

Mundy Road Elementary School

PAC General Meeting Minutes

September 16th 2020

Present: Jenny Gasparini, Jon Lundquist, Samantha Cohene, Leann Buteau, Mimi Yang, Una Wong, Janice Doege, Larissa Ringham, Lindsay Gallo, Jay Hilliker,

Meeting called to order: 7:04

Welcome and Introductions

Approve agenda from June 17th: Motion: Janice Second: Jenny

Motion to approve agenda: Motion: Larissa Second: Samantha

Chairperson's report (VACANT):

- Position vacant, no report.

Principal's Report (Leann):

- 192 students, 17 walk-in registrations. Only two students went to distance learning, three students moved, 39 are Home to School Based Transition.
- COVID Protocols and Information:
 - Until further notice, there are no adults other than staff allowed in the school. PACs have been given licenses for Zoom so we may want to consider using Zoom for future meetings.
 - Theme for this school year is "Be Connected" (in addition to "be calm, be safe, be kind") given the required social distancing and students learning from home.
 - Leann has purchased a plexi-glass shield for each teacher's desk, especially for use with TOCs. The office has had plexi-glass installed as well. The school district purchased mask and face shields for staff. The school should also be getting an order of child-sized disposable masks.
 - Process for child or someone in immediate family being diagnosed with Covid: Fraser Health becomes involved immediately and decides what will be done (cleaning, class shut down, school shut down, etc...). Leann says the kids have been quite good with social distancing.
 - Hospital home bound program – students now get a teacher attached to them that will coordinate between the classroom teacher and home. This is more for children with long-term or chronic illnesses.
 - Leann has had many inquiries about the air system – the filtration system has recently been upgraded. The boiler died in June (was overheating), so the HVAC system was completely revamped this summer. Also, each classroom, common areas and restrooms have had new soap dispensers installed.
- Thank you from the 4 families that the PAC supported over the summer with grocery gift cards.
- New iPads have arrived.

- Fruit and Veggie program – district has advised school to postpone the program for now. Una spoke about potentially washing and bagging portions individually, however Leann recommends postponing indefinitely.
- Individual Photos have also been postponed. Leann is working with Mountain Photo to come up with a plan.
- Music classes are still happening. Mrs. Rahkra is taking precautions with all of the music classes as they are not part of her learning group. Teachers that teach in multiple classrooms are required to stay two metres away and wear a mask when not in their own learning group.

Treasurer's Report:

- Samantha needs two more signers for cheques. There are currently two individual listed as signers that are no longer part of the PAC. Whomever is being added needs to go down to the bank and this will involve a credit check. The bank is moving to Clarke Road in 2021.
 - Una inquired about moving banks. Samantha mentioned that getting the deposit only debit card should help alleviate some of the inconveniences with getting to the bank within business hours. Samantha is open to looking at different banks to see what they offer, but is interested in what banks other PACs typically use. Jenny volunteered as a signer, the other signer will need to be the new PAC chair.
- \$6821 in main account. Gaming account is at \$95, Rainy Day account is just under \$5000 and technology account just over \$10 000. We do still owe the school payment for the new iPads.
- Larissa mentioned that we still have not been paid out from Fundscrip last year so we still have money incoming from there.
- Janice mentioned the possibility of buying some type of outdoor weather cover/shelter to encourage outdoor learning. Many other voiced the need to identify fundraising goals for this year. See new business for further conversation.

Volunteer Coordinator (Jenny):

- Jenny has found volunteers for class liaisons from all but one class – Div. 9.
- In the past, we have done staff appreciation where classes bring in food for treats, but Jenny was wondering how this might work. Leann mentioned that if we move forward with this, all food needs to be individually wrapped.

DPAC (Jenny and Shannon):

- Shannon will be in contact with the DPAC and will get Jenny and Shannon put on the list for contacts.

Munch-a-lunch (Una):

- This will be Una's last year at the school so she will no longer be doing this position, she would like this position to be made an official position on the PAC executive (it is currently not a position). She would just like to make everyone aware of this upcoming vacancy.
- Munch-a-lunch is almost ready to go for this year. There are still a few former families from grade 5 who have a credit on munch-a-lunch that Una has not got ahold of (total of approximately \$100).

Hot Lunch (Jay):

- At this point in time, hot lunch will not be allowed in the school. Leann hopes this will change soon, but will keep us updated.

Safety Coordinator (Janice):

- Flags are out. Janice is currently taking care of putting them out and taking them in as there are no other volunteers.
- We have the same RCMP liaison this year.

Emergency Preparedness (Jay):

- Jay has some leftover emergency packs that can be donated for use this year (although food has an expiry in January so must be used as extra snacks, etc..).
- Emergency Packs went home last year at the end of the year, Leann will start coordinating with parents regarding sending home information for packs for this year.
- A parent inquired about how lockdown/fire/earthquake drills are being run safely with covid protocols; Leann mentioned that she is still working on figuring out how to best practice these drills.
- Leanne mentioned that the school will be getting an earthquake kit, she will coordinate with Jay as to what materials are included when it arrives.

Fundraising

- Flipgive – we have raised \$23 over the summer, however it is easy and perhaps by putting some more information in the newsletter we will get more participation. Una will talk to Leah about this.
- Fall Family Photo Shoot – this is scheduled for the first week in October, but Jenny is wondering if this is enough notice. Most agreed it was, Jenny will go ahead with scheduling it for the weekend of October 3rd/4th.
- Christmas Flowers – easy fundraiser, we will go ahead with this but need a coordinator, Leann offered use of the gym for pick-up if necessary.
- Purdy's – possibly a good fundraiser, but needs a coordinator. Jon will put information in the newsletter asking for volunteers.
- Fundscrip – we will continue doing this for the Christmas season. Larissa and Serena will coordinate.
- Christmas market will not be able to go ahead this year – several suggestions of online garage sale, auction, etc... we will continue thinking about this.
- Discussion around Christmas concert and how this might look this year and what fundraising could go with it (recording of concert and sales, gift baskets, etc...). Leann will start discussion with teachers about Christmas concert.

Communications Coordinator (Jon)

- Jon will be writing the newsletter this Friday. Leann and the EA's redid the PAC bulletin board.

Parent Education Coordinator (Shannon –absent)

- Shannon will look into any potential opportunities for parent education for this year.

New Business

- Samantha thought that it might be a good idea to have the new playground sponsored by a local business, in exchange for naming the playground for them. Leann will investigate as to what permissions might be required for this. Lindsay inquired about recycling a play structure that may be coming down due to new developments. Again, Leann said she would look into what is allowed for this.
- New exec positions: Lindsay Gallo and Anita Rashoda have volunteered to take on social coordinator. Jon motioned to pass, all in favour.
- Next meeting, we will vote on changing the constitution to add an exec position of “Munch-a-Lunch Coordinator”.
- Executive Positions still needing to be filled:
 - Fundraising Coordinator
 - PAC Chair – will ask for volunteers again in the newsletter.

Motion to adjourn: all

Time: 8:30