**Mountain View Elementary PAC**

**Meeting Minutes**

**Date: Oct 10th @ 6:30**

**In Attendance:**

Amanda Thiessen Kate Fehr

Cindy Amy Kavita Sewruttun

Cindy Oliveira Lynne Hamilton

Don Burns Paul Moersch

Jody Moss

Regrets: Tatiana Gevorkyan, Ellen Kagrimanyan, Tara Holub, Rhea Rivera,

Nadine Coughlin and Valerie Felix.

Thank you Mr. Chan and Lynne Hamilton for the treats!

1. **Welcome & Call to Order**

Paul called the meeting to order at 6:35pm.

“I would like to recognize that our meeting tonight is taking place on the traditional core territory of the Coast Salish People. We thank the Sto:lo people along with their ancestors”

“And all my relations”

1. **Approval of Agenda**

**MOTION** made by Cindy A, seconded by Kavita to accept the Agenda as presented.

**CARRIED**

1. **Approval of Previous Minutes**

**MOTION** made by Cindy O, seconded by Kavita to accept the minutes of Sept 12th as presented.

**CARRIED**

1. **Presentation**

**Parenting with Confidence Sessions Amanda Thiessen**

- Pre register $20/session (6 sessions, first one offered for free trial to parents)

- Typically groups of 5-15 parents, conversational style

- Topics focus on “connecting”

o Brain Science

o Setting limits

o Routines & Rituals

o Mental Health

o Parent Self Care & Regulation

- Coordination with Banting/Miller/Roy Stibbs

- Amanda gave a small presentation on Brain Science and how it relates/applies to effectively connecting with children to problem solve.

Following the presentation, she answered a variety of specific questions that parents had relating to their own children.

**Action Items:**

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| --- | --- |
| **Name** | **Action Item** |
| Paul | Will be sending out poster via email and take home notice |
| Paul & Jody | Coordinate with Banting/Miller/Roy Stibbs |

1. **Reports & Correspondence**
2. **Principal’s Report**  **Jody Moss**  
   - There's been a lot of change i.e. two new students into a class.  
   - Speaks to staff's ability to roll with change.  
   - Gym is being painted beginning November 1st  
   - Thinking about our spaces in the school and transforming them to meet the needs of the 21st century learner i.e. Library into Creative Space, Computer lab (computers are in classrooms and on carts)...we have named this room the Raven Room.
3. **President’s Report**  **Paul Moersch**

Looking Back

o Open House

▪ Positive feedback from parents and staff re: new “open” concept and passports

▪ Roughly 140 hotdogs served!

o Terry Fox Run / Fundraiser

▪ Children were perfectly happy to try their best despite less than ideal weather – no complaints!

▪ School raised in excess of $1500

▪ Mrs. Moss awarded Div 3 w/ Pizza Party last Friday (raised over $600)

o PAC 101

▪ PST refund on swingset available

● Apply through Prov Gov’t website

o Vote on removing the “SPC” section (XII) from our Bylaws next meeting

▪ SPC no longer exists

▪ At least 10 days’ notice required for vote on amending bylaw

Looking Forward

o Hallowe’en Party

▪ Volunteers/ideas

o Scholastic Book Fair

▪ Need Volunteers

o Bingo Night

▪ Limited response in donation requests

▪ Time is creeping up quickly and much to be done

o Christmas Activities

▪ Purdy’s & Poinsettias

● Pickup on Wed Dec 5th for both

▪ Concert (concession drinks: hot chocolate, water, coffee)

● Bake Sale

● SHARE Food Bank Drive

▪ Gingerbread Houses

● Explanation of event

● Still have some graham crackers in freezer from last year

▪ Santa’s Breakfast (morning of last day of classes)

● Large number of volunteers needed

● Will address in greater detail Nov/Dec meetings

**Action Items:**

|  |  |
| --- | --- |
| **Name** | **Action Item** |
| Cindy A | Transfer file from scanned .pdf to editable .txt  Get more milk cartons (160 needed) |
| Paul | Send out an email/notice request near the beginning of November for Scholastic Fair volunteers.  Coordinate Poinsettia fundraising event. |
| Darin | Coordinate Purdy’s fundraising event. |
| Lynne | Organize bake sale. |

1. **Treasurer’s Report** **Cindy Amy** Cheque presented to Mrs. Moss for Teacher’s/Support Classroom discretionary fund $1200, plus $300 from School held account ($1500 total)

Fundraisers:

Fresh Slice Hot Lunch: Profit $303.88 (Total Revenue $820.70 / Total Expense $516.82)

Donations: $1622.00 raised

Current Balance Sheet

|  |  |
| --- | --- |
| **Mountain View PAC** | |
| **2018/19 Balance Sheet** | |
| **Assets** |  |
| General Account | $   4,423.49 |
| Gaming Account | $   1,273.52 |
| Playground Reserve | $   2,059.38 |
| Undeposited Funds | $      150.00 |
| **Total Assets** | **$   7,906.39** |
|  |  |
| **Liabilities** |  |
| Accounts Payable | $   1,342.50 |
| **Total Liabilities** | $   1,342.50 |
|  |  |
| **Equity** |  |
| Current Retained Earnings | $   6,563.89 |
| **Total Equity** | $   6,563.89 |
|  |  |
| **Total Liabilities & Total Equity** | **$   7,906.39** |

Other Information:

- Confirmation received from Gaming Commission. Gaming grant has been approved. Total amount to be deposited will be $3864.00 ($504.00 more than budgeted)

- In the process of applying for PST refund from the Ministry of Finance in the amount of $189.49 (PST amount charged on playground equipment).

1. **New Business**

**a.** **Hot Lunch** (Excellent volunteer opportunity for new parents)

- Will need extra volunteers for Oct (hotdogs)

- 30 milk ordered in advance at Save On (p/u 14/15th)

- Cookies purchased

- November – Sushi Day (Fat Tuna)

- December – Popcorn Snack (in house)

- Reviewed challenges from Fresh Slice and solutions

- Keeping boxes in insulated bags longer

- Better communication re: dessert item

**b. Halloween Party**

- Reviewed structure of event (stamp passport)

- Concession Plan

Cindy Amy will organize concession and order pizzas

- Pizza, popcorn, hot chocolate, coffee, water, juice boxes, cookies (inc. extras from Hot Lunch), pre made candy bags

- Have a sit down area

- Utilize kitchen for serving food for better organization

- Tickets for Food Sales ($0.50 value each)

- Can be recycled through evening if needed

- Set up a ticket sales station in gym

- Food pick up will need to be well marked

- Lynne to make candy bags

- Paul to contact Ellen re: best places to purchase candy

Games

- Paul making games (catapult ghosts, bean bag toss, ring toss, can knockdown, eyeball grab)

- Cindy A making Spider’s web game

- Jelly Bean challenge

- Pin the Bone on the skeleton

- Crafts List

- Kleenex Ghosts (for catapult)

- Paper lanterns

- “Milk cup monsters” using craft supplies and milk cups from Breakfast Program

- Handprint Bats

- Foam cutout puppets (provided by Cindy O)

- Lynne to bring craft supplies (eyes, glue etc)

- Face Painting

- Cindy Amy has face paints from previous

- Kate investigating possibility of husband doing airbrush face painting

**Action Items:**

|  |  |
| --- | --- |
| **Name** | **Action Item** |
| Paul | Contact Ellen re: best places to purchase candy  Complete making catapult ghosts, bean bag toss, ring toss, can knockdown, eyeball grab games |
| Cindy A. | Organize concession and order pizzas  Complete making Spider’s web game |
| Lynne | Make candy bags  Bring craft supplies (eyes, glue etc) |
| Kate | Investigating possiblity of husband doing airbrush face painting |

1. **Bingo Night**

Paul has been emailing past donors from Pub Night (photo)

- Lukewarm response from donors so far, less time to solicit

- no from Boston Pizza new owners until they are organized

- other possible donors for members to contact: Costco, City of Coquitlam (fitness passes), Canucks, Giants, Express, Whitecaps, Movies (Landmark, Hollywood theatres), Bowling

- letter (and digital copy) provided to attendees for soliciting

- All to attempt donations from local businesses

- Don requesting donation from Fortis in January

**Action Items:**

|  |  |
| --- | --- |
| **Name** | **Action Item** |
| All | Attempt to request for donations from local businesses. |

**d. Open Questions “Parking Lot”**

- Request to all for Letters of Support (stating that they would like to have Stream of Dreams at our school) from staff, parents and students in pursuit of grant

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**Action Items:**

|  |  |
| --- | --- |
| **Name** | **Action Item** |
| All | Request to all for Letters of Support (stating that they would like to have Stream of Dreams at our school) from staff, parents and students in pursuit of grant |

1. **Summary & Conclusion**

**Next PAC Meeting November 14th at 6:30pm.**

**MOTION** made by Cindy A, seconded by Lynne to adjourn the meeting at 9:03pm.

**CARRIED**