

ÉCOLE NESTOR ELEMENTARY PARENT ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES
SEPTEMBER 22, 2020

PAC Executive Present:

Amanda Dishaw
Angela Mudie (*minutes*)
Courtney de Boer

Jennifer Sam
Megan Keller
Rebecca Hansen

Remi Nazemi
Sherie Bohorquez
Tracy Roy

Nestor Administration/Staff Present:

Tamara Banks

1. **Call to Order:** by Tracy at 7:02 pm.
2. **Adoption of Agenda:** Motioned by Amanda; seconded by Rebecca. Motion passed. None opposed.
3. **Adoption of Minutes:** Minutes from the March 2020 executive meeting were adopted. Motioned by Amanda; seconded by Sherie. Motion passed. None opposed.
4. **Business Arising from Minutes and New Correspondence:**
 - ▶ **Class Defrayment:** Discussion was held in the spring about distributing a letter to parents showing what their fundraiser participation has allowed to PAC to purchase for their children at Nestor. This was deferred to the new school year to be included with welcome communication. Now that we are in a pandemic it is unsure how to deliver this message when we do not know what kind of fundraising will be possible for this school year. Megan to put together draft to be reviewed at the October meeting.
 - ▶ **Donation Letter to Parents:** A discussion was held regarding the possibility of stopping all fundraising this year and asking Nestor parents for a one time donation instead. These are difficult times with COVID-19 and some are struggling financially so it was decided that it's not the right time to ask for money. Tamara made a great point that the fundraising we do have planned will help with build community and will bring some normalcy to these uncertain times.
 - ▶ **Spirit Wear:** Teachers like the idea that each student will be provided a shirt and would like one of their own to match the students. We will estimate sizes by grade with a few extra here and there so each child can get the size they need. Amanda, Megan, Rebecca and Tracy will meet separately to organize.
 - ▶ **NSF Cheques:** There have been 3 follow ups with no response. This will not be pursued any further and will be considered a loss. Cheques are no longer accepted.
 - ▶ **Emergency Supplies:** The supplies have been delivered and are secured in the shed. The rations and water are now good until 2025. Flashlights and batteries will need to be replaced with the \$500 provided by the District for Emergency Supplies.
5. **Principal's Report (Tamara):**
 - ▶ School is on! 87% of the student population has returned for in class learning. We are consistently ironing out elements like gradual return with District input. We are committed to

families that have chosen gradual return and bi-weekly zoom meetings will continue. We are all getting used to the new routine; teachers and students are adjusting well. The staggered lunch and recess has been welcomed allowing for us to get to know the students again. Music classes will run itinerantly with Mrs. Kiddie is going classes instead of each class going into music room. There are no library sessions or book circulation yet per the District. The building is functioning well and all are managing emotions well. The climate is ever changing and we are going with the flow.

- ▶ There is nothing on the calendar scheduled yet. We're going to get bearings for essential housekeeping items in the school to start and in the future will have Zoom/ Teams assemblies.
- ▶ Guitars and cases are being purchased to enhance the new format of delivering Music classes. These will be used for the Grade 4s and 5s and each student will have their own guitar assigned to be COVID safe. The cost is approx. \$5000 for the guitars; the cost is unknown for the cases as they will have to be constructed. Would PAC be interested in help with the cost? We will bring forward to another meeting for further discussion and vote on if necessary.

6. DPAC Report (Angela):

- ▶ No Report. Angela will start to attend the DPAC Zoom meetings during the pandemic to stay apprised of current or upcoming information.

7. Treasurer's Report (Amanda):

- ▶ Current balances:
 - Gaming: \$2558.00
 - General: \$27454.00 (\$20000 in GIC)
- ▶ Courtney and Jen are to be added to the bank account to be able to authorize transactions.
- ▶ Gaming grant hasn't been received yet, this is expected in October and will be a similar about to previous years.
- ▶ 24 – 48 hours is required to access the funds in the GIC.
- ▶ Classroom Defrayment for the 2020/ 21 school year is \$250 per teacher including support staff and music.

8. Committee Reports:

- ▶ **Communications (Megan):** We need to gain more traction on social media to let parents know what is going on with PAC. Our goal is to be paperlite with newsletters going out quarterly/ seasonally. We will work with Rebecca Campesato to ensure that emailing the parent community is more effective. It was suggested that a PAC branded banner be added to the school website with links to all PAC social media accounts.
- ▶ **Purdy's Sales (Remy):** Deliver is set for December 11th, orders must be complete by November 26th; Remy suggests having the order deadline set as November 13th.
- ▶ **Poinsettia Sales (Amanda & Megan):** Amanda and Megan will manage this campaign again this year. Dates to follow.
- ▶ **Neufelds (Jen):** Tracy is going to step back from managing the campaign this year as she will not be back next year. Jen and Amanda will take over the campaign which will run in fall and spring. Amanda will contact Neufelds for dates for the fall.

9. Other Business:

- ▶ **2020-21 Activity Calendar:** There are no events planned yet for this year.

10. New Business:

- ▶ No new business.

11. Meeting Adjourned at 8:22 pm. Motioned by Amanda; seconded by Megan. Motion passed. None opposed.

Next General Meeting: Tuesday, October 6 at 7 pm via ZOOM
Next Executive Meeting: Tuesday, November 3 at 7 pm via ZOOM