

# Mundy Road Elementary School

## PAC Meeting Minutes

**Wednesday February 13, 2024**

**6:30pm - New Principal Meet & Greet**

**7:00pm - General Meeting**

**In Library**

**Present:** Shannon Mcgeehan, Clara Fogliato, Amy Jaeggle, Deana McLean, Jennifer Fernandes, Nadia Nashlenas, Ina Fung, Danielle Ciavarro, Jennifer Lowther, Natalia Romaniuc, Marta Gourlay, Erica Porcellato, Lindsay Gallo, Mallorie Sander

**Meeting called to order:** 6:57

**Welcome, Land Acknowledgement and Introductions**

**Adoption of Agenda - Motion:** Amy Jaeggle    **Second:** Jen ?

**Approve & Adopt Previous Meeting Minutes - Motion:** Clara Fogliato    **Second:** Amy Jaeggle

**Chairperson's report (Clara Fogliato/ Shannon McGeehan):**

- Welcome – Deana McLean
- PAC Info Night (April 16th)
  - Notices will be sent out in advance. Decided on no pizza that's too much, maybe some little snacks.
  - Handouts for roles (email out in advance) - election at AGM - we will have a pdf with all roles on website and we we will showcase 2 a week in newsletter/on bulletin board
  - Invite future K parents
  - Childcare for school aged children. Could we have a grade 5 student set up in the Library and we have the meeting in a classroom or somewhere else? Or kids in the gym us in the music room?
  - **Looking into a board that can be by the K doors to have information. We will start with the rolling rack to start.**
- Teacher Appreciation Day Planning (May 17th) lots of discussion. Decided we will send out an immediate email from in early march to collect money from parents, set up a table for collection, try and get buy in from grade 4/5 to help. Send home a print out with the details before spring break. Also discussed that classroom parents are very useful for reasons such as this and it's suggested we do it again. Last year was above and beyond but if a parent doesn't want to take on the event on their own then coffee and snacks in the AM and a lunch would be well appreciated.

- **Gaming – Update & Action - SC not here so we did not discuss**
- Trembath Fundraiser Decision - Do we want to do a % of Read-a-Thon or pay for teacher lunch? Sounds like they have lunches all lined up so where can the money go? Committee discussed (at length) if this was still necessary as there is 106K raised for HT through the Sd43 site already and they have all their wish lists and current needs met. Will the funds actually go to the kids/staff that have been through a tragedy or should the funds stay with the school for now. Overall the committee feels they would like to do something. It was suggested we take a sum and make an account line for when it's needed/the new school is built in the future. Decided to continue moving forward with raising funds for Hazel Trembath. A portion of the read a thon will go to Hazel Trembath. The amount will be decided on after the final proceeds come through. We will table for now

### **Principal's Report (Deana McLean):**

- Touched base about the events around the school. Crazy hair day, hip hop, painting BC lions
- MDI and student learning survey will be coming out in the newsletter - parents can take the survey. The ministry collects all the data and then it get sent to the schools.
- Introducing the Pantry project (still working on the name) it will launch in the next few weeks to give ALL families the opportunity to take and give what they need. The - cupboard will be located down the hall from the office and opened each day from

### **Treasurer Report (Samantha Cohene): (NOT PRESENT)**

### **DPAC (Amy Jaeggle):**

- Stephanie Maki, Indigenous Advisory Committee
  - Represents the diversity of Indigenous peoples residing in the district as well as school district partners
  - Provides advice on District Wide matters related to Indigenous Education programs in the district
  - Topics include: Budget, How We Are Doing reports, District Initiatives, Student and Youth Initiatives, Community Events, and Equity Project
  - Reports and findings available on school district website
- Went to an online workshop: Cultivating Secure Attachment, Resilience, and Positive Mental Health in Children, with Dr. Gabor Mate
  - Notes from workshop will be on the DPAC website momentarily
  - For more information on various workshops, visit [www.susanstiffelman.com](http://www.susanstiffelman.com)

### **Online Ordering Administrator (Nadia Nashlenas):**

-Nothing new to report from last month. Term 2 lunch and treat days and emergency packs continue on hotlunches.net. All accounts are paid up.

### **Hot Lunches (Danielle Ciavarro):**

- Term 3 will open for orders on March 1st
- Movie Night went well.
  - It was easy to organize and facilitate.
  - Lots of parents stayed behind to help clean up.
  - Kids were well behaved.
  - A note if we order large pizzas from Pizza Hut again - the pizzas come with lots of LITTLE slices (we all assumed there would be 8 large slices of pizza but it was more like 16 little slices of pizza) so it is better to charge a lesser amount for them. Most people bought 2 for \$5 and we almost sold out of everything.

### **Safety Coordinators (Jennifer Lowther/Jennifer Fernandes):**

Update on Mundy crosswalk flashing lights. Sounds like it should be in THIS 2024 school year!!

Yellow tape strip on Austin heading west to be replaced.

As a community we can request the RCMP or speed watch to revisit the school zone more often (speed watch marks license plate and sends to RCMP for follow up) . **JL will share the number with office and we will put in newsletter for parents to report.**

Can also request bylaw officers to come by to check parking

Looking into getting the logo painted on the west side of the building.

### **Emergency Preparedness (Jay Hilliker): NOT PRESENT**

*I'm not able to attend in-person next meeting. In the event it's not a hybrid meeting, sending my regrets and here is my report.*

### **Report:**

DM shared with us that as per the district Andrew Corball to have the following breakdown of kits needed in case of emergency. 1 day 50% (roughly 100), 2 day 25% 3 day 12.5% This would be about the same amount as 1/student which at this time is 220.

Next year the food and water rations in the 200 custom kits will expire. As well, the water (which is stored upstairs) will expire.

### **Key Points:**

- The prices listed here don't include the 10% discount the vendor (72hrs) usually extends to us. Water upstairs costs \$1246.32

*Talking Point: Is this water redundant? We have water in each class kit... based on the information the principal shared it sounds like it is. The classrooms would cover more than needed as each days the numbers drop by 50%.*

- Food/water rations for 200 kits \$2807.63 (Cost per kit \$14.04)
- Total both refilling kits and upstairs water \$4053.9
- Water (stored upstairs) by the case (64pks)  
\$52.99/case (per pack = \$0.83)  
21 cases = \$1246.32 (\$1112.79 + tax of \$133.53)
- Food For Kits : Each kit needs 2x food ration (400 cal \$3.75 each)  
Food Total \$1680.00 (\$1500+ tax of \$180) -Cost per kit = \$8.40
- Water For Kits

Each kit needs 6 packs of water

200 kits x 6 packs = 1200 packs (1200÷64 = 18.75 cases ∴ 19 cases)

Total \$1127.63 (\$1006.81 + tax of \$120.82) -Cost per kit = \$5.64

### **Fundraising (Ina Fung):**

Doughnut Love Giftcards sales closed last Friday. We sold 30 x \$20 gift cards and sold 8 x \$40 gift cards, Total Sold = \$920, We get to keep 15%. Profit Made = **\$138**

Heard back from Growing Smiles and they've set up the fundraiser for us. Just have to confirm the start and end dates, and schedule a delivery date. Details of the upcoming spring package are being finalized - should be receiving more information next week. Team websites should be available next week - a separate email with website link will be sent out to coordinators to login/setup, TBA

### March Read-a-thon

In the process of contacting Heather Hooton to coordinate the March Read-a-thon. Hopefully we will have more information by the end of the week,

**Volunteer Coordinator (VACANT)**

**Social Coordinator (VACANT)**

**Member at Large (2) (VACANT)**

**Merchandising Coordinator (VACANT)**

### **New Business:**

- Hybrid Discussion. Motion was made m/s/c that all in favor keeping meetings the way they are and alternating between zoom and in person meetings. The committee feels at this time we just don't have the right tech or demand to make this a viable option.
- Water bottles. PAC has purchased water bottles in the past for new students, kindies and grade 5's to receive and the stock is low. The group supported the idea of ordering

more. We will continue the conversation on the what's app group for narrowing down which bottle to order.

**Motion to Adjourn: 8:54**

**Next Meeting: \*\*Budget Meeting - Executive Members Only\*\*- March 13, 2024 @**

7pm via Zoom

*Actionable items:*

1.0	Look into a newsletter board that attaches to the outside wall to have notices by the k/1 pick up area.	(Deana/Mallorie)
1.1	Beautify PAC board	L. Gallo
1.2	Add to PAC board weekly/monthly	JF
2.0	Select and order water bottles	What's App group
2.1	Send out notice re: staff appreciation for fund collection.	
3.0	Send out write ups with PAC positions. Would be great if each person could add a personal touch/amount of time necessary	group

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