Should a school team / teacher want or need to change their approved items, it would have to be approved by the PAC first. That being said, the PAC should try to be as flexible as possible.

9. NEW BUSINESS

BCTF Presentations for Parents:

Bruce put in a request for the BCTF presentation on Antibullying presentation, to be held on either Wed Mar 30 or Wed Apr 27. The BCTF is having difficulty securing presenters, so, with spring break looming, it has been pushed to the Apr 27th date. Bruce will keep the PAC posted with any updates.

Constitution & Bylaws Committee:

The goal of the committee is to make the PAC Constitution & Bylaws document complete and clear enough for future PACs to function with minimal assistance. The result of their work is the *Pitt River PAC - 2022 Constitution and Bylaws* document – the document has increased from 17 to 32 pages.

The new draft, along with the existing 2021 Constitution & Bylaws, will be distributed to the parent community. Parents will have a month to review the new draft, and to send any questions, concerns or suggestions to the PAC via email for research & review.

pitrivermiddlepac@gmail.com

At the next General Meeting on Apr 11th, the PAC will discuss the document, and determine if a Special Meeting needs to be held to delve more deeply into the material and vote upon any changes to the draft. After either the Apr 11th General Meeting or a Special Meeting, the final draft should be established, and will be sent to the parent community. Between April & May, parents will have their final opportunity to raise any questions, concerns or suggestions. Then, at the Annual General Meeting on May 26th, the PAC will vote on the resolution to ratify the new Constitution & Bylaws.

10. NEXT MEETINGS

The remaining PAC meetings for the year will be held over Zoom until further notice, will begin at 7pm, and are tentatively scheduled for:

Apr 11, 2022

May 16, 2022 – Annual General Meeting, Elections

Jun 13, 2022 – 2022-2023 Budget

11. ADJOURNMENT

Phil made a motion to adjourn the meeting. **MOTION CARRIED.**

The meeting was adjourned at 8:23pm.