

PAC Meeting Minutes – Mountain Meadows Elementary

Thursday June 2, 2016

In Attendance:

Angela Blackall, Mark Robins, Heather Robins, Zoe Furby, Terai Hicik, Kate McMeiken, Dawn Virginillo, Robin Funk, Victoria Leslie, Paul Caldwell, Maggie Wells, Justin Kashiwagi, Grace Kashiwagi, Harue Takemura, Rosa Pearson, Jamie McMurray, Jen Mackie, Ceci Juarez, Carrie Tang, Deserey Cairns, Shannon Oliver, Gabriela Trochan

Call to Order: 7:05 PM

Angela – discussion about new PAC executive – possible elections tonight but if not we can elect in September

Approval of Minutes: Approval motioned by Terai Hicik . . . seconded by Heather Robins . . . motion passed

Approval of Agenda: Approval motioned by Robin Funk . . . seconded by Brenda Ramsay . . . motion passed

Principal's Report: Kate McMeiken

Next year – enrollment looking great – solid 9 divisions - possibly 10 – Projected enrollment is currently at 217 and if we get to 225, there will be need for a 10th division

Year end – school is working class building, rebuilding positions/hiring after layoffs etc.

Last pro-d day was last week

School calendar has been sent out

Bookings have been made for hip hop etc. and are being built into the calendar

Parent tea was today – thanks to parents

After school programs winding down

Summer learning coming up

June 10th is also hot lunch – pizza – Coquitlam express will be coming back – 20 former MME kids coming from Scott Creek – theme is the Olympics as this is an Olympic year – each division has adopted a country and a sport

Leaving ceremony will be on June 27th so that all grades have a focus rather than just the grade 5 grad class.

Sports day is earlier to give opportunity for 2 Fridays in case of torrential downpour

Robin Funk asked about turning the sprinklers on after sports day – Kate would like further discussion

Treasurer's Report: Heather and Mark Robins

General Account: \$15187.12 – many things not yet paid for – much of the money has been allocated, we can move ahead with paying \$4500 for the environmental playground

Casino Account: 2661.44 – Kate has booked some events for the 2016/17 school year so we can use this money

Just Dance: profit raised - \$1602

Budget: proposed budget – see attached Casino money (from BCLC) based on current year's enrollment of 207 students at \$20 per student

Advised that if we have no PAC all of our money has to go back to the district

Question from Robin Funk about what has been booked for the coming year – Kate McMeiken confirmed that Hip Hop, Selema Noon, 2 Art Starts programs and China Lion Dance have been booked. Robin asked if we could pre-pay for these things in the event we are unable to elect a new PAC.

Description of PAC Roles:

Each member of the current executive gave a brief description of their role.

Angela – President

Mark – VP

Heather – Treasurer

Zoe – Secretary

Terai – DPAC

There was also discussion about our need for coordinators: Fundraising, hot lunch, class liaison, movie night, traffic safety, after- school programs, social, grade 5, communications, multicultural coordinator, emergency preparedness etc.

Nominations:

DPAC – Paul Caldwell

SECRETARY/EMAIL- Carrie Tang

TREASURER – Gabriela Trochan – Heather Robins will act as mentor

CO-PRESIDENT – Robin Funk and Terai Hicik

Hot Lunch – Nerissa Dashtgard and Rob Shoucair

Class Liaison - Jamie McMurray

Movie Night – Terai Hicik

Traffic Safety – Heather Robins and Rosa Pearson

Afterschool Programs – Deserey Cairns, Victoria Leslie

Social Committee/Teacher Appreciation – Jen Mackie and Zoe Furby

Grade 5 Committee – Angela Blackall and Robin Funk

Multicultural – Terai Hicik and Grace Kashiwagi

Communication/Newsletter – Dawn Virginillo

Emergency – Peter / Rob Shouchair

Scholastic – Jen Mackie

Book Fair – Jen Mackie, Jamie McMurray, Shannon Oliver

Holiday Market – Shannon Oliver, Rebecca Paterson and Heather Robins

Just Dance – Zoe Furby

Munch a Lunch Co-ordinator – Angela Blackall, Nerissa Dashtgard and Gabriella Trochan

Promotions/Marketing – Justin Kashiwagi

Election: DPAC is the only executive role requiring a vote

After the nominations were complete, Paul Caldwell was asked to leave the room so a secret ballot vote could be held. By unanimous vote, Paul Caldwell was elected to the position of DPAC. The ballots were then destroyed.

Moving Forward: There was a suggestion that the existing and new executive to get together to begin the handover. All existing executive members have offered to assist the new executive in learning their new roles.

New Business:

Motion by Terai Hicik to pay for pizza for Coquitlam Express and Scott Creek volunteers on sports day . . . seconded by Ceci Juarez . . . motion passed

Robin Funk made a suggestion for a new music program for the 2016/17 school year. Norman Foot teaches song writing and has worked with Mrs. Read at MME before. If we are interested the cost would be \$450 per day for 3 days. Discussion ensued and it was agreed that we need to gather more information about prices and confirm logistics with Mrs. Read and Mrs. McMeiken before a decision can be made. This can be added to the agenda of the next PAC meeting.

Meeting Adjourned 8:28 PM