

ÉCOLE NESTOR ELEMENTARY PARENT ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
NOVEMBER 2, 2022

PAC Executive Present:

Amanda Dishaw
Angela Mudie (*minutes*)
Courtney de Boer

Jennifer Sam
Megan Keller
Rebecca Hansen

Sherie Bohorquez

Nestor Administration/Staff Present:

Tamara Banks

1. **Call to Order:** by Angela at 7:04 pm.
2. **Adoption of Agenda:** Motioned by Jen; seconded by Becca. Motion passed. None opposed.
3. **Adoption of Minutes:** Minutes from the September 2022 executive meeting were adopted. Motioned by Becca; seconded by Sherie. Motion passed. None opposed.
4. **Principal's Report (Tamara):**
 - ▶ Halloween Scavenger Hunt and the Pumpkin Patch were amazing. The kids were having a wonderful time and it was buzzing inside the school. Despite the change in dates, it went so well. The Halloween Parade went well too, thankfully the weather held out.
 - ▶ Grade 4s are currently working on finishing FSA, these will be handed to the District on November 12th.
 - ▶ Literacy resources have been ordered: French resources at \$300 each class set; Grade 4/5 novel sets and Indigenous resources in English.
 - ▶ Cara Babson will work in collaboration with the Grade 4/5 classes teaching the how to research properly and will have a unit on plagiarism. The kids can't use intranet so a work order is in place to allow access to the students.
 - ▶ **Announcement:** The District is opening up the myed parent portal for term 1, there will no be paper report cards issued. These will be live to view on December 15th. This will have a closing date as well that will be communicated clearly to the parent community. For those that prefer paper the reports are printable from the portal. Becca shared her teacher perspective: teachers have been preparing them in the system for the last two years, they were just being printed. Overview from teacher and the student perspective will continue to be delivered on paper.
 - ▶ Remembrance Day assembly will be held on November 10th virtually. Mme. Watson will be reading a poem and the choir will be singing. If the district offers any resources those will be included as well.
 - ▶ November 9th Tamara will be off until January for surgery and recovery. Judy Payne from Pinetree will be the replacement. An email will be sent to the parent community announcing absence and introducing Mr. Payne.=
 - ▶ In Tamara's absence, PAC will communicate with Department Heads, with Sheryll Torres as the main point of contact for campaigns.

- ▶ Clean up spirit day coming up.

5. Business Arising from Minutes and New Correspondence:

- ▶ Classroom Air Purifiers: The District has assessed and maintained Nestor's HVAC system over the summer. Sherie has printed the HVAC report for Nestor. PHO recommends MERV9A – MERV13 filters, Nestor's filters fit within this range. Sherie will review the report further and will report any updates. Tamara will reach out to other schools to see what has been purchased for their schools. It was agreed that the purchase of Air Purifiers for each classroom is on hold for now.
- ▶ Pumpkin Patch: Awesome event! The kids had a blast. This was a super easy event run but was an expensive endeavor. It was decided that we will run it bi-annually and/ or consider partially funding fieldtrips to the pumpkin patch. Student Council was a huge help in setting up the patch.
- ▶ Halloween Scavenger Hunt: Teachers loved it, all asked to pass on a huge gratitude to PAC. This was another easy event to organize and set up. Went really well and kids loved it. Props can be reused every couple of years.
- ▶ Halloween Colouring Contest: Megan and Jen did a fantastic job! There were tons of submissions this year. The winners randomly drawn allowing for equal opportunity. The prize included carving kit, treat and LED candle. Total cost was about \$200.

6. Treasurer's Report (Amanda):

- ▶ Current balances:
 - Gaming: \$ 3602.60
 - General: \$ 17286.00
- ▶ Balances do not include outstanding reimbursement for Halloween.
- ▶ Gaming grant has not been issued. Amanda emailed to follow up and the application hasn't been proceed yet. There is a delay this year for all applications.

7. Committee Reports:

- ▶ **PAC Power Lunch (Jen)** – Jen reviewed the Munch-a-Lunch orders and the uptake has been great. Boston Pizza did not go smoothly, orders were not labeled and there were a couple of issues. We are going to make a couple of adjustments going forward. Student council distributing bins and we will be organizing in the gym rather than the staff room. Vendors for rest of semester include Sushi Fu, Pizza Pizza and Subway.
- ▶ **Created by Kids (Jen)** – Ordering process has been easy and online. Only tricky part is getting the art back. All order and art are due by tomorrow; students should be returning art order forms to their teachers. We will have a look at the numbers this week. The purchased art will be transferred by Monday and delivered week of December 6th. Orders will handed out during school. PAC received 30% of every sale.
- ▶ **Meridian Meats (Angela):** Tabled to spring, potential campaign to run for Father's Day.
- ▶ **Christmas Campaign**
 - Purdy's (Becca) So far it is going well, the campaign has been posted online and catalogues arriving shortly to be packaged for classes. November 15th is the order deadline. The flyer will be ready to go out at the same time as catalogues and posters will be put up around the school.
 - Poinsettias – Going smoothly order deadline. December 2nd

- Cookie Decorating – Seamus has sourced cookies to be donated! We have requested 3 - 4 inches in diameter. Jen will arrange the icing and Angela will purchase the candy. Cookie decorating is on December 10th in the classroom so no volunteers are required. Tamara will let us know ASAP if that is going to change.
- Food/ Coat/ Boot Drive – Megan has proposed a drive for Christmas campaign and has reached out to a few organizations for suggestions for who could benefit. Megan will continue to research. Student Leadership can be involved to some capacity. Tamara has requested no incentives to boost donations; the intention should be kindness not a prize. Tamara to connect with families in need in our own community.

8. DPAC Report (Sherie): see attached DPAC minutes.



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9. CPF Report (Becca): No report.

10. Other Business: None

11. New Business:

- ▶ **On-the-Go First Aid – Jennifer** Deferred to December.

12. Meeting Adjourned at 8:14 pm. Motioned by Jen; seconded by Amanda. Motion passed. None opposed.

Next Executive Meeting: Tuesday, December 7 at 7 pm via ZOOM
Next General Meeting: Tuesday, January 11 at 7 pm via ZOOM