



PAC MEETING MINUTES
Thursday, Sept 21, 2023
Pitt River Middle School

Sonja Madsen Mills, Andrew Shaw, Shauna Gauthier, Leanne Tao, Bethany Lamb, Valerie, Artim, Olga, April Dolap, Robin Clark, Sunny, Darren Stewart, Greg Schellenberg

1. Call to Order

- 1.1. Welcome from the chair: Welcomed those present in person.
- 1.2. Indigenous Territories Acknowledgement made.
- 1.3. Meeting called to order at 7:28 PM

2. Opening

- 2.1. Approval of tonight's agenda

Moved by: Shauna Gauthier **Seconded:** Andrew Shaw **Motion:** Carried

- 2.2. Approval June Minutes

Moved by: Shauna Gauthier **Seconded:** Andrew Shaw **Motion:** Carried

3. Reports

3.1. Chair/Vice Chair Report: Sonja (in lieu of Chair who was late attending)

- 3.1.1. Annual meeting – will include elections for PAC roles
- 3.1.2. Fundraising, New business etc updates to come later in the meeting

3.2. Treasurer's Report: Andrew Shaw

- 3.2.1. Raised \$2400 in 2022/2023 and spent it on some bursary's, classroom extras, and staff appreciation.
- 3.2.2. Gaming Grant of \$20/student and last year PAC paid for Playland buses and Garden workshops.
- 3.2.3. We have \$2800 in general fund in \$4800 in gaming fund. We spent more \$ last year than we took in, but we had reserve from previous years where we didn't spend.
- 3.2.4. Gaming Grant funds have to be spent within 3 years, 2023/2024 grant hasn't been received yet (we had 450 students). Has to be spent on non educational items.
- 3.2.5. 2023/2024 budget – we anticipate having a similar fundraising effort as previous years. We spent less on classroom materials than budgeted (last year).

3.3. Administrative Report – Mr. Stewart

- 3.3.1. The Garden Project will have 3 workshops (fall, winter, spring). Mme Lamb will provide cost for full year and breakdown for each quarter. If the PAC continues to support this project we know it can continue and the project needs funding early each year before budgets are set. The project has the potential to impact the majority of the school. Earth Bites also does specific fundraising initiatives as well and those ideas can be shared back to the PAC Exec. We may be able to look into the TD Environmental Grant to see if that can fund the project again as well as the City of PoCo Matching Grant. PAC will look to see who on the Executive or other may be able to consider a grant application.
- 3.3.2. The PAC discussed the option of Pitt River hosting sports Tournaments during the year and using the event an opportunity to fundraise via a concession? 5-6 schools could come to run a tournament and then students and PAC. The teachers will lead the tournament organization and will inform PAC what support is needed for concessions (to help with fundraising). Mme Tao will provide an update.

3.3.3. Playground update – installation of the new playground is going to happen. Another application to the district will be confirmed and it can be expanded upon. The next phase will include more inclusive elements (paved pathway for wheel chair access). There will be a gaga ball court added is \$6,5k-\$8k and request for additional fundraising from PAC to help cover this.

3.3.4. The student population is overall down a little bit in numbers from previous years – class sizes in English are smaller as a result.

3.3.5. 2023/2024 school year, staff will focus on building identity (pride in self) and on numeracy. Teachers are working with district on how to enhance numeracy academic goals.

4. DPAC

4.1. Nothing to report

5. PAC Elections

5.1. 3 Exec Treasurer, Secretary and DPAC roles are filled

5.2. President (Chair) and VP roles are open for election.

5.2.1. Motion for April and Sonja to Co-Chair the PAC

Moved by: Shauna

Seconded: Summer

Motion: Carried

5.2.2. Motion to remove Summer and Phil and add April and Sonja as signing authority

Moved by: Andrew

Seconded: Summer

Motion: Carried

5.3 Pac Meetings will be held on the 3rd Thursday of each month – next meeting Oct 19th

6. Updates

6.1.1. Apple fundraiser is launched and on the FB page.

7. Unfinished Business

7.1. No unfinished business

8. New Business

8.1. Shauna raised a question if there is an option to run a pizza day at the school. Discussion resulted in the decision for Mme. Tao to take this back to the teachers. The concept is that the teachers can lead the initiative and have the kids in the Leadership Team organize and assist with selling on the day. PAC and parent support will be required for: set up, take down, supervision and support of students need. The decision is to proceed with this event on Oct 19th from 1230-1250.

8.1.1. Sunny will inquire about his friend selling us the pizza. Web leaders will 'advertise' the event ahead of time. Will get numbers from teachers to order it. Leaders in each class to take the list for the class and bring it back to the students.

8.1.2. PAC will look to find 4-6 adults to help assemble the right pizza's per class, and to help collect cardboard later (volunteer commitment 11:30 to 1:30).

8.2. Shauna inquired if a dance could be held. The group discussed the challenges with a dance (both during the day or after hours) and settled that a community, family based event would be a better concept. It was agreed this topic will be discussed further at the Oct 19th meeting. The attendees also discussed a block party for the new playground, either when it is installed or at the 'grand' opening in the Spring.

9. Adjournment 8:46 PM

Motion to adjourn Staff Meeting

Moved By: *Sonja Madsen Mills*

Seconded: *Andrew Shaw*

Motion Carried: