

Mundy Road Elementary School

PAC General Meeting Minutes

December 3rd, 2020

Present: Serena Boivin, Samantha Cohene, Leann Buteau, Una Wong, Janice Doege, Jay Hilliker, Anita Rashoda, Phalguni Bhatt, Jenny Gasparini, Lindsay Gallo, Ed Rathonyi

Meeting called to order: 7:06

Welcome and Introductions

Approve minutes from November 18th 2020: Motion: Janice Second: Una

Motion to approve agenda: Motion: Jenny Second: Jay

Chairperson's report (Jon - absent):

- Nothing to report.

Principal's Report (Leann):

- Fraser Health Update: FH will be changing the way they inform the school and school community in regards to exposures. From here on , if it is determined that the exposure is linked to a particular area (e.g. kindergarten room) the whole school will get a letter saying there was a positive case, but that they were not exposed; however the students in the kindergarten room will receive a letter stating that there was a potential exposure.
- Usually FSA is completed in October, this has been pushed back to January, they will be administered from mid-January to mid-February. In the past, the three grade 4 classes would be pooled together into the computer lab - this cannot be done due to COVID, but Leanne is seeking permission to administer the test in the gym.
- MDI has also been delayed (Middle Years Development Index), this will also be going ahead in the same time frame as the FSAs. This year the MDI ha been moved to grade 5 and 8 (instead of grades 4 and 7). Leanne will take all the grade 5s to administer this test.
- Student Satisfaction Surveys will also be completed around this time, however this can be done at home.
- Christmas concert has been recorded (over three days with rehearsals and speaking parts). A high school student is helping with the editing of the film. On the 18th, the school will watch it all together during their pancake breakfast and the link will then be live over three days for parents to view (provided, of course, that they do not share or post on social media).
- Freezers are full with food for hampers, and gingerbread houses.
- Phalguni inquired about the gifted assessment which was not completed last year for grade 3s. Those students are now in grade 4 so that will be completed for them, hopefully before Christmas.

Treasurer's Report (Samantha):

- Our current balance is just under \$24000 (see attached).

- PAC donations are sitting at \$2200 (there was a single donation of \$1000).

Volunteer Coordinator (Jenny):

- Lily will be doing the teacher appreciation snacks this month. She is hoping to do pizza, Leanne reminded that these should be individually packaged.

DPAC (Shannon - absent):

- Nothing to report

Munch-a-lunch (Una):

- Leanne found out that we cannot use KEV as a replacement for MAL for parent-based fundraising.

Hot Lunch (Jay):

- Nothing to report at this time.

Safety Coordinator (Janice):

- Janice sourced out plexi-glass shields and had sent e-mails detailing the various options to the PAC earlier. Janice showed an option that can be folded up and stored. Leanne will need to show the staff the shields and discuss the idea with them.
 - There was some discussion about whether parents should purchase the shield, or PAC should fund the purchase.
 - There was also some discussion about how to affix the shields to the desk as well as several suggestions about how to do so, and if the shields would be needed at all times (possibly only during eating, etc..)
- Leanne will discuss the idea with the staff and report back to us after their staff meeting. Leanne will connect with Janice about getting the samples to show staff.

Merchandising Coordinator (Phalguni)

- Phalguni reported that 36 masks have been sold so far (over two weeks). She suggested giving a mask in the Welcome to Kindergarten Kit. We used to give a Mundy Road water bottle in this kit and the water bottles are no longer listed on MAL.

Social Coordinators (Anita and Lindsay)

- Anita and Lindsay have been talking about a virtual event, possibly around Valentine's Day, potentially something like a talent show. Lindsay will put together a flyer to pass out to gauge interest. Leanne suggested handing these out during the Purdy's pickup.
- Janice suggested a Christmas Bingo as another virtual event. We would likely require a gaming license for this. Samantha says this is quite straightforward. Kahoot might be a way to get around this.

Emergency Preparedness (Jay):

- Nothing to report at this time. Leanne reported that the kits are still waiting to be distributed to classrooms (the school has been short-staffed lately)

Fundraising

- Jay posted on Facebook about potential businesses to partner with for Fundraisers. There were many responses, we will table this until the next meeting.
- Jenny received a response from Me 'n Ed's pizza. They will give us 20% back for all orders the school places on Wednesday, December 9th. We will send a reminder to the school community that same day.
- Lindsay inquired about a link in the newsletter to save PAC events to your digital calendar. Leanne will look into this.
- Spring photo shoot is booked for April 10th and 11th.

Communications Coordinator (Jon - absent)

- Nothing to report.

Parent Education Coordinator (Shannon - absent)

- Nothing to report.

New Business

- None at this time.

Old Business

- Teacher gifts – Leanne spoke to staff and found out some information about which gift cards would be suitable.
 - There was some discussion about where to purchase the gift cards (to potentially maximize from fundraising programs the PAC uses).
 - Leanne will send Jenny and Samantha a list of staff members and their preferred gift card for purchasing.
- Purdy's profit was \$1400 - \$700 went to hampers, if needed, or to spend at Leanne's discretion. We did receive extra hampers from the Rotary Club.
- Playground – we can replace the play structure that was removed last year using sponsorship from local businesses. Leanne says there is a letter of agreement that needs to be signed between the district and the sponsoring company releasing them from liability. \$500 out of the \$1000 donation that was given to PAC recently, has been earmarked for a new playground. We can also look into funding the new outdoor classroom while sourcing funds for the new playground.

Motion to adjourn: all

Time: 8:11

Next Meeting: January 13th at 7:00 pm via ZOOM

