



École Nestor Elementary School

1266 Nestor Street, Coquitlam, B.C. V3E 2A4

604-464-9422

Fax - 604-464-8257

Website: www.sd43.bc.ca/nestor

October 21, 2014

Dear Parents/Guardians:

We have some very important forms that have to be filled out at the beginning of every school year. The following forms: Student Verification Form, Email Consent Form and Emergency Release Form have been sent home in paper format. Please complete and return by Monday, October 27th.

Effective immediately our School Policy Form is available **on-line** on our Nestor Website @ www.sd43.bc.ca/nestor. You will see a Green Icon marked "**Parent E-Forms**" that contains the form and complete instructions on how to fill it out. **This School Policy "E-form" shows that you have read, understood and approved for your child: school policies, neighbourhood walks, photo release, lost text and library books and appropriate internet use.**

Please fill out and submit this form on-line by **Monday, October 27th**. Here are the instructions:

1. *Go to the Nestor website:* www.sd43.bc.ca/nestor
2. *Click on: Parent Forms*
3. *Make note of Teacher last name and homeroom number*
4. *Click on School Policies*

School Policy Form

Read the various policies and guidelines in this online form and discuss them with your child as you complete it. **This form is required for each and every student each school year.** There are numerous sections to be filled out. **Please note: The section involving email addresses for notices and newsletters is also to be filled out; however, we will be using the email addresses for parents/guardians that we already have in our system via the Email Consent form and Student Verification Forms that were sent home in paper format.**

Please note the SCHOOL POLICY FORM must be completed for every child.

- *Once you have completed the forms click on the **GREEN** submit button at the bottom of the form. If you have trouble with any of the online forms, or if you do not have computer access please contact the office at 604-464-9422.*

Absence Report

You will also notice the addition of an "Absence Report" Icon that is now available on the website should you choose to submit your child's absence electronically. The form is self-explanatory with a submit button at the bottom of the form. Parents are more than welcome to make the traditional telephone call to the office for absences as well.

Thank you

Mr. Sean Della Vedova
Principal, École Nestor Elementary School