

**Mountain Meadows Elementary  
Parent Advisory Committee**

**January 24, 2019 at 7:00 pm**

**MEETING MINUTES**



**PAC EXECUTIVE:**

President:	Shannon Durrant
Vice President:	Ellie Hutton
Treasurer:	Gabriella Trochan
Secretary:	Absent
DPAC:	Paul Caldwell

**1. INTRODUCTIONS / ATTENDANCE**

- PAC Executive members
- Gina Barnard
- Carly McIntyre
- Julie MacLennon
- McKenzie Castle
- Billy Niven
- Jen Mackie
- Heather (for part of the meeting)

**2. APPROVAL OF NOVEMBER 22, 2018 MINUTES**

- Request made to have attendance list attached digitally to the minutes
- Voted and Passed
- Julie motion, Carly seconded

**3. PRINCIPAL'S MESSAGE**

- Not in attendance

**4. PRESIDENT'S MESSAGE**

- Shannon Durrant is no longer on Facebook. If you need to reach her please use these channels:

[mmpacparents@gmail.com](mailto:mmpacparents@gmail.com)  
[shandurrant35@gmail.com](mailto:shandurrant35@gmail.com)  
778-882-2722

### Communication Reminder

- All messages from the PAC need to go through the PAC Executive for approval first.

### Emergency Bunker

- We need a bicycle. Billy Nevin and Carly will each donate one – total of two books.
- PAC will buy a bicycle pump for the Bunker.

### 5. VICE PRESIDENT'S MESSAGE

- Playground committee met January 13.
- Plan is to work towards an outdoor classroom in the current empty area
- Likely two stages:
  - Tables/benches
  - Simple roof to keep the area dry

### 6. BUDGET REPORT – Gabriella Trochan

#### Motions passed

Item	Motion	Second	Approved
Classroom fund	Jen	Gina	\$2000 from General funds
Library fund	Jen	Carly	\$300
Body Works in February/March	Jen	Carly	\$945 from Casino
PAD caster (for broadcasting video from ipads)	Jen	McKenzie	Up to \$800
Booster seats	Julie	Jen	Approved \$60
EAL (English as alternate language)	Julie	Billy	\$200
Student Services (extra learning center)	Carly	Julie	\$200
Ms Read (music)	Jen	McKenzie	\$200
Mrs Joan (counsellor room)	Julie	McKenzie	\$200
Ms Davidson (book club)	Carly	Jen	\$100

**Additional Funds Needed:**

- Art Start Performance in May – table to next meeting as we need exact amount.
- Guitars for Ms Read. Need an estimate. Shannon to discuss with her.
- Teacher appreciation in April and June. Donations accepted through munch a lunch. Add to newsletter (get a photo from Jen Mackie of what we’ve done before)

**Fundraising Ideas:**

- Cinnamon buns – need a volunteer to do this. Add to newsletter.
- BBQ end of year / start of year – need to discuss logistics

**Contingency Fund:**

Looking for \$5000 contingency for start of 2019/2020 school year

<b>Account</b>	<b>Funds Raised</b>	<b>Budgeted Expenses</b>	<b>Available</b>	
General	\$9079.30	\$2359.46	\$6719.84	
Casino	\$8455.72	\$4977.23	\$3478.49	
PAC Hot Lunches	\$678.32			
Thrifty Smile	\$704.66			
Holiday Market	\$3020.92			
Movie Night – Jan	\$651			
Scholastic Book Fair				
Mabels Labels				

**7. UPCOMING FUNDRAISERS & EVENTS**

- Hot lunches: February, March, April, May, June
- Two movie nights
- Just Dance

**6. OTHER ITEMS**

- **Traffic** – Gina to investigate how to get on City’s radar for improving traffic safety and will send update for next PAC meeting. **AMAN please add city number and police number to phone in license plates of people speeding or running the stop sign.**

**NEXT MEETING: March 7, 2019**

**MOTION TO CLOSE MEETING: Jen**

**SECOND: McKenzie**

**MEETING CLOSED AT 8:24 PM**