**Mountain View Elementary PAC**

**Meeting Minutes**

**Date: November 14, 2018 @ 6:30**

**In Attendance:**

Cindy Amy Paul Moersch

Natalia Ivanova Jody Moss

Ellen Kagrimanyan Rhea Rivera

Regrets: Nadine Coughlin, Kate Fehr, Lynne Hamilton, Tatiana Gevorkyan

1. **Welcome & Call to Order**

Paul called the meeting to order at 6:30pm.

“I would like to recognize that our meeting tonight is taking place on the traditional core territory of the Coast Salish People. We thank the Sto:lo people along with their ancestors”

 “And all my relations”

1. **Approval of Agenda**

**MOTION** made by Cindy A, seconded by Ellen to accept the Agenda as presented.

 **CARRIED**

1. **Approval of Previous Minutes**

**MOTION** made by Ellen, seconded by Cindy A. to accept the minutes of October 10th as presented.

**CARRIED**

1. **Reports & Correspondence**
2. Principal’s Report **Jody Moss**

Newsletter to be sent out with information on:

* Weaning out books in the library that are over 18 years old and books that have not been checked out in 3 years
* Library will be replenished with new books
* Gym is being painted

New Curriculum update:

* We all need to be learners.
* New template for report cards shown K-3 and 4-5
* Connecting the core competencies with First Peoples Principles of Learning
* First Aid course for Grade 4’s and 5’s ($22/child)

**MOTION** made by Ellen, seconded by Rhea for the PAC to cover 50 % of the cost for the First Aid course.

**CARRIED**

1. President’s Report **Paul Moersch**

DPAC requests any feedback on the new report cards please sent to Paul who will then forward to Sandy at DPAC.

Halloween Party was a success!

* Continue with the same layout for next year
* Thank you to Jody for the student volunteers
* Thank you to Cindy A for revamping the concession system
1. Treasurer’s Report **Cindy Amy**

**Fundraisers:**

-        Hot Dog Day Hot Lunch: Profit $407.65 (Total Revenue $577.70 / Total Expense $170.05)

-        Donations: $180.00 received.

-        Cashed in $111.00 from Return It Depot.

-        Halloween Party: Profit $188.95 (Total Revenue $500.00 / Total Expense $311.05)

**Current Balance Sheet**

|  |
| --- |
| **Mountain View PAC** |
| **2018/19 Balance Sheet** |
| **Assets** |  |
| General Account | $   3,559.59 |
| Gaming Account | $   5,136.02 |
| Playground Reserve | $   2,249.04 |
| Undeposited Funds | $             -   |
| Cash Float | $      400.00 |
| **Total Assets** | **$ 10,944.65** |
|   |   |
| **Liabilities** |   |
| Accounts Payable | $   1,342.50 |
| **Total Liabilities** | $   1,342.50 |
|   |   |
| **Equity** |   |
| Current Retained Earnings | $   9,602.15 |
| **Total Equity** | $   9,602.15 |
|   |   |
| **Total Liabilities & Total Equity** | **$ 10,944.65** |

**Other Information**

-        PST refund approved. Refund of $189.49 received and deposited Nov 7/18

1. **Constitution & Bylaws Update**
	* + 1. **Vote on amendments**

 **2/3 VOTE RESOLUTION “A” REMOVE SECTION XII PAC REPRESENTATION TO THE SCHOOL PLANNING COUNCIL (PAC-SPC REP.)**

Be it resolved by a two-third (2/3) vote by eligible voting members of the Mountain View Elementary School PAC in attendance in person at this meeting, that the Bylaws be amended to remove Section XII PAC Representation to the School Planning Council (PAC-SPC Rep.) from the PAC’s Constitution & Bylaws.

**Rationale:**

This section is no longer relevant as this council no longer exists.

**ABOVE MOTION** made by Paul and seconded by Cindy A.

**CARRIED**

**2/3 VOTE RESOLUTION ”B” AMEND SECTION XV FINANCES**

Be it resolved by a two-third (2/3) vote by eligible voting members of the Mountain View Elementary School PAC in attendance in person at this meeting, that the Bylaws be amended to reflect changes to the PAC’s Constitution & Bylaws as follows:

**Section XV Finances**

8.      The Treasurer will submit a written financial report as detailed in Section X, Part B, (Treasurer), at each general meeting. The Treasurer will submit a complete annual statement at the first general meeting after the end of the PAC's fiscal year (August 31st).

**Rationale:**
The Treasurers responsibilities are not complete until August 31st as gaming grant application and year reporting cannot be submitted until after this date. Government of BC also has our fiscal year end as noted as August 31st as per our Gaming Grant application and reporting.

**ABOVE MOTION** made by Cindy A. and seconded by Paul.

**CARRIED**

**Action Items:**

|  |  |
| --- | --- |
| **Name** | **Action Item** |
| Cindy | Update Constitution & Bylaws and save as PDFEmail updated PDF to Kerri to upload to the school’s website |

1. **Hot Lunch**

November 29 – Fat Tuna “Sushi Day” forms are due on the 22nd

December 13 – Popcorn Snack

1. **Fundraising (ongoing & seasonal)**

Ongoing:

 Recycling Depot

 Cobbs Bread at Lougheed Mall

 No longer using Boston Pizza as funds are unable to be cashed out as previous and not accessible for Hot Lunch orders

New:

 Port Moody Liquor 4% cash back to the PAC

Seasonal:

 Poinsettia

 Purdy’s

Christmas Concert:

 Bake Sale

 Request baked goods from parents (notice to go out)

 Food Bank Donations

 Per donations, an entry will be entered to win $25 GC to the Keg

 50/50

 3 for $5

 8 for $10

 Concerns discussed for concert

**Action Items:**

|  |  |
| --- | --- |
| **Name** | **Action Item** |
| Rhea | Bring wrapped donation box for the Food Bank donations.  |
| Cindy A.  | Obtain gaming license for the 50/50.  |
| Paul | To bring PAC’s concert concerns to Mrs. Moss |

1. **Scholastic Book Fair**

Nov 19th-21st

Volunteers are needed for the door during the lunch hour and after school volunteers are needed.

Money raised through sales will be used to purchase new library books.

1. **Bingo Night**

Scheduled for Nov 30th

Adults Only

Food

50/50 Draw

Gift Baskets

* More gift baskets needed as we currently do not have enough to properly run the event (Only have approx. 30-35 at this time)
* Need more advertising after Christmas
* Combine with the Pub Night efforts to make one WELL RUN event

**Action Items:**

|  |  |
| --- | --- |
| **Name** | **Action Item** |
| Everyone  | Inquire about donations and gift baskets. List given out electronically. |

**MOTION** made by Paul, seconded by Cindy A. to postpone Bingo Night to March 1, 2019.

 **CARRIED**

1. **Summary & Conclusion**

**MOTION** made by Paul, seconded by Cindy A. to adjourn the meeting at 8:37pm.

 **CARRIED**